

Minutes of the meeting of the Buffalo City Council held on September 13, 2021. Meeting called to order by Mayor Sally Rodriguez, at 6:00pm. All members with a "*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Judy Hammons, Ted Teel, Austin Miller, Trent Adams, Joe Buffington, Public Works Director Josh Ferkel, City Attorney William McCullough, City Engineer Mike Janecek, Police Chief Behning, Fire Chief Doug Anderson* and City Clerk Tanna Leonard.

Consent Agenda

- Approval of Agenda
- Approval of the minutes of the August 02 & 23, 2021 Council meetings
- Payment of claims
- Clerk Report

Motion by Adams to approve the consent agenda. Seconded by Hammons and carried unanimously.

Public Input- Mayor Rodriguez Commented the following:

1. Thanked all the volunteers and donors that participated in the rib smoking cook off. The event was a great turn out and they were able to celebrate the retirement of Buffalo Volunteer Firefighters Doug Buchanan and Dave Kimes for their years of service. Also, thanks to the Boy Scout Troop 26 & 31 for assisting with folding the flags.
2. Reminder that Cemetery Cleanup is October 15-22 and that all items should be removed prior to that date and the staff would clean up on those dates. Memorials can be re-decorated on the 23rd of October.
3. There were issues at the cemetery with flowers that were blown from graves during the windstorm being mowed over. The staff has been informed and are taking appropriate measures to prevent this from happening in the future.
4. If any residents have large items that need picked up, it can be scheduled on regular trash day by scheduling with City Hall no later than the day prior to pick up.
5. Issues with cats and dogs running at large is against code and can happen. If you register your pets they can be returned quickly. Residents can take animals that have been trapped to the Humane Society, who will get approval from the Police Department. This saves time that officers must be away from the community while on duty. The Humane Society charges the city \$50 for each time they come out (whether they capture the animal or not) and \$10 a day for each day the animal is at the Humane Society.
6. There is still a need for volunteers for the MRT Committee, the project is long term and it is to have the MRT continue through to Camp Abe Lincoln. There are also openings on the other committees that could always need extra volunteers and assistance.
7. If you see any of the employees doing something wrong, please address this with their supervisor or herself. There is no reason that anyone should be bullying or calling the employees names. This ensures proper employment practices can be followed when addressing employee actions. Please don't go up to employees and take actions into your own hands.
8. If you see any issues that you have concerns with around town, please feel free to share those with any of the department heads or herself. We are out and about but don't see everything and input is appreciated to better the community.

Kay Willet provided pictures from the intersection of Oak and Walnut where the guys had done some repairs, but she was still unhappy with the condition of the road. Council reviewed the pictures and discussed the condition of the intersection. A member of the public commented that all the streets in town are bad. Kay explained that may be the case, but she took initiative to bring it to council attention. Council requested that the Streets Committee review the issue at their next meeting.

Tony Follis approached the council about purchasing 229 Jefferson Street. Attorney William McCullough explained that he would need to negotiate an offer, there would need to be a public hearing, and then approved by resolution.

Jim Rodgers explained that he was the one that yelled and confronted the city employee at the cemetery. He is responsible for his headstones at the cemetery and when his wife seen him hit a stone with the weed eater, he went to address it with him. He also asked why the Kauffman condemned building could be moved to another property when Rick had to tear down his condemned structure. Director, Ferkel explained that the owners were required to bring to code or to demolish the dilapidated buildings. Rogers requested a copy of the letter, which the city attorney stated he could have a copy. For the building that was moved, if it is not up to code, then they will receive a letter with a date to get the building up to code.

Elizabeth Sekola asked if there was a decision on her ditch. Engineer Janecek met with Public Works and the Mayor and reviewed the project. Mr. Janecek stated that he could saw no issue with the ditch being filled in but according to his data, the street was not shortened and the drainage portion was working properly. The Streets Committee will discuss this at their next meeting.

Engineering updates

Janecek updated the council:

- Y40 is completed and the project looks amazing and is highly effective. The final pay request has been paid.
- There are blue markings down front street where the surveying is starting for the new street scape beautification project for Front Street. This does not mean that they are going to start digging up those areas.
- The information was received from Scott County Conservation, and it would be circulated for review for the next council meeting.

Kinsinger Driveway

Mr. Kinsinger was not present.

Ferkel explained that he was approached by Mr. Kinsinger to add sealcoat between his drive and the alley. The streets committee will review this issue and report back to the council.

Future Falcons

Motion by Teel and seconded by Miller to permit Future Falcons to utilize the gym free of charge if they cleaned up when they were done, from November-January two nights per week. Motion carries with Hammons voting "no".

