

**CITY OF BUFFALO**  
329 Dodge Street  
Buffalo Iowa 52728

**Meeting Minutes**  
**Regular Meeting of the Buffalo Park Board Committee**

**July 20, 2022 6:00 pm**

1. Call meeting to order – meeting called to order at 6:03 PM
2. Roll Call
  - a. Park Board Committee: Ashley Polzin, Troy Hass, Adam Gerisher, Brandy Harland
  - b. City Council: Ted Teel, Josh Ferkel, Tanna Leonard
3. Public Input
  - a. Horse shoe court distance is not accurate, it's too close. Would like it measured out and pushed back.
  - b. Brandy asked Josh to get control of the weeds down around the memorial and towards the Labor Day beach bash site. Discussed to fill the area and add more sand to help with weeds
  - c. Labor Day bash
    - i. Beach Pub will be asking to close the street between them and shell to do outside activities, that will lower the amount of parking available
    - ii. Discussed about where parking will be and crossing at railroad tracks. Josh mentioned he can put out a large concrete barrier to prevent cars from entering down by the west end volleyball courts.
    - iii. Won't be pushing for food trucks, but will request Shell, Beach Pub and Janies to provide food. Will potentially ask the Sno Cone lady to come back.
    - iv. Adam makes motion to approve payment of \$500 to HH entertainment for the Labor Day Beach Bash, Brandy second, all in favor.
  - d. Troy posted for public input as to what individuals would like more of around town
    - i. Largest request was more shade at the Beach. Got some different numbers for shade such as 20x20 or 12x20 sun shades.
    - ii. Adam motioned to buy the 20x20 sunshade, along with all installation material and bring to council to be approved to not exceed \$500, Ashley second, all in favor

\*Please note that this agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2) Code of Iowa.

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- e. Park Board is requesting the council to change ordinance to spend \$1000 with no city council approval. Ted will bring to next council meeting and request, but would need three meeting readings.
- 4. Rest Room Updates
  - a. Request for Proposal (RFP) was created by Josh Ferkel
  - b. Asked to have roof (needs inspected) and gutters added to proposal, will recheck whether the door to the concession stand needs replaced, would also like to add temperature controlled exhaust fan
  - c. Josh will reach back out to Durham as well as Jason from Mullanack, then would need one other bid to completed 3 bids as required
  - d. Adam makes motion to accept proposal with above adds, Brandy second, all in favor
- 5. Terry Adams Memorial Park –
  - a. New Equipment
    - i. City council approved dollar amount for purchase. Tanna has requested an updated quote from ABC
    - ii. To be compliant for ADA, would require a concrete walkway before getting to the mat needed under the equipment. The mat also requires concrete underneath. Tanna will request more information for the foundations required, while working with Josh and Brady.
    - iii. Adam motioned to approve the buying of equipment with follow-up needed for installation, Ashley second, all in favor.
  - b. Gazebo
    - i. Received the money for the grant, Tanna will go ahead and purchase the gazebo from the grant money
    - ii. Shape will be polygon, mounted on raised concrete bed
    - iii. Adam motioned to have Josh take a look at the whole park electricity and see what needs to be updated and/or replaced to set-up the park for future use, Brandy second, all in favor
    - iv. Brandy will send Josh the information of the size of the gazebo and he will determine requirements for installation such as footings, concrete needs, fence/hand rail needs, etc.
- 6. Splash Pad updates:
  - a. Troy talked to Cole and he has all the specs and design requirements from the Park Board, they are currently designing and will incorporate fire station designs. Josh gave them all the information for the sewer and water specs. Will get back to us in 3 to 4 weeks with a quote and design.
- 7. Westend Park
  - a. Kids down at the west end park would like to have a teeter totter and swings

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- b. Brandy got some quotes for double swings and 4 person teeter totter
    - i. Adam makes motion to purchase swings for \$1542 and installed by Josh, Brady second, all in favor
  - c. Basketball court, sidewalk and Beach front flag poles (Memorial) need replaced, Troy makes motion to not exceed \$8000 for Josh to get bids to do, Brady second, all in favor.
8. Future Meeting – Wednesday August 17<sup>th</sup>, at 6:00
- a. Adam motioned to accept the future meeting time and date, Brandy to second, all in favor.
9. Adjournment - 7:50 PM
- a. Troy motioned to adjourn meeting, Adam second, all in favor.

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