

Minutes of the regular council meeting held August 12, 2024, at 6:00pm. Present council members Rachel Teel-Vanderpool, Austin Miller, Sean Roman, Trent Adams, and Mary Moore. Mayor Sally Rodriguez, Public Works Director Josh Ferkel, Police Chief TJ Behning, Fire Chief Doug Anderson, Engineer Mike Janecek, Attorney William McCullough, and City Clerk Tanna Leonard were present as well.

Meeting called to order at 6:00 p.m. by Mayor Rodriguez.

Pledge of Allegiance

Consent Agenda

Motion by Adams and seconded by Teel-Vanderpool to approve the consent agenda. Motion carried unanimously.

Public Input

Kay Sindt asked why the west side of town is always without power when the other side of town is not. Josh Ferkel explained that there are two substations and that depending on the type of issue and location determine the areas affected. She also asked if the city was going to do anything about the trees that are overhanging the alleys and streets. She provided photos. Mayor Rodriguez explained that trees would be discussed later in the meeting. Ms. Sindt provided photos of a telephone pole she was concerned about how it is leaning. Finally, Ms. Sindt asked how the water was doing because she had lime appearing in her water. Mayor Rodriguez suggested providing a sample to J. Ferkel for testing. Mayor Rodriguez thanked Kay for her concerns and explained that she doesn't need to wait until council meetings to report these concerns, especially if they are time sensitive.

Mayor Rodriguez had the following for public input:

She thanked Tanna/Jesse Leonard for the use of their equipment, thanked Judy for running the concession stand, and thanked one individual who provided \$60 to pay for individuals at the concession stand. He was not from Buffalo; he just saw online what we were doing and wanted to contribute. The next movie night is Aug 23, 2024, and the movie is one of Minion's movies.

She thanked the Community Development Committee for sponsoring the circus and thanked Tanna/Judy/Brandy/Angie for helping.

She reminded folks that the Buffalo Community Facebook page is not a city sponsored website and that residents should call 911 to have an officer come check on something.

She stated that a seasonal part-time mower has been hired, so that will help the public works catch up on some of their workload.

She thanked Brandy/Pam for working on the kitchen at the Community Center.

Project update Mike Janecek

Mike updated the City Council and reported that IDOT had minor comments regarding the lighting and ADA requirements. Janecek estimated these were low-cost concerns and could be addressed by the next meeting and the council could decide how to proceed.

Tree Trimming Letters

Mayor read the tree trimming code and reported that there were approximately 90 addresses that Public Works determined were not in compliance. The council discussed the timeline the code states of five days and the costs that would be associated if Public Works had to perform the work. Motion by Adams to send the letter out as code reads and due within five days, motion seconded by Roman and fails with Teel-Vanderpool - no, Miller - no, Moore - no, motion dies. Motion by Miller and seconded by Teel-Vanderpool to send the letters with the resolution for pricing and give thirty days for the work to be completed. Residents may request a hearing on the code violation. Once residents know these codes will be enforced, move back to the five days, as per code. Motion carried unanimously.

Homes with sand from flooding

The Council discussed the homes that still have sand and sandbags from flooding around their properties. The Council discussed past practice and policy and recommended residents to bring sandbags and plastic to the streets as usual and Public Works would dispose of it. If the flood water did not touch sandbags/sand, the residents are responsible for removing the sandbags/sand.

Capital Improvement Plan

Josh Ferkel explained that with the funds allotted \$2.5 million, we could do the Reverse Osmosis system, a new well, and a backup generator. The council discussed these options and additional annual operating costs. Motion by Roman and seconded by Teel-Vanderpool to table the plan until further information is received. Motion carried unanimously.

Comprehensive Plan

Mayor Rodriguez reminded that the comprehensive committee would be meeting August 14, 2024 and then there was a public open house on August 21 to further discuss the progress.

Resolutions

2024-34 FYE Transfer Funds

Motion by Adams and seconded by Moore to approve resolution 2024-34 authorizing fund transfers. Motion carried unanimously.

