

**Minutes of the meeting of the Buffalo City Council, Iowa held on February 05, 2018** Meeting called to order by Mayor Doug Anderson, at 6:00 pm. Present Council members Dave Stickrod, Judy Hammons, Joe Buffington (excused), Trent Adams, Sally Rodriguez, Police Sergeant Alex Gries, Public Works Director Art Horst, Fire Chief Terry Adams, City Engineer Mike Janecek, City Attorney Bill McCullough and City Clerk Tanna Leonard.

Review of Consent Agenda- Agenda, Minutes (January 8, 2018), claims. Motion by Rodriguez to approve the consent agenda. Seconded by Stickrod and carried unanimously.

**Public Input-** Butch Olive expressