

Minutes of the regular council meeting held November 14, 2022 at 6:00pm. Present council members Joe Buffington, Brandon Berg, Austin Miller, Ted Teel and Mary Moore. Mayor Sally Rodriguez, Chief TJ Behning, Sgt. Bujalski, Public Works Director Josh Ferkel, City Attorney William McCullough, City Engineer Mike Janecek, Fire Chief Doug Anderson (electronic), and City Clerk Tanna Leonard present.

Meeting called to order at 6:01p.m. by Mayor Rodriguez.

Motion by Teel and seconded by Miller to approve the consent agenda. Motion carried unanimously.

Motion by Moore and seconded by Teel to open the public hearing for the FY23 budget amendment. Motion carried unanimously.

Clerk read the summary of amendments:

Public Safety - \$90k Fire Department turnout gear, \$150k Police Squads, Public Works - \$80k Street sweeper, \$31k side-by-side, \$49k Truck, \$10,700 Snowplow and \$68k to resurface Jefferson Street, Business type/Enterprise - \$5k Truck and \$15.5k electric poles and installation.

There were no other questions or comments from the public.

Motion by Teel and seconded by Berg to close the public hearing for the FY23 budget amendment. Motion carried unanimously.

### **Public Input**

Mayor Rodriguez provided the following public input comments:

She thanked Brandy, Tanna, Linwood, Scott County Waste, ladies at the bank and everyone else that helped with the Halloween party for the kids.

She thanked Donnie and Dynae for organizing the Halloween parade and all the participants and folks that helped with the parade.

She reminded everyone that the parks are closed at 7:00 pm now.

She said that she met with the School Board superintendent and president about the items they are working on and invited them to come to a future council meeting, as well as to continue to have meetings with them.

### **Leachate Disposal Scott County Waste Commission**

Bryan Seals explained where the Leachate comes from and the current disposal process. The current process takes the leachate to Davenport to be treated. Council would discuss the potential for expanding the wastewater treatment facility for treatment in Buffalo.

### **Trees at park \$7,500**

The Scott County Waste Commission had planted trees at their location several years ago. They had discussed what they were going to do with these as they were reaching the maximum size for relocating. Mayor Rodriguez had met with them and the Waste Commission was generous enough to donate these trees to Buffalo to replace the dead trees that were removed from the Terry Adams Memorial Park.

Motion by Teel and seconded by Miller to approve the Park Board request to spend \$7,500 for the relocation for trees from the Waste Commission to the Terry Adams Memorial Park. Motion carried unanimously.

### **Street Scape**

Janecek updated the council on the status of the street scape application to the IDOT.

### **Dollar General**

Mayor Rodriguez explained that the last update that she had heard was the outing club was still negotiating on their property with Mr. Kautz

### **Vehicle Theft Inspections**

Chief TJ Behning explained that the service is provided to permit people to obtain salvage titles for vehicles that were repaired. He said that Officer Carson had been performing the inspections from Princeton but since his retirement he wanted to perform these with the revenue going to Buffalo PD. Chief Behning said he would wait for Carsten to be present to explain the program. No action taken.

### **Railroad**

Mayor Rodriguez explained that an engineer had been through town and had planned on talking to Walt from Upper Mississippi to discuss the Fire Department utilizing the crossing to put the emergency rescue boat in the water.

### **Nuisance Code Review**

Mayor Rodriguez asked the council what they found or noticed when looking around town at nuisance violations. Comments were made regarding excessive vehicles at certain locations. Attorney said that these uses may not meet zoning codes and that he could investigate it. Teel commented that although this is a small town and things are lenient but that some people are getting excessive and affecting their neighbors. It was also discussed the height of grass, living in tents, and parking in front yards. The council referred these suggestions to the ordinance committee.

### **Change Name West End Park**

Motion by Teel and seconded by Berg to approve the Park Board request to change the name of the West End Park in appreciation of Chief TJ Behning's continued dedication to the community of Buffalo. Motion carried unanimously.

### **Utility Disconnect Process**

Teel asked how the current disconnect process works. Deputy Clerk explained the process currently followed. City Clerk explained that each utility has a little different requirement for disconnection and even that some state codes for electric disconnects were not accurate in the code. Council agreed that the delinquent accounts needed to be addressed and the policies needed to be uniform and updated.

Motion by Teel and seconded by Berg to have the ordinance committee review the codes and have them updated.

### **Firearms Training Certification H. Wilson**

Motion by Teel and seconded by Berg to approve Officer H. Wilson to attend firearms training certification. Motion carried unanimously.

### **COVID Funds**

Mayor Rodriguez asked if council had thought about how to spend the remaining ARPA funds. Clerk reported that Buffalo had received \$191,958 in funding, \$51,170 had been expended for repairs at the water plant,

\$28k for Water Capital Improvement Plan, and \$28k for Sewer Capital Improvement Plan. There was a balance of \$84,788.

Mayor mentioned that there was previous discussion about money being allocated towards businesses. Teel discussed the idea he favored with a utility "holiday", for only residential accounts.

Berg mentioned the use towards the utilities or infrastructure. Moore asked if those funds could be used to paint the water tower.

Motion by Teel and seconded by Berg to use \$19.5K of ARPA funds to perform a leachate study on the Wastewater Treatment Plant. Motion carried unanimously.

#### **Clerk Contract**

Teel explained that the Employee Relations Committee had met prior to the council meeting to discuss the clerk's contract. He said there was requests to change language for severance pay, schedules being approved by mayor, professional development and wage increases of \$1.00 for each year. The committee requested that the contract date be amended to correspond with the union contract, and end on June 30, 2024.

Motion by Teel and seconded by Moore to approve the revised clerk contract. Motion carried unanimously.

Motion by Teel and seconded by Buffington to approve resolution 2022-48 approving the first budget amendment of FY23. Motion carried unanimously.

Motion by Buffington and seconded by Moore to approve resolution 2022-49 approving the updates to the Buffalo Community Center manual. Motion carried unanimously.

Resolution 2022-50 had already been approved.

Motion by Buffington and seconded by Teel to approve resolution 2022-51 approving the Street Finance Report. Motion carried unanimously.

Motion by Teel and seconded by Buffington to approve 2022-52 approving the Annual Finance Report. Motion carried unanimously.

Motion by Teel and seconded by Buffington to approve 2022-53 approving the transfer/uses of ARPA funds. Motion carried unanimously.

Motion by Teel and seconded by Miller to approve 2022-54 approving the renaming of West End Park. Motion carried unanimously.

#### **Public Works Director provided the following update in the packet:**

Received 2023 GMC Sierra 3500, installed salter and snowplow

Received new street sweeper and started sweeping

Power pole project is done

Winterized Terry Adams Memorial Park

Removed volleyball nets for winter

Started up boiler at BAC for the winter

Installed repaired boiler condensate tank at BAC

Anchored down picnic tables at Terry Adams Memorial Park  
Removed boat docks for the winter  
Replaced sidewalk at BAC

**Police Department Report**

911 Hang-up – 1  
Accident Property Damage – 1  
Animal Problem – 3  
Assault – 1  
Assist Other Agencies-3  
Business/Residence Check – 44  
Disturbance -6  
Drugs – 1  
Juvenile Problem – 1  
Missing /Found/ Person – 1  
Property – Lost/Found -1  
Public Service – 32  
Robbery/Carjacking – 1  
Suicidal Person – 4  
Suspicious – 13  
Theft (Larceny)-4  
Traffic hazard – 11  
Traffic Stop – 23  
Welfare Check – 3

**Buffalo Fire Department**

**Chief Doug Anderson provided a report for the packet.**

23 – EMS Calls  
3- Structure Fires  
0-Vehicle Fires  
1- Grass Fire  
0 – Vehicle Accidents  
3 – Misc. Calls  
279 – Total Emergency Responses for 2022

Training: 8 members spent 35-man hours doing regular crew duties. 16 members spent 2 hours training on air pack competency.

**Park Board Committee**

President Troy Hass reported that the board had met and discussed the future of the splash pad and other projects.

**Community Development Committee**

Berg reported that they had met and discussed the street scape project. Clerk reported that due to lack of participation the Rural Housing grant was respectfully declined until there was more interest in the project.

**Community Center**

Community Center manager Brandy Harland reported that they were filling the calendar at the BCC with events. They are needed to do some repairs and upgrades to the bathrooms. She was planning on obtaining bids to see what they needed for funding.

### Cemetery

Teel reported that the committee met and discussed the need to redo the entrance gate and updating the building were on the list of items to do. Director Ferkel asked if the cemetery and park board committee could split the \$50k donated from the Scott County Waste Commission for their landfill agreement. Clerk explained that those funds currently went to debt service to pay for the loan for the Wastewater Treatment plant upgrades and didn't have the detail on hand of when that loan would be fulfilled.

Motion by Buffington and seconded by Berg to approve the third reading of ordinance 548 approving the increase in Water. Motion carried unanimously.

Motion by Buffington and seconded by Berg to approve the third reading of ordinance 549 approving the increase in Sewer. Motion carried unanimously.

Motion by Buffington and seconded by Berg to approve the second reading of ordinance 550 approving the increase in spending allowance for Public Works Director. Motion carried unanimously.

### Future Meetings

Regular Council Meeting December 12, 2022

Ordinance December 5, 2022 @ 5:00pm

Park Board Meeting November 22, 2022 @6:00pm

Cemetery December 5, 2022 @ 4:30pm

Community Development, tentatively scheduled for December 14, 2022 @ 5:00pm

Motion by Moore and seconded by Teel to adjourn the meeting at 7:35pm. Motion carried unanimously.