2024-35 Clerk Payment Audit

Motion by Adams and seconded by Moore to approve resolution 2024-35 authorizing back payment to the clerk. Motion carried unanimously.

2024-36 Local Option Sales Tax

Motion by Adams and seconded by Roman to approve resolution 2024-36 authorizing the clerk to transfer Local Option Sales Tax funds.

2024-37 Smok'n for BVFD

Motion by Adams and seconded by Roman to approve resolution 2024-37 authorizing special rules effective for the event. Motion carried unanimously.

2024-38 Street Finance Report

Motion by Adams and seconded by Moore to approve resolution 2024-38 Street Finance Report FY2024. Motion carried unanimously.

2024-39 Whistleblower Policy

Motion by Adams and seconded by Moore to approve resolution 2024-39 Whistleblower Policy to comply with FEMA grant reporting. Motion carried unanimously.

2024-40 Grant Equipment Inventory Form

Motion by Adams and seconded by Moore to approve resolution 2024-40 Grant Equipment Inventory Form to comply with FEMA grant reporting. Motion carried unanimously.

Committee reports

Public works report

REF: Monthly Report for July 2024.

- 1.Repaired boat dock support pipe that was damaged during the flood.
- 2.Set up the park for Buffalo Days.
- 3.Cleaned flood debris from roadways and removed barricades.
- 4.Performed one burial and one cremation.
- 5.Macqueen equipment repaired street sweeper.
- 6.Dropped off 1994 dodge ram dump truck at Blue Grass automotive for front brake issues.
- 7.Started trimming back tree limbs from primary power lines.
- 8.Tested for PFAS 3rd quarter.
- 9.Taylor ridge paving repaired Jefferson Street and applied crack sealer.
- 10.Public works has been mowing and weed trimming until a new part-time employee is hired.

Police report

911 hang up: 5
Accident personal injury: 1
Accident property damage: 3
Administrative Duty: 1

Alarms -hold up: 1
Animal problems: 7
Assault:1
Assist other agencies: 4
Business / resident check: 652
Civil:1
Death Investigation: 1
Disturbance: 5
Domestic Disturbance /violence:5
Drugs: 1
Fireworks:4
Fraud Deception: 1
Missing/Found Person:1
New Call:1
Noise Complaint: 1
Public service: 43
Suicidal person: 2
Suspicious: 8
Theft (Larceny)
Traffic Stop: 15
Traffic hazard: 12
Traffic Violation/ Hazard:1
Trespass / unwanted person: 2
Welfare check: 5
Total: 197

Fire Department Report

Chief Anderson read his report. A total of thirty-three calls last month, bringing a total of 238 calls for the year. Eight members spent twenty-six hours on monthly training. Medic brought down their rig and the department went through it. He reported the boat would be out to assist for Floatzilla.

Mayor Rodriguez asked J. Ferkel about the repairs for the parking lot, and he reported that it would be addressed before the next meeting. Rodriguez asked if this was acceptable to Anderson, and he stated yes.

Park Board

No updates

Finance Ordinance Committee

No updates

Community Development

No updates

Community Center

No updates

Ordinances

- a. 568 Increasing Waste Pickup Charges for residents on utility bills second reading- Motion by Miller and seconded by Roman. Motion carried unanimously.
- b. 569 Nuisances - Amending the language for nuisances second reading-Motion by Miller, seconded by Adams. Motion carried unanimously.
- c. 570 Abandoned Vehicle definition amended second reading - Motion by Miller and seconded by Adams. Motion carried unanimously.
- d. 571 Amending fireworks ordinances changing dates that they are allowed to July 3rd & 4th from 2pm until 11pm and December 31st from 10pm until 12:30 am on the immediate following day second reading- Motion by Miller and seconded by Adams. Motion carried unanimously.
- e. 572 Amending grass mowing ordinance first reading- Motion by Miller and seconded by Adams. Motion carried unanimously.

