Minutes of the City Council Meeting called to order by Mayor Rodriguez November 9 at 6:00 pm. Present council members Mary Moore, Sean Roman, Jesse Leonard, Rachel Teel-Vanderpool, and Trent Adams. Mayor Sally Rodriguez, Public Works Director Josh Ferkel, Police Chief TJ Behning, and Clerk T. Leonard.

Motion by R. Teel-Vanderpool and seconded by T. Adams to approve the consent agenda. Motion carried unanimously.

Public Input –

A resident asked where the city was for the water issue. Mayor Rodriguez stated that the attorney had obtained all the data from the clerk and was putting together the package, which will then be presented to the council.

W. Lowe asked the council if they were aware of and no other action from the city would happen for the road construction company's sign that damaged her car. The city ensures that the contractor's have insurance, and per the attorney, she should contact the contractor and her insurance company.

A couple of residents stated that there was still a sign in their yard and that there is a pool of water at 4th and Clark.

Mayor Rodriguez apologized for the lack of information passed to the residents for the road construction. To prevent future issues, she directed the city engineer to e-mail information to the public works director, to the clerks, and to herself. This will enable all to have the info and the clerks can post the information.

Mayor Rodriguez thanked the residents/businesses for their patience for the water main break and boil order. She also apologized to the Buffalo school and Fillmore school (she was teaching JA there that day and they had 5th graders headed to Buffalo for JA that day) for the inconvenience caused by the water main break.

D. Stickrod stated that he started the park board and that he didn't want the council to give his future daughter-in-law a hard time.

Discussion & Decision –

Street Improvement – M. Janecek stated the contractors were still working on the punch list, most of the major issues are completed. The contractors still have to complete Oak & Walnut for the additional surface. He stated that the 5 driveways on Jefferson did not meet the SUDAS specifications. At 4th and Clark, there is water pooling and will have to mill to resolve, he will provide a cost estimate. On Enfield the street was raised a little bit and the curb is higher, so the water is not draining properly. He will do a cost estimate to fix that issue. Doug's property on Enfield had additional rock put down to help with the drainage. Discussed 2nd and Dodge, that the contractor just followed the curb, so that is why there is different levels of concrete.

Jefferson Street issues – Motion by T. Adams, seconded by S. Roman, to complete the driveways on Jefferson according to the SUDAS specifications. Motion carried unanimously.

Training Dubuque Fall Water and Wastewater – This was already previously approved and completed, but was not on previous agenda. S. Roman motioned,

seconded by R. Teel-Vanderpool, to approve the training for Josh, Rich, and Jerry. Motion carried unanimously.

Winter Maintenance Agreement – Scott County winter maintenance proposal is for Y-40 from Hwy 22 to North City Limits (1.43 miles) and Y-48 from Hwy 22 to Landfill (1.46 miles), for a cost of $1,540.66. Motion by T. Adams, seconded by S. Roman, to approve the agreement. Motion carried unanimously.

Water shutoff valves – Mayor Rodriguez stated she asked for this to be on the agenda, as during the water main break, there were some water shutoff valves that were determined to be broke. J. Ferkel stated that the city did not have a valve exercising program, to ensure the valves were not broke and were able to be turned off when necessary. J. Ferkel will make a plan for the water valves.

Fire Chief Meeting Compensation – T. Adams asked to have this on the agenda from the discussion last council meeting to have the Fire Chief attend the council meetings. T. Adams suggested paying the Fire Chief $25 for the council meetings, which is what the council members are paid. A. Sowell mentioned that there were other items that the council might look at paying the Fire Chief for, such as inspections and completing reports. The FD will provide additional information on items to be paid for, to be added by a resolution at a later date. T. Adams motioned, seconded by M. Moore, to approve $25 for the Fire Chief to be in attendance at the City council meetings. Motion carried unanimously.

Communications Training – Mayor Rodriguez presented the council with a 2-hour training for city employees, Mayor, city council to help improve communication with city employees, Mayor, city council, and residents. The cost is $600 and the clerk stated there is money for this training. T. Adams motioned, seconded by S. Roman, to approve. Motion carried unanimously.

Pay Request # 7 – Discussed the increased cost of the milling, which should have been included in the original bid. M. Janecek will go back to the contractor to discuss. T. Adams motioned, seconded by R. Teel-Vanderpool, to approve to have M. Janecek discuss with the contractor. Motion carried unanimously.

Tabled Items –

Electrical Issue on Jefferson Street – J. Ferkel stated there were no updates.

Aeration Tank Replacement – T. Adams motioned, seconded by S. Roman, to take off the table. Motion carried unanimously. S. Roman motioned, seconded by T. Adams, to approve the bid from Crawford for $58,594, using the GO Bond. Motion carried unanimously.

Resolutions –

2026-30 – Giving Tree Event – S. Roman motioned, seconded by T. Adams, to approve. Motion carried unanimously.

Committee Reports –

a. Cemetery

b. Community Center

c. Community Development

d. Finance Ordinance

e. Fire Department – Santa will be at the fire department on Dec 19 and the fire department will be decorating the fire truck and driving around town, dates will be provided later.

f. Mayor

g. Police

h. Public Works

i. Park Board – M. Cooper stated that she had a couple of more park board committee volunteers, S. Teel and H. Thorton, which Mayor Rodriguez stated to have on the next council agenda. M. Cooper then stated that she had asked for and not received the budget for her park. The clerk had provided the budget, which was around $58K, but M. Cooper was not happy with that fact.

