

Minutes of the meeting of the Buffalo City Council, Iowa held on July 01, 2019. Meeting called to order by Mayor Doug Anderson, at 6:00 pm. Present Council members Dave Stickrod, Judy Hammons, Joe Buffington, Trent Adams, Sally Rodriguez, City Attorney Bill McCullough, City Engineer Mike Janecek, Public Works Director Art Horst and City Clerk Tanna Leonard.

Motion by Rodriguez to approve the consent agenda as presented with Stickrod reviewing the claims before processing. Seconded by Adams and carried unanimously.

Public Input

Mr. Olive asked about an update from a property nuisance letter that the Clerk's office sent out.

City Engineer

Mike Janecek explained that he has taken a position with Martin & Whitacre Engineering Services and would like the city to retain him through his new firm. He explained that they could provide the same services to the city that we were receiving from his last firm.

Council proposed that they would like to retain Mike Janecek as the City Engineer but that they would require documentation from IMEG that gave approval for Mike to retain his contracts.

Liquor License Shell & Clarks

Motion by Rodriguez to approve the liquor licenses for Shell and Clarks Landing. Seconded by Stickrod and carried unanimously.

Cigarette Permits Shell & Casey's

Motion by Rodriguez to approve the cigarette permits for Shell and Casey's. Seconded by Stickrod and carried unanimously.

Return Pump Sludge Repair

Motion by Hammons to approve the bid from Mississippi Valley Pump. Seconded by Adams and carried unanimously.

Siren repair/maintenance

TJ explained that there were issues with the siren and that a communication line was damaged. Racom had quoted a price on a new radio but he was able to troubleshoot it and get it working again. No action taken.

Public Works Building

Mayor Anderson asked Public Works Director for an update with the status of the building. Horst explained that they had just wrapped up the flood detail and were working on Buffalo Days. He was also waiting on it to dry up so they could get in with the equipment.

Fire Hydrants

Mayor Anderson asked Public Works director for an update with the change out of fire hydrants that were previously approved. Horst explained that he was trying to schedule it so that he could use his employees to get most of the work done but with the flood and other unexpected events, he was behind schedule.

Training for DPW

Motion by Rodriguez to approve training on August 19 & 20 and on October 15 & 16. Seconded by Stickrod and carried unanimously.

Refrigerated Sampler

Motion by Buffington to approve the purchase of a Teledyne ISCO 5800 refrigerated sampler. Seconded by Adams and carried unanimously.

Public Works director Art Horst did not provide update for the month.

Police Chief TJ Behning provided a monthly report for the Police Department.

Monthly Calls for service : 159

Year to Date calls total : 1047

Traffic Report: Citations:7
 PD Accidents:2
 PI Accidents:4
 Traffic Stops: 30
 Vehicle Impound:0

Calls for service report:

Disturbances:5
Business Checks: 29
Suicidal Persons:1
Thefts:3
Animal:3
Criminal Mischief:3
Domestics:1
Public Service:32
Harassment:2
Suspicious activity:14
Burglar Alarms:1
Juvenile Problem:0

Arrests:2

1 Protection Order Violation

1 Bettendorf Warrant

Training: No Training

K9:

No deployment

Fire Chief Doug Anderson provided a monthly report for the Fire Department

181 man hours responding to 36 Emergency calls in June

We responded to:

31-EMS Calls
0-Structure Fires
0-Vehicle Fire
0-Grass Fires
0-Vehicle Accidents
0-Boat Rescue
2- Misc. calls
185 Total Emergency Responses for 2019

18 members participated in 2 hours of training on Medic Ambulance 6 members spent 20 man hours doing monthly crew duties.

Ordinance 512

Motion by Adams to approve the third reading of ordinance 512 relating to ash borer infected ash trees within the city. Seconded by Hammons and carried unanimously.

Resolutions

Motion by Rodriguez to approve resolution 2019-11 adopting special provisions during Buffalo Days event. Seconded by Stickrod and carried unanimously.

Motion by Buffington to approve resolution 2019-12 adopting the agreement with the Scott County Humane Society. Seconded by Stickrod and carried unanimously.

Motion by Rodriguez to approve resolution 2019-13 approving wages for FY20 budget. Seconded by Hammons and carried unanimously.

Motion by Hammons to approve resolution 2019-14 authorizing the Mayor and Clerk to sign Kautz Subdivision request as recommended by Buffalo Planning & Zoning Committee. Seconded by Adams and carried unanimously.

Motion by Rodriguez to approve resolution 2019-15 approving a Procurement Policy. Seconded by Stickrod and carried unanimously.

Motion by Rodriguez to approve resolution 2019-16 adopting a Conflict of Interest Policy. Seconded by Stickrod and carried unanimously.

Motion by Rodriguez to approve resolution 2019-17 adopting a Fraud Reporting Policy. Seconded by Adams and carried unanimously.

Motion by Rodriguez to approve resolution 2019-18 adopting a Segregation of Duties Policy. Seconded by Adams and carried unanimously.

Motion by Rodriguez to approve resolution 2019-19 revising clerks authorization for making payments via phone. Seconded by Stickrod and carried unanimously.

Motion by Rodriguez to approve resolution 2019-20 giving a .50 raise to Officer Bujalski for completing his

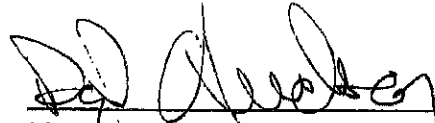
Bachelors of Criminal Justice. Seconded by Stickrod and carried unanimously.

