

Minutes of the meeting of the Buffalo City Council held on June 08, 2020. Meeting called to order by Mayor Sally Rodriguez, at 6:00pm. Mayor Rodriguez explained that due to COVID-19 we were providing online and conference call login as well as Council Chambers open to the public. All members with a "*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Judy Hammons , Ted Teel, Austin Miller, Trent Adams, Joe Buffington (6:05PM), Public Works Director Josh Ferkel, City Attorney William McCullough, City Engineer Mike Janecek*, Police Chief Behning, Police Sgt. Bujalski and City Clerk Tanna Leonard.

Motion by Hammons to approve the consent agenda. Seconded by Adams and carried unanimously.

Public Input- Brandy Harland inquired, what day to have the garage sale for the city and also since the Park Board has not met in several months, when their next meeting would be.

Estella Novak asked a message be reported explaining that after careful consideration of COVID19, the FROG program will be cancelled for this year and that lunches would still be available at the elementary school. Mallory Bartleson added that it is M-Th for any student under the age of 19 and that there is no requirement for the child to be present as the case for last year.

Elm Street Project

Janecek updated Council that the contractor plans to begin late June.

Change order #1 approved at the last meeting was for \$8,866.23. Easement staked today for the property owner so they could plant the field.

Mayor Rodriguez asked that Janecek meet with her to go over some video and photos indicating flow into Elm Street from Spruce.

Winsor Consulting Project

Ferkel updated council of the status of the project.

SUDAS

Janecek explained that he needed to draft an ordinance to retrofit SUDAS into the code.

Valley Heights

Janecek received 7 bids for the project. With the lowest being \$43,861.00 from Triple B Construction.

Ferkel explained that he might have projects that would be of higher priority over on Y40. Mayor suggested to review all potential projects and determine how to proceed best with the available funding.

Motion by Teel to table the bids from Valley Heights project. Seconded by Hammons and carried unanimously.

Buffalo Days

Mayor Rodriguez explained her concerns with planning for COVID19, security and traffic control. Mayor Rodriguez asked the Buffalo Days non-profit group if they had contacted the other organizations to discuss the challenges they thought they could not support. Brandy said that some of them were due to financial, not being able to social distance. Brandy stated she talked to an intern at the Governor's office who said as long as they implemented reasonable measures for social distance, posted signs, and allowed for face masks, and reminded folks about social distance for the event. Brandy said that as folks gathered, they would utilize the ball fields and skate park to spread out. Brandy stated that she has officers that are willing to work the event, as Buffalo officers will have to patrol the city. Since Buffalo Days is pretty much the only event happening in

the Quad Cities for the Fourth of July, she thought a plan for crowd control would be beneficial. Harland, Buffalo Day Inc President explained that they have had no issues in the past and plans to have no issues this year as well. Council discussed further the plans for Buffalo Days and Mayor Rodriguez explained that the decision to hold Buffalo days was not up to the City Council, only the decision to permit special conditions by resolution.

Council Member Teel discussed the expenses for Buffalo Day and that there were funds available from Community Development that could be utilized for the event since it brings in people and is a benefit to the Community. Teel asked the city to donate another \$5,000, as the city's portion to Buffalo days last year (\$5,000), was underfunded by \$839.59 last year. Mayor Rodriguez asked Brandy if Buffalo Days made a profit last year, which she replied yes. Community Development spokesperson Mallory Bartleson thought that if Buffalo Day presented them a plan or offer for what their funds would be going towards that the committee most likely would not see an issue from the committee.

Motion by Teel to give Buffalo Day \$5,000 additional dollars. Seconded by Adams and carried with Hammons and Buffington voting "no".

Hydrant Flushing and Replacement

Ferkel explained that he had not put together bids for the replacement and that he had planned hydrant flushing during working hours of 7:00-3:30 June 22-26.

Repair Truck

No action taken.

Audit Agreement

Motion by Adams to have the Auditor of State perform the city's annual exam. Seconded by Buffington and carried unanimously.

Chicken Ordinance

Council agreed to send the ordinance committee to review the ordinance and add it for future approval.

Carl James bill adjustment request

Clerk explained that Ms. James approached her about waiving the water and sewer fee. Ms. James was unable to attend the meeting but provided an explanation of the pipes breaking under the house and the amount she wished to have waived.

Motion by Teel to waive the sewer amount of \$236.95. Seconded by Adams and carried Unanimously.

Mowing Contract

Public Works Director suggested that we take on our own mowing contract. Mayor suggested Public Works put numbers together to compare.

Motion by Teel to approve resolution 2020-20 approving to waive the penalty for Continental Cement due to COVID-19. Seconded by Miller and carried unanimously.

Motion by Teel to approve resolution 2020-21 Budget Amendment. Seconded by Adams and carried unanimously.

Motion by Teel to approve resolution 2020-22 Buffalo Day, allowing events to be held at the park. Seconded by Adams and carried unanimously.