Future Meetings

Comprehensive Council Committee Meeting August 14, 2024 at 6:00pm
Park Board Committee Meeting August 14, 2024 at 6:00pm (girl scout room)
Finance Ordinance Committee meeting August 19, 2024 at 5:00pm
Public Meeting Comprehensive Council Committee Meeting August 21, 2024 at 6:00pm
Planning & Zoning August 22, 2024 at 5:00pm
Board of Adjustment August 22, 2024 at 6:00pm
Regular Council meeting on September 09, 2024, at 6:00 pm.

Adjourn

Motion by Moore, seconded by Adams to adjourn at 6:37 pm. Motion carried unanimously.

Tanna Leonard


Mayor, Sally Rodriguez

Attest: City Clerk, Tanna Leonard

CLAIMS REPORT VENDOR	REFERENCE	AMOUNT
7G DISTRIBUTING	alcohol	\$ 201.55
A & A AIR COND & REFRIG ADVANCED Business Systems	Ice Machine Rental copier	\$ 105.00 \$ 42.77
AFLAC	aflac	\$ 233.20
ALEX AIR APPARATUS INC	extrication gloves BAC push door replacement x2	\$ 507.70 \$ 801.67
American Industrial Door	member dues	\$ 283.75
Bi-State Regional Commission	2018 charger repairs	\$ 766.87
BLUE GRASS AUTOMOTIVE	sand trucking	\$ 2,781.25
BRUS CONSTRUCTION	wire crossing	\$ 150.00
CANADIAN PACIFIC RAILWAY	concession stand items	\$ 2,269.63
Elan Financial Services	Service Charge ACH	\$ 34.34
Elan Financial Services	HEALTH INSUR.	\$ 20,092.50
Central States Funds	utilities	\$ 605.64
Buffalo, City of	July minutes proof	\$ 515.70
COLUMN SOFTWARE PBC	conditioner rental	\$ 34.50
Culligan of the Quad Cities	conditioner rental	\$ 29.50
Culligan of the Quad Cities	bucket truck repair	\$ 1,494.33
CUMMINS Inc	FED/FICA TAX	\$ 3,912.11
IRS	FED/FICA TAX	\$ 3,235.50
IRS	FED/FICA TAX	\$ 3,259.83
IRS	FED/FICA TAX	\$ 3,223.66
IRS	FED/FICA TAX	\$ 3,200.69
FORTE CREDIT CARD	FEES FOR PROCESSING ECHCK	\$ 49.12
FRONTIER TECHNOLOGY	pole camera	\$ 5,981.00
Hach Company	iron packets (testing)	\$ 86.70
HAWKINS INC	chlorine bottle rental	\$ 110.00
Hempel Pipe and Supply	boat dock repair/support arms	\$ 531.30
IA CHILD SUPPORT	CHILD SUPPORT	\$ 54.81

Recovery Unit			
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Iowa DNR	wastewater treatment exam 1	\$	30.00
IA IL TERMITE & PEST CONL	BAC bug spray	\$	178.00
IAMU	quarterly safety training	\$	595.00
Iowa One Call	Iowa one	\$	63.00
IPERS	POLICE IPERS	\$	8,969.73
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JOHN DEERE FINANCIAL	6' t-post	\$	284.66
Kirby Water Conditioning	salt	\$	15.50
LL PELLING CO.	seal coating	\$	57,422.20
MARTIN & WHITACRE	streetscape phase 1	\$	4,836.93
Storey Kenworthy/Matt Parrott	utility bills	\$	548.67
McCullough, William	attorney fees	\$	625.00
MEDIACOM	phone and internet	\$	1,883.28
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MEGHAN MARTIN	BAC cleaning	\$	605.00
MENARDS-Davenport	dehumidifier	\$	209.97
MENARDS - MUSCATINE	painting supplies	\$	106.97
MENARDS - MUSCATINE	pressure washer sewer plant	\$	847.96
METERING & TECHNOLOGY			
SOL	meter back plate	\$	144.54
MID AMERICAN	street light	\$	76.44
MID AMERICAN	fire	\$	479.19
MID AMERICAN	sewer	\$	1,980.21
MID AMERICAN	street light	\$	38.57
Panther Uniforms Inc	clothes for TJ	\$	207.93
Petty Cash	circus tickets	\$	865.00
PILLAR EQUIPMENT	side by side outfitted	\$	1,325.52
PLUMB SUPPLY COMPANY	hydrant repair	\$	4.02
PS3 Enterprises Inc	park toilet	\$	314.50
QC Analytical Services	tests	\$	2,459.00
QUILL	Paper towels, Kleenex	\$	264.44
R.P. LUMBER	toilet seat and credit	\$	17.99
R.P. LUMBER	north door keys	\$	9.12