Ordinances –

595 Fire Fighter Stipend 2nd reading – T. Adams motioned, seconded by S. Roman, to approve. Motion carried unanimously.

Future Meetings –

City council meeting – Dec 14, at 6:00 pm.

Park board meeting – Nov 30, at 5:30 pm.

Adjourn – M. Moore motioned, seconded by T. Adams to approve at 7:50. Motion carried unanimously.

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Mayor Sally Rodriguez

Attest:

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City Clerk Tanna Leonard

Expense Approval Report

Fund: 1 - General Fund

Vendor	Reference	Vendor Total
Aclarian	Software	$1,813.75
ADVANCED Business Systems	copier contract	$13.40

Vendor	Reference	Vendor Total
AFLAC	AFLAC Insurance premium	$291.50
Arnold Motor Supply	DEF	$119.94
Duck Creek Tire & Svc Inc	tires for the 2018 Tahoe; tires for 2023 F-150	$1,340.00
Elan Financial Services	ink, microsoft, ww book, adobe, postage, batteries	$853.59
Iowa One Call	iowa one calls	$19.90
John Deere Financial	uniform allow. Josh, batteries, chainsaw, blades	$904.16
Legacy Fire Apparatus	Engine 2 serviced; Engine 1 service; Tanker 1 serviced; Tanker 1 light bulbs, wiper switch; 2014 Spartan repaired	$9,586.38
Martin & Whitacre	engineering/MS4	$824.27
McCullough, William	lawyer fees	$2,205.00
Mediacom	Telephone and Internet	$496.77
Menards - Muscatine	lab supplies and furnace pipe for boiler	$16.98
Mid American	BAC, police, washington, historical, fire, morton, street light	$423.88
QUILL	toilet cleaner, tp, trash bags	$101.56
Safe Building, LLC	October inspections	$150.00
Scott County Library System	semiannual taxes	$26,061.00
TC Auto	2023 Ford F-150 oil change and filters	$111.07
Verizon	phones and internet	$642.42
Visa	training, certifications, door logo	$72.10
WEX Bank	fuel	$4,025.28

Fund Total: $50,072.95

Fund: 6 - Community Center Fund

Vendor	Reference	Vendor Total
A & A Air Cond & Refrig	ice machine rental	$105.00
Andrew Malone	deposit refund	$100.00
Carla James	deposit refund	$100.00
City of Buffalo	utilities	$407.51
Elizabeth Baylor	deposit refund	$100.00

Vendor	Reference	Vendor Total
Heather Brown	deposit refund	$100.00
Leslie Aguilera	deposit refund	$100.00
Mid American	BCC	$159.00
Olin Meador	deposit return	$100.00
Verizon	phones and internet	$53.23

Fund Total: $1,324.74

Fund: 303 - 2024 Bond Proceeds Fund

Vendor	Reference	Vendor Total
CDMI Concrete	Street Improvements	$212,620.80
Martin & Whitacre	Ash and Elm St construction; Enfield, Franklin, Hacker	$3,208.42
NJ Miller Inc	Payment #1 Ash St.; Payment #2 Ash St.	$86,839.50

Fund Total: $302,668.72

Fund: 600 - Water Utility Fund

Vendor	Reference	Vendor Total
Aclarian	Software	$1,813.75
ADVANCED Business Systems	copier contract	$13.39
Bryr Striping	asphalt patch from water main breaks	$2,500.00
Hawkins Inc	chlorine bottle rent	$80.00
Iowa Rural Water Association	IRWA dues	$375.00
ITRON	software maintenance	$1,037.62
Mid American	shop/well; wtp	$35.79
R.P. Lumber	well #1 switch box	$9.57
Site Works, LLC	water main repair	$3,129.50
Test Inc	water tests	$71.00
Utility Equipment Company	repair supplies	$932.80
Visa	training, certifications, door logo	$664.83
Zimmer & Francescon Inc	chlorine parts	$575.00

Fund Total: $11,238.25

Fund: 610 - Sewer Utility Fund

Vendor	Reference	Vendor Total
Aclarian	Software	$1,813.75
ADVANCED Business Systems	copier contract	$13.40
Elan Financial Services	ink, Microsoft, ww book, adobe, postage, batteries	$330.01
ITRON	software maintenance	$1,037.61
Menards - Muscatine	lab supplies and furnace pipe for boiler	$50.02
Mid American	sewer	$1,710.59
Roto Rooter	camera sewer main	$217.50
Visu-Sewer	8" liner 713 LF	$36,647.50

Fund Total: $41,820.38

Fund: 630 - Electric Utility Fund

Vendor	Reference	Vendor Total
Aclarian	Software	$1,813.75
ADVANCED Business Systems	copier contract	$13.40
City of Davenport	power line clearing	$30.00
Fletcher-Reinhardt Company	connector lugs	$406.60
IAMU	safety training dues	$643.00
ITRON	software maintenance	$1,037.61
Resale Power Group of Iowa	electricity	$40,787.38
Visa	training, certifications, door logo	$72.10

Fund Total: $44,803.84

Fund: 740 - Storm Water Utility Fund

Vendor	Reference	Vendor Total
Martin & Whitacre	engineering/MS4	$1,540.28

Fund Total: $1,540.28

Fund Totals

Fund	Amount
General Fund	$50,072.95
Community Center Fund	$1,324.74
2024 Bond Proceeds Fund	$302,668.72

Fund	Amount
Water Utility Fund	$11,238.25
Sewer Utility Fund	$41,820.38
Electric Utility Fund	$44,803.84
Storm Water Utility Fund	$1,540.28
Total By Funds	**$453,469.16**