

Buffalo Community Center

Call meeting to order at 5:30 pm by chair Trent Adams

Present Board Member Trent Adams, Judy Hammons, Director Brandy Harland, and City Clerk Tanna Leonard

Leonard went over the budget with a remaining balance of \$13K everything looked good. The Checking had a balance of \$23,335.97. With the requests to change some of the rules at the BCC, clerk suggested to change the ordinance to read "council will approve procedures manual by resolution". Then the board prepares a procedures manual for the council to approve by their meeting in May. Any and all procedures must be documented in detail for the manual to meet auditing requirements.

Director Harland discussed opportunities for the loss of revenue during COVID 19.

Adams discussed the options to loan from Community Development for seal coating the parking lot and refinishing the floor.

Harland explained that the last time the floor was stripped and waxed it was almost \$4,000. She also discussed holding fundraisers to cover the loan payments.

Harland will obtain new quotes for the flooring.

Harland said there were at least two lights near the stage that needed repaired. Adams suggested that if the ballasts were bad that they be changed out to an efficient lighting. He would provide Harland with a catalog for ordering them. Leonard would check into the Energy Efficiency Program to see if there was funding available. Harland would check to see when Public Works could change them out.

Harland asked since the City was performing the mowing contract if they could do the spraying in the rocks for weeds.

Harland requested the following changes to the contract:

Increasing rental price to \$250 for 5 hours and \$400 for 8 hours.

Changing font size under clean up responsibilities.

Increasing Special Even Rental to \$700.

Changing font size under clean up responsibilities

Increasing keg price \$25 to \$250.

Added "must be cleaned up and out of the facility within on hour after the bar closes so choose bar hours wisely."

Board agreed to all of the changes.

Motion by Adams to adjourn at 5:45, seconded by Harland and carried unanimously.