Republic Services #400	garbage	\$ 15,114.60
River Valley Cooperative	roundup sewer plant	\$ 170.00
ROB SAND, AUDITOR OF STATE	2023 audit	\$ 7,595.97
Rock Island Electric	new motor for clarifier	\$ 368.52
Rock River Electric INC	new power to park	\$ 1,965.00
SAFE BUILDING LLC	July inspections	\$ 250.00
Treasurer, State Of Iowa	Water sales tax	\$ 2,036.64
SCOTT COUNTY SHERIFF	booking fees	\$ 100.00
Selco	road closed signs	\$ 525.00
SINCLAIR TRACTOR	mower blades	\$ 460.86
S.J. Smith Company	safety glasses and earplugs	\$ 459.95
Treasurer, State Of Iowa	STATE TAXES	\$ 2,101.95
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Taylor Ridge Paving & Const Co	street repair Jefferson	\$ 9,260.00
TC AUTO	2018 Tahoe trans, flat tire, AC	\$ 992.37
TRUCK COUNTRY	bucket truck repair	\$ 1,404.24
UnityPoint-Occupational Med.	drug test Derrickson	\$ 42.00
USA BLUE BOOK	thermometer	\$ 339.03
VERIZON	phones	\$ 447.21
Visa	Dakota boots	\$ 354.40
WEX BANK	fuel	\$ 3,667.19
WINSOR GROUP CONSULTING	3 phase refund	\$ 1,251.96
Accounts Payable Total		\$ 191,016.52
General Fund		\$ 151,131.98
Buffalo Days		\$ 54.41
COMMUNITY CENTER		\$ 2,075.19
Road Use Tax Fund		\$ 3,954.21
COMMUNITY DEVELOPMENT		\$ 3,068.03
Water Utility Fund		\$ 7,807.46
Sewer Utility Fund		\$ 9,584.03
Electric Utility Fund		\$ 13,241.32
Storm Water Utility Fund		\$ 99.89
TOTAL FUNDS		\$ 191,016.52

Revenues June

General Fund \$101,464.28
Buffalo Days \$5,000.00
Community Center \$4,239.00
Road Use Tax Fund \$18,750.38
Employee Benefit Fund \$1,032.64
Local Option Sales Tax Fund \$17,786.25
Debt Service Fund \$168.07
2024 Bond Proceeds \$11,332.59
Water Utility Fund \$24,884.30
Sewer Utility Fund \$35,046.23
Electric Utility Fund \$50,417.25
Storm Water Utility Fund \$920.49

Revenues July

General Fund \$90,667.10
Community Center \$3,571.00
Road Use Tax Fund \$13,381.02
Employee Benefit Fund \$1,403.81
Local Option Sales Tax Fund \$26,417.80
Community Development Fund \$11,051.01
Debt Service Fund \$228.48
2024 Bond Proceeds \$10,680.37
Water Utility Fund \$24,348.66
Sewer Utility Fund \$17,805.92
Electric Utility Fund \$45,580.20
Storm Water Utility Fund \$546.10