

**CITY OF BUFFALO**  
329 Dodge Street  
Buffalo Iowa 52728

**Minutes**  
**Regular Meeting of the Buffalo Park Board Committee**

**August 30, 2023 @ 5:00 pm**

1. Call meeting to order
  - a. 5:09 pm start time
2. Roll Call
  - a. City Council: Ashley Polzin, Eric Teel, Adam Gerischer, Troy Hass, Brandy Harland
  - b. City of Buffalo: Sally Rodriguez, Josh Ferkel
3. Park Board tour of Park
  - a. Concession Stand
    - i. Items for attention/fixing
      1. Hinge door on outside of window for customer walk-up
      2. Paint inside
      3. New ceiling – use paneling for quick cleaning
      4. New lights
      5. Ceiling fan(s)
      6. New fridge and freezer
      7. New counters, would prefer stainless steel for cleaning
      8. New backsplash, use paneling for quick cleaning
    - ii. Discussion
      1. How to keep open for customers and attract volunteers to work each night
      2. Can we get a liquor license?
  - b. Bathrooms
    - i. New backwalls and partition between men and women's restroom
    - ii. New fixtures that would be set on the floor, mounted to the wall as well
  - c. Playground equipment
    - i. Glidder
      1. Will come off sidewalk by the existing porta potty
      2. Info on ramp needed – Tanna is looking into this
      3. Poured floor of rubber matting needed.
    - ii. Merry-Go-Round
      1. Do we need a ramp?
      2. Is a sidewalk needed?

\*Please note that this agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2) Code of Iowa.

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3. Does the underlayment need to be matting?
  - iii. Football Field lines
    1. Will run east to west in the northern part of the park
    2. One end zone, by the tree of the large baseball diamond
    3. Will use marking paint
    4. Potential to get about 50 yards of marked area
    5. Sally will find a walking sprayer and donate back to the Park Board
4. Public Input
  - a. None
5. Rest Room Bid Updates
  - a. No Current Bids
6. Band shelter
  - a. Waiting on the concrete company to pour footings for the band shelter – Cornerstone is supposed to be doing the work
7. Terry Adams Memorial Park
  - a. Playground Equipment
    - i. See above
  - b. Pickleball Court/GAGA Pit
    - i. Pickleball court
      1. Net to match posts was found for \$131.95
      2. Ashley makes motion to buy net, Adam Second, all in favor
    - ii. GAGA PIT
      1. Material list was given to Josh, he will pick it up and start to build it out on the concrete
8. Chief TJ Behning Park
  - a. Sally noted that new mulch is needed
  - b. Needs to have the weeds sprayed
  - c. Sally will talk to Josh about building up the dirt around a few pieces of equipment as the concrete footings are starting to show
9. Splash Pad updates
  - a. Equipment is \$310,000 with the potential to double for final numbers including install and all other work
  - b. Need to figure out city worker operating costs
  - c. Raindrop owner sent 6 grants to Troy, whom in turn sent to Tanna
    - i. Need meeting would like Bi-State to come or Tanna to learn about grants
  - d. Lily Leonard donates \$563.94 to the Park Board for the splash pad, this was deposited into an account at the bank
10. Beach/Memorial
  - a. Flag poles still need poured

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- b. Sunshade structure is waiting on Josh's crew
  - i. Maps: Historical society gave us pictures to use from history in Buffalo
    - 1. Need a key for the lock on the maps
    - 2. 2 maps are needed
- 11. Public Input
  - a. None
- 12. Future Meeting
  - a. Wednesday, September 20th at 6:00
  - b. Ashley motions for next meeting, Eric second, all in favor
- 13. Adjournment
  - a. 6:25, Ashley motion to adjourn, Eric second, all in favor

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