Cemetery Trees

Motion by Teel and seconded by Hammons to accept the bid from Liberty Tree Service to remove 26 trees in the cemetery, in the amount of \$29,000. The cemetery committee had decided on the trees that were impeding on the headstones/gravesites and/or that could possibly have limbs fall onto headstones. Motion carried unanimously.

Electrical Issues Jefferson

Property owners were not present, no action taken.

Electrical Outages

Mayor Rodriguez reported that she has had many questions about the recent electrical outages and asked Director Ferkel to explain those. Ferkel explained that even though the power is not through Mid-American, the power comes through lines owned by them. There are times when there is an issue with a city transformer, but then a Mid-American fuse goes out. So, then the city has to wait until Mid-American fixes that fuse, then the city can turn the power on for the city.

Alert Iowa

Mayor Rodriguez explained that we have been partnering with Scott County Emergency Management to work on Alert Iowa a communication system that would allow communities to interact with residents. There would be a mailer that would inform residents on how to sign up for the program. There are also options for other communities and county wide notifications.

Dollar General

Mayor Rodriguez said that she didn't have any updates except that Mr. Kautz was waiting on his attorney.

Dilapidated Buildings

Ferkel updated that all the buildings have been demolished or relocated.

Winter/Snow Removal Rules

Council referred the winter snow removal to the ordinance committee for review.

Park Signs

Motion by Teel and seconded by Miller to approve the purchase of the area identification signs for the beach. Motion carried unanimously.

Elections Process

Clerk explained that currently Buffalo is set up as a primary city and are one of the few rural communities with this type of election structure. Since Scott County has been handling all the election processes some candidates have been provided inaccurate deadlines for paperwork. Unifying the ordinance will lessen the chance for inaccurate information, as well as not cost the city more money for future primary elections, if required. The ordinance committee will review the changes at their next meeting.

Fall Clean up October 16-23

Motion by Teel and seconded by Miller to approve the city fall clean up to be October 16-23. Motion carries unanimously. If you are a Buffalo resident you can take items to the Scott County Waste Commission free of charge, with your id. If you do not have a Buffalo address, but live within the city limits, the city will provide Scott County Waste Commission with a list of those names.

Halloween Events

Motion by Teel and seconded by Buffington to approve the purchase of Candy in the same amount as last year, to hold trick or treat October 10/31 from 5-7, and to support the parade on the 31st. Motion carries unanimously.

MOU Comp Time

Motion by Teel and seconded by Buffington to approve the memorandum of understanding, amending the Union contract in relation to comp time. Motion carried unanimously.

K9 Training

Motion by Teel and seconded by Miller to approve K9 training. Motion carried unanimously.

Item Bid Opening

Moton by Teel and seconded by Adams to accept the bid for the chalk board and to dispose of the remaining items. Motion carried unanimously.

IMFOA Conference

Motion by Teel and seconded by Hammons to approve clerk training for IMFOA and Clerk Academy Institute. Mayor Rodriguez stated that some of this training is online, so there may be times when city hall is closed for the training, but advance notice will be provided. Motion carried unanimously.

Meter Reader Software Update

Motion by Buffington and seconded by Hammons to purchase updated software through Van Wert Company for \$5,460.00. Motion carried unanimously.

Tabled Items

Cemetery Fencing- Motion by Teel and seconded by Miller to remove cemetery fencing from the table for discussion. Motion carried unanimously.

Teel wished to leave the item on the table until spring or when more details regarding the fence owner could be obtained.

Dave Stickrod explained that when he was on Council, he had negotiated a sale between Joe Sauer for cemetery property and then the council denied his request for fifty/fifty costs, he backed out of his property sale. Stickrod disagreed that paying for this fence was appropriate and assured the council that they would not be re-elected, and he would make sure of that.

Jim Rogers explained that the previous owners of the same property had been denied by the council for support on the fence repair.

Ron Meyer said that it was a conflict of interest.

Motion by Teel and seconded by Hammons to table the discussion on the cemetery fence. Motion carried unanimously.

Resolutions

Motion by Adams and seconded by Teel to adopt resolution 2021-26 approving the Street Finance Report. Motion carries unanimously.

Motion by Adams and seconded by Hammons to adopt resolution 2021-27 approving the sale of 702 Front Street Buffalo. Motion carried unanimously.

Motion by Teel and seconded by Adams to adopt resolution 2021-28 approving the transfer of \$27,582.22, the city's cost portion for the Elm Street Detention Basin. Motion carried unanimously.