  
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Mayor, Sally Rodriguez

  
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City Clerk, Tanna Leonard

### Claims

A & A AIR COND & REFRIG	Ice Machine Rental	105.00
ADVANCED Business Systems	last payment for old copier	174.20
AFLAC	aflac	233.20
ALEX AIR APPARATUS INC	boots and gloves	1282.26
Alexis Fire Equipment Company	ladder truck fix	7071.57
Altorfer Inc	mrt trail broom	432.00
ARNOLD MOTOR SUPPLY	alternator	707.70
ASSURED PARTNERS	2023 PW truck	706.00

BABE'S TERMITE & PEST CONTROL	PEST CONTROL	215.00
BEYOND TECHNOLOGY, INC	ink	98.92
BLUE GRASS VETERINARY	Manny's yearly	134.72
BRITTANY ERBST	deposit refund	100.00
BRUS CONSTRUCTION	black dirt for shelter, house demo	16119.00
Central States Funds	HEALTH INSUR.	19960.00
CERTASITE	fire monitoring	743.96
Buffalo, City of	utilities	400.98
Culligan of the Quad Cities	conditioner rental	28.00
CUMMINS Inc	service call dump truck	981.99
Double "H" Entertainment	Boo Bash	
Double "H" Entertainment	90's dance party	1099.00
IRS	FED/FICA TAX	15053.80
Fletcher-Reinhardt Company	wire, connectors, insulators	1875.21
FORTE CREDIT CARD	FEES FOR PROCESSING ECHCK	44.05
Gierke – Robinson	BAC sidewalk	229.61
GWORKS	annual fee, product support,	8339.00
HARLAND BRANDY	mileage	45.86
Hempel Pipe and Supply	back flow preventer union	29.12
Iowa Rural Water Association	membership dues	275.00
Iowa Utilities Board	FY2022 assessment	294.00
Iowa Workforce Development	Unemployment	63.12
IOWA BEVERAGE	alcohol	558.65
IITI	asbestos removal 802 3rd	2700.00
IPERS	POLICE IPERS	7828.56
JASON VERSCHOORE	install light bar 2018 Tahoe	410.00
JOHN DEERE FINANCIAL	chains and wire	261.96
JPW TECHNOLOGIES	maintenance on handheld	719.30
KARL CHEVROLET-EMERGENCY VEHIC	light bar 2018 Tahoe	294.62
Kiesler Police Supply	Ammo	134.70
Kirby Water Conditioning	water softener and salt	2112.00
KRISTY JOHNSON	deposit refund	100.00
MARTIN & WHITACRE	streetscape	19226.20
MAYSE AUTOMOTIVE	TRUCK PURCHASE	51629.00
McCullough, William	attorney fees	585.00
MEDIACOM	phone and internet	1060.56
MEGHAN MARTIN	BAC cleaning	650.00
MENARDS - MUSCATINE	BAC sidewalk	727.99
MICHELS	pole replacement	11386.58
MID AMERICAN	sewer, fire	4462.78
Midwest Radar & Equipment	radar recertification	120.00
NICOLE WILSON	deposit refund	100.00
Panther Uniforms Inc	sewing	10.00
PLUMB SUPPLY COMPANY	urinal kit	55.23
PS3 Enterprises Inc	park toilet	178.00
QC Analytical Services	operator	868.00
Quad City Times	proof of oct minutes	791.33

R.P. LUMBER	picnic table mounting	187.10
Racom Corporation	wireless speaker mic	1033.50
REGALIA	flags	309.00
Republic Services #400	trash	14677.20
Resale Power Group of Iowa	electricity	27608.87
Scott County Engineer	winter maintenance 2022-2023	1430.55
Scott County Library System	semiannual taxes	23269.50
SCOTT COUNTY SHERIFF	booking fees	50.00
CARDMEMBER SERVICE	alcohol	1841.88
State Revolving Fund	additional payment wwtp loan	159415.00
Treasurer, State Of Iowa	STATE TAX	2000.00
TC AUTO	level blocks for snow plow	705.85
TRI-CITY ELECTRIC COMPANY	PLC upgrade	27233.31
UnityPoint-Occupational Med.	drug tests	42.00
VERIZON	phones	446.78
Visa	cement	1082.32
Waste Commission of Scott Co	street sweeping	233.64
WEX BANK	fuel	2414.92
WINSOR GROUP CONSULTING	3 phase deposit refund	625.98
Zimmer & Francescon Inc	3/8" tube	178.00
	Accounts Payable Total	448598.13
	001 General Fund	158116.56
	006 COMMUNITY CENTER	3476.09
	110 Road Use Tax Fund	4222.90
	147 COMMUNITY DEVELOPMENT	19726.20
	177 Savings - Police Equip	661.50
	200 Debt Service Fund	159415.00
	600 Water Utility Fund	38657.41
	610 Sewer Utility Fund	12148.38
	630 Electric Utility Fund	52174.09
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	TOTAL FUNDS	448598.13

Revenues by fund:

General Fund: \$312,510.94  
Community Center \$3,109.00  
Road Use Tax Fund \$13,545.39  
Employee benefit Fund \$ 52,546.10  
Local Option Sales Tax \$11,920.21  
Perpetual Care \$250.00  
Water Utility Fund \$15,309.28  
Sewer Utility Fund \$17,066.57  
Electric Utility Fund \$57,596.98  
Storm Water Utility Fund \$465.76