Motion by Rodriguez to approve resolution 2019-21 appointing Mike Janecek the City Engineer with Martin & Whitacre Surveyors & Engineers, Inc permitting IMEG provided documentation to support the decision. Seconded by Adams and carried unanimously.

Future Meetings

City Council August 05, 2019

Motion by Buffington to adjourn the meeting at 6:38pm. Seconded by Stickrod and carried unanimously.



Mayor Doug Anderson

Clerk, Tanna Leonard

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
7G DISTRIBUTING	alcohol	423.45
ADVANCED Business Systems	Copier agreement	92.00
AFLAC	AFLAC	215.92
ARNOLD MOTOR SUPPLY	Oil Filters	200.40
BEYOND TECHNOLOGY, INC	EPSON	81.25
Bi-State Regional Commission	requisition	275.50
BLUE GRASS VETERINARY	K9	69.44
BROWN SUPPLY CO	Hydrant valve	3,060.00
BUFFALO FIRE DEPARTMENT	Fuel Reimburse	66.01
BUJALSKI, JOSHUA	Meals	8.86
Casey's Business Mastercard	Flood Expenses	1,914.42
Central States Funds	HEALTH INSUR.	11,923.20
Chemsearch	Nitrile Gloves	434.29
Dakota Supply Group	Scoreboards	7,079.00
Menards - Davenport	Breaker Iron Filter	3.97
Dick-N-Sons Lumber	MRT Expense	232.66
IRS	FED/FICA TAX	12,383.44
Gierke - Robinson	Plastic for flood	4,885.16
GOTCHA GAMES	Buffalo Day	3,000.00
Hach Company	testing supplies	78.59
HARLAND BRANDY	Mileage	67.13
Hempel Pipe and Supply	Aeration tank repairs	319.12
ART HORST	prescriptions	94.07
IA CHILD SUPPORT Recovery Unit	CHILD SUPPORT	641.70
Iowa Division of Labor Services	boiler inspection	40.00
Iowa League of Cities	Dues	969.00

Iowa Workforce Development	Unemployment	122.13
IOWA BEVERAGE	alcohol	422.60
Iowa DNR		145.27
IPERS	POLICE IPERS	7,498.13
JASON'S DISTRIBUTING	BCC supplies	174.58
JIM GIESE COMMERCIAL ROOFING	1st payment for roof	100,000.00
JOHNSON OIL COMPANY	Fuel/Gas	1,081.24
LAWNSTARS	Mowing	14,323.00
Linwood Mining & Minerals	Jefferson by school	182.20
LOGAN CONTRACTOR SUPPLY	Shovels	445.18
Storey Kenworthy /Matt Parrott	Checks	294.82
McCullough, William	Attorney Fees	337.50
MEDIACOM	Phone Internet	847.90
MEGHAN MARTIN	Janitorial Services BAC	450.00
MENARDS - MUSCATINE	supplies	
MENARDS - MUSCATINE	Paint supplles BAC	696.84
MID AMERICAN	lighting	
MID AMERICAN	WWTP	583.18
Menards - Muscatine	Paint Supplies Clothing Room	859.90
Office of Auditor of State	Remaining Audit fees	8,217.18
Overland Systems Inc	Flood Clean up	5,147.50
Panther Uniforms Inc	Uniforms	363.81
PS3 Enterprises Inc	Toilet rental handicap	212.00
QC Analytical Services	Ecoli Testing	480.00
Quad City Times	Publication	567.33
QUALITY CHEMICAL COMPANY	Paint/Sanitizer	476.71
QUINT CITY STONE	red mulch	518.00
Racom Corporation	siren	1,170.25
Republic Services #400	Trash Recycle May June	19,785.06
RiverStone Group, Inc	Sand for flood	780.02
Rock River Electric INC	Bad Wire to control panel	231.00
SCOTTY'S SEWER & DRAIN	BCC Bar & Floor Drain Clean	170.00
Selco	Barricades	614.50
CARDMEMBER SERVICE	TV/Raffle for Buffalo Day	2,136.38
Scott County Sheriff	Booking Fees	100.00
Treasurer, State Of Iowa	STATE TAXES	2,120.00
T&R Electric	Testing sub station	900.00
Tallgrass Business Resources	Envelopes	157.04
TC AUTO	oil change/tire rotate	61.90
TITAN MACHINERY	Replace Back Window	1,446.90
TRENT ADAMS	Fuel Reimburse	50.25
TRI CITY BLACKTOP	Sand for flood	738.75
Uniform Den	Wilson	99.95
UNITYPOINT TRINITY	Tenivac	1,548.59
US Cellular	phone bills	453.74
USA BLUE BOOK	Skimming net/pole	377.29

Visa	Fuel	1,735.39
The Waldinger Corporation	BCC icemaker	241.00
Waste Commission of Scott Co	Flood Disposal	16,817.03
DAKOTA WILSON	Reimburse fuel	60.12
Zimmer & Francescon Inc	Hydrant bags	66.92

***** REPORT TOTAL ***** 244,867.66

001 General Fund	215,788.59
002 Buffalo Days	3,541.72
006 COMMUNITY CENTER	2,732.60
110 Road Use Tax Fund	4,331.89
600 Water Utility Fund	6,478.94
610 Sewer Utility Fund	5,848.42
630 Electric Utility Fund	6,145.50