Josh Ferkel Provided an Update for Public Works

1. Hauled gravel to Archer drive and box bladed.
2. Hauled away brush pile next to community center to Scott County.
3. Placed picnic tables and garbage cans on beach.
4. Started cleaning Buffalo beach.
5. Maintenance at BAC
6. Maintenance BCC
7. Hauled gravel to buffalo boat dock, parking lot and entrance.
8. Flushed well #2
9. Started water improvement project.
10. Performed locates for NTMS.
11. Received (4) 75 kva transformers for 329 Dodge St. project.

He also mentioned that we should consider purchasing Metal Werks shop.

Motion by Adams to remove the tiling easement from the table for discussion. Seconded by Hammons and carried unanimously.

Motion by Teel to put the tiling project out for bid. Second by Buffington and carried unanimously.

Chief Behning provided an update from the Police Department.

May 2020 Police Report
Monthly calls for service: 268
Year to date calls total: 1242

Traffic report:

Citations:	5	Traffic Stops:	52
PD Accidents:	1	Vehicle Impound:	0
PI Accidents:	0		

Calls for service report:

Disturbances:	12	Domestics/Assaults:	4
Business Checks:	120	Public Service:	19
Suicidal Persons:	1	Harassment:	0
Thefts:	2	Suspicious activity:	19
Animal:	4	Burglary/Burglary Alarms:	0
Criminal Mischief:	0	Juvenile Problem:	0
Assist another Agency:	10		

Arrests: 10

- 1- Possession Controlled Substance 1st Offense
- 2- Driving Under suspension
- 3- Driving While License is Barred
- 4- Possession of Drug Paraphernalia
- 5- Possession of Drug Paraphernalia, Possession of Controlled Substance 1st Offense
- 6- Possession of Controlled Substance 1st Offense
- 7- Driving while licensed is Barred
- 8- OWI 3rd Offense, Barred, Careless Driving, No SR-22 Insurance. Fail to Yield
- 9- Driving under suspension
- 10- Driving while License is Barred

Teel commended the PD for following his request for officers to be seen around town.

Chief Doug Anderson provided the monthly Fire Department Report
We responded to 23 Emergency calls in May.

We responded to: 16- EMS Calls
 1- Structure Fire
 1- Vehicle Fire
 0- Grass Fires
 0- Vehicle Accidents
 0- Boat Rescues
 5- Misc. Calls
 133- Total Emergency Responses for 2020

We had 7 members spend 24 man hours performing crew duties and 18 members attend boat training.

Brandy Harland provided an update from the Community Center and requested to have the 5th street block between the church and Senior Housing closed on July 12 for a fundraiser car show.

Mallory Bartleson provided an update from Community Development, surveys sent out and hoping to get some good responses to see what their next projects will be. Kids camp didn't have any updates but they were hoping to have at least one camp in August.

Tabled items- Guizar, Rodriguez asked Ferkel if he had looked at the water flow down in that area.

Motion by Teel to approve the second reading for Ordinance 515, increasing water rates. Seconded by Adams and carried unanimously.


Motion by Teel to approve the second reading for Ordinance 516, increasing sewer rates. Seconded by Adams and carried unanimously.

Next meeting July 06, 2020

Motion to adjourn the meeting at 7:17 pm by Teel. Seconded by Miller and carried unanimously.

Tanna Leonard

Clerk, Tanna Leonard


Mayor, Sally Rodriguez

A & A AIR COND & REFRIG	Ice machine rental	105.00
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ADVANCED Business Systems	contract	92.00
ADVANCED Business Systems	copier contract	95.80
AFLAC	aflac	215.92
ALLTEST	Drug Testing	150.00
ALLTEST	Drug Testing	48.00
ARNOLD MOTOR SUPPLY	truck oil filter	348.98
BABE'S TERMITE & PEST CONTROL	PEST CONTROL	65.00
Batteries Plus	install fob kit	25.98
BEYOND TECHNOLOGY, INC	ink	125.94
BEYOND TECHNOLOGY, INC	ink for PD	42.00
Casey's Business Mastercard	fuel	477.47
Casey's Business Mastercard	fuel	743.52
Central States Funds	HEALTH INSUR.	3,819.97
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Chemsearch	boiler chemicals	281.75
Buffalo, City of	utilities	234.54
Buffalo, City of	BCC utilities	230.84
CSG FORTE PAYMENTS	cc swipers	644.45
Culligan of the Quad Cities	bottle deposit charge	41.40
Dick-N-Sons Lumber	paint for park pole	56.31
Dick-N-Sons Lumber	bad ball valve	58.38
Dick-N-Sons Lumber	paint for chairs	13.29
IRS	FED/FICA TAX	2,725.80
IRS	FED/FICA TAX	2,663.25
IRS	FED/FICA TAX	2,590.68
IRS	FED/FICA TAX	2,623.02
IRS	FED/FICA TAX	3,147.39
Electric Pump	hsp east	1,108.42
Fletcher-Reinhardt Company	ground clamps	39.40
Fletcher-Reinhardt Company	led streetlights	330.00
Fletcher-Reinhardt Company	caretaker 2	550.00
Grainger	new fuel cans	90.76
Grainger	caution tape	5.54