Public Works Report

- Fixed water leak on Jefferson Street
- Removed downed tree from Ash St
- Remove 2 trees from the Community Center for Brandy
- Had two electrical call outs
- Sprayed weeds growing up in streets again
- Well #1 repairs are completed
- Replaced fuel tank on dump truck

- Removed building garage on Hacker St

Police Department Report

Monthly calls for service: 254

Year to date calls for service: 1653

Traffic report:

Citations: 16

PD Accidents: 3

PI Accidents: 2

Traffic Stops: 26

Vehicles Impound: 1

Arrests: 6

- Driving While Revoked
- O.W.I 1st, Driving Under Suspension, open Container, No Insurance, Speeding
- Warrant parole Violation x3, Warrant possession of meth
- Driving While Barred
- Simple Assault

Fire Report

We Spent 51-man hours responding to 24 Emergency calls in August,

20- EMS Calls

0-Structure Fire

0-Vehicle Fire

0-Grass Fire

2-Vehicle Accidents

1-Boat Rescues

1-Misc. calls

177 Total Emergency Responses for 2021

Training: 7 members spent 24-man hours doing regular crew duties. 18 members spent 2 hours training on rope rescue.

Park Board

Troy Hass reported that the park board approved for a structural engineer to review the concession stand.

Community Development

Adams reported that Janecek provided updates during the street scape update.

Ordinance

Motion by Teel and seconded by Adams to approve the third reading of Ordinance 528 Rental Code Amendment. Motion carried unanimously.

Future meetings

Next City Council meeting October 04,2021 6:00 pm

Ordinance Committee September 27,2021 5:30 pm

Streets Committee September 28,2021 5:30 pm

Motion by Teel and seconded by Miller to have a five minute recess at 7:50. Motion carried unanimously.

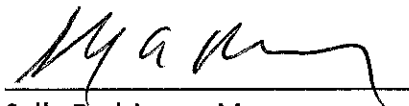
Motion by Teel and seconded by Miller to continue from recess at 7:55. Motion carried unanimously.

Motion by Adams seconded by Teel to move into closed at 7:56pm session per Iowa Code Section 288.9 to discuss competitive information.


Motion by Adams and seconded by Hammons to move from closed session at 8:01pm

Motion by Teel and seconded by Adams to move forward with what was agreed upon during the closed session.

Motion to adjourn the meeting at 8:02 pm by Teel, seconded by Adams and carried unanimously.



Sally Rodriguez, Mayor



Tanna Leonard, City Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A & A AIR COND & REFRIG	ice machine rental	\$ 210.00
ADVANCED Business Systems	printer contract	\$ 256.30
ADVANCED Business Systems	printer contract	\$ 165.44
AFLAC	aflac	\$ 110.80
A-L-L Equipment	air compressor	\$ 138.00
ARDO SCHMIDT CONSTRUCTION	y40 bank stabilization	\$ 38,718.67
ARDO SCHMIDT CONSTRUCTION	Y40 Pay Req #2	\$ 25,861.43
BABE'S TERMITE & PEST CONTROL	PEST CONTROL	\$ 65.00
BEYOND TECHNOLOGY, INC	ink	\$ 87.94
Bison Ridge Kennels	4 day boarding	\$ 80.00
BUJALSKI, JOSHUA	food reimbursement gtsb	\$ 45.13
Casey's Business Mastercard	fuel	\$ 1,599.94
Casey's Business Mastercard	fuel	\$ 1,847.51
Central States Funds	HEALTH INSUR.	\$ 3,621.00
Central States Funds	HEALTH INSUR.	\$ 3,766.00
Central States Funds	HEALTH INSUR.	\$ 3,766.00
Central States Funds	late charge for Carson payment	\$ 7.80
Central States Funds	HEALTH INSUR.	\$ 3,766.00
Central States Funds	HEALTH INSUR.	\$ 3,766.00
Central States Funds	HEALTH INSUR.	\$ 3,766.00
Central States Funds	HEALTH INSUR.	\$ 22,458.80
CG Autoglass	1998 KME ladder windshield	\$ 285.00
Buffalo, City of	BCC utilities	\$ 614.70
CRAWFORD COMPANY	A/C	\$ 2,880.00
Culligan of the Quad Cities	BCC rental	\$ 25.75
Culligan of the Quad Cities	rental	\$ 25.75
DECCO	wire scoreboards, ball field	\$ 5,556.06
Duck Creek Tire & Svc Inc	2018 tahoe tires	\$ 1,290.44
IRS	FED/FICA TAX	\$ 3,120.11
IRS	FED/FICA TAX	\$ 3,568.57
IRS	FED/FICA TAX	\$ 2,770.04
IRS	FED/FICA TAX	\$ 3,294.16
IRS	FED/FICA TAX	\$ 2,923.47
IRS	FED/FICA TAX	\$ 2,825.18
Fletcher-Reinhardt Company	fuses	\$ 96.25
Hach Company	potassium chloride	\$ 37.00
HEARTLAND FIRE & SECURITY	security alarms	\$ 694.80
Hempel Pipe and Supply	fittings	\$ 35.92
Humane Society of Scott	trip fees 1014 chestnut	\$ 50.00