Grainger	rubber gloves	59.68
GWORKS	w-2 package, 1099 package	118.63
GWORKS	UB ACH, payroll ACH,internet	2,825.00
HEARTLAND FIRE & SECURITY	security lift station-WWTP	323.40
ART HORST	flex spending	55.00
ART HORST	flex spending	44.00
IA CHILD SUPPORT Recovery Unit	CHILD SUPPORT	125.40
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Iowa One Call	email	43.20
IMEG	wtp contractor pkg, splashplat	4,423.50
Iowa DNR	laboratory certification	400.00
IOWA UTILITIES BOARD	assessment charges	1,624.34
IPERS	POLICE IPERS	7,007.54
J&M Displays	fireworks	7,000.00
JOHN DEERE FINANCIAL	Rich's clothing allowance	290.91
JOHNSON OIL COMPANY	fuel	484.10
Krieger's	chrysler check engine	53.45
LAWNSTARS	mowing contract	7,139.50
LAWNSTARS	mowing contract	6,859.00
Leonard, Tanna	flex spending	55.00
Leonard, Tanna	flex spending	44.00
Linwood Mining & Minerals	1' down rock	265.16
Linwood Mining & Minerals	rock -'Archery	1,006.02
Mid American Research Chemical	weed killer	505.26
MARTIN & WHITACRE	wtp improvements	2,146.05
MARTIN & WHITACRE	elm street	4,674.71
MARTIN & WHITACRE	valley heights	6,471.40
McCullough, William	lawyer fees	281.25
McCullough, William	lawyer fees	412.50
MEDIACOM	internet/phone	909.48
MEGHAN MARTIN	janitorial	450.00
MEGHAN MARTIN	BAC cleaning	450.00
MENARDS - MUSCATINE	toilet	205.80
MENARDS - MUSCATINE	wwtp mower	209.99
METERING & TECHNOLOGY SOL	meter	280.82
MID AMERICAN	sewer	2,927.32
MID AMERICAN	sewer	2,457.93
Molyneaux Insurance	workers comp audit	783.00
Office of Auditor of State	audit	5,808.12
Panther Uniforms Inc	Rich-PFC stripe	22.50
Panther Uniforms Inc	Adam Thomas emblems	111.23
PEERLESS Well and Pump	East Hsp	3,620.00
PS3 Enterprises Inc	handicap half month	42.00

QC Analytical Services	monthly testing	50.00
QC Analytical Services	water test	293.00
QC Analytical Services	ecoli testing	180.00
QUAD CITY SAFETY	safety glasses	54.00
Quad City Times	water quality test	175.20
Quad City Times	proof minutes	473.17
QUALITY CHEMICAL COMPANY	scrub and was	534.32
REGALIA	flags	120.75
Republic Services #400	trash	6,711.66
Republic Services #400	trash & recycling	6,711.66
ROB SAND, AUDITOR OF STAE	audit for 2015-2018	32,143.89
Rock Island Electric	laser motor	545.00
ROSS MEDICAL SUPPLY CO,	oxygen	100.16
Resale Power Group of Iowa	electric	19,521.98
Resale Power Group of Iowa	electricity	23,480.39
Treasurer, State Of Iowa	Sales Tax	841.00
Treasurer, State Of Iowa	Sales Tax	635.00
Treasurer, State Of Iowa	Sales Tax	889.00
Treasurer, State Of Iowa	Sales Tax	852.00
SCOTT COUNTY SHERIFF	booking fees	200.00
CARDMEMBER SERVICE	laptop	1,592.27
CARDMEMBER SERVICE	gotomeeting	482.72
SHERMCO INDUSTRIES	3-phase engineering	5,536.00
SQUEAKY KLEEN	fire station cleaning	616.00
State Revolving Fund	Payment for WWTP	24,402.20
Treasurer, State Of Iowa	STATE TAXES	1,820.00
T&R Electric	Winsor Group	3,980.00
Tallgrass Business Resources	disinfecting wipes	19.61
TC AUTO	oil change-Tahoe	118.64
TRI CITY BLACKTOP	asphalt potholes	1,688.75
TRUCK COUNTRY	equipment	1,159.14
Uniform Den	Rich-stripes	30.00
United Laboratories	sanitizer,	531.60
United Laboratories	EPA fees	22.50
Unity Point-Occupational Med.	drug test-Art	42.00
US Cellular	phone	224.37
US Cellular	phones	224.37
USPS	stamps	55.00
Utility Equipment Company	service line fit	116.44
VERIZON	phones	640.20
VERIZON	internet	232.10
Visa	battery	764.89
Visa	postage PD	11.85
VISU-SEWER	fema damages	5,173.20
Accounts Payable Total		256,689.50

General Fund	117,534.57
Buffalo Days	7,000.00
EMPLOYEE MEDICAL ACCT	198.00
COMMUNITY CENTER	1,309.40
Road Use Tax Fund	5,809.48
Debt Service Fund	24,402.20
ELM STREET BASIN	3,407.73
2019 FEMA DISASTER #4421	5,199.55
Water Utility Fund	18,744.64
Sewer Utility Fund	9,241.64
Electric Utility Fund	63,838.29
Storm Water Utility Fund	4.00
TOTAL FUNDS	256,689.50