Iowa DNR	annual fee	\$ 210.00
ILLINOIS CASUALTY	Liquor license BBQ	\$ 175.00
IPERS	POLICE IPERS	\$ 7,436.14
JOHNSON OIL COMPANY	fuel	\$ 2,237.19
K&K True Value Hardware	pole saw repair	\$ 127.40
Kirby Water Conditioning	salt	\$ 66.00
LATHAM & ASSOCIATES INC	rules and regulations	\$ 1,125.00
Linwood Mining & Minerals	rock	\$ 80.60
MARTIN & WHITACRE	engineering	\$ 17,233.19
McCullough, William	attorney fees	\$ 1,057.50
MEDIACOM	phone/internet	\$ 1,929.15
MEGHAN MARTIN	BAC janitor	\$ 450.00
MENARDS - MUSCATINE	48' T8 5000K, bit set	\$ 151.07
MID AMERICAN	sewer	\$ 3,040.40
MID AMERICAN	sewer	\$ 2,276.42
Midwest Wheel	hitch	\$ 63.05
MOBILE TEAM TRAINING UNIT IV	membership dues	\$ 680.00
Panther Uniforms Inc	uniform allowance Bujalski	\$ 31.90
PEERLESS Well and Pump	well #1	\$ 38,014.00
POMP'S TIRE SERVICE	flat tire	\$ 47.44
PS3 Enterprises Inc	handicap toilet	\$ 212.00
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QC Analytical Services	tests	\$ 1,786.00
QUAD CITY SAFETY	safety glasses	\$ 71.99
Quad City Times	minutes	\$ 254.18
R.P. LUMBER	gazebo	\$ 134.28
Racom Corporation	charger /dock issues	\$ 78.75
Republic Services #400	garbage	\$ 20,951.46
Rock River Electric INC	filter blower	\$ 454.15
ROSS MEDICAL SUPPLY CO,	oxygen	\$ 106.79
Resale Power Group of Iowa	electricity	\$ 46,258.94
SAFE BUILDING LLC	rental inspections	\$ 3,150.00
SAFE BUILDING LLC	rental inspections	\$ 990.00
Treasurer, State Of Iowa	Sales Tax	\$ 1,134.00
Treasurer, State Of Iowa	Wet sales tax	\$ 845.00
SCOTT COUNTY RECORDER	registration renewal	\$ 18.75
SCOTT COUNTY SHERIFF	booking fees	\$ 200.00
SCOTT COUNTY SHERIFF	booking fees	\$ 75.00
CARDMEMBER SERVICE	stamps	\$ 1,116.27
SINCLAIR TRACTOR	finance charges	\$ 37.46
SE National Bank-BUFFALO BR	Service Charges ACH	
Treasurer, State Of Iowa	STATE TAXES	\$ 2,094.00
TC AUTO	2017 charger serpentine belt,	\$ 436.69

Uniform Den	Rich A clutch, name tags	\$ 18.95
Utility Equipment Company	prv's	\$ 1,700.18
VAN METER	fuses	\$ 84.93
VERIZON	phones	\$ 290.86
Visa	tools	\$ 1,308.05
Waste Commission of Scott Co	Rich Metals removal	\$ 541.32
WINSOR GROUP CONSULTING	3phase deposit return	\$ 625.98
Scott County Family Y	summer camp	\$ 7,960.00
Zimmer & Francescon Inc	prv's	\$ 885.15

Expenses

General Fund	\$ 85,342.74
COMMUNITY CENTER	\$ 2,044.02
Road Use Tax Fund	\$ 69,211.14
COMMUNITY DEVELOPMENT	\$ 15,881.14
Water Utility Fund	\$ 48,483.15
Sewer Utility Fund	\$ 11,976.68
Electric Utility Fund	\$ 58,237.31
Storm Water Utility Fund	\$ 1,026.56
TOTAL FUNDS	\$ 292,202.74

Revenues August

General Fund	\$43,064.15
Community Center	\$3,750.20
Road Use Tax Fund	\$11,798.92
Local Option Sales Tax	\$22,483.99
American Rescue Plan	\$94,779.05
FEMA Disaster #44421	\$87,980.07
Water Utility Fund	\$15,612.38
Sewer Utility Fund	\$14,870.93
Electric Utility Fund	\$55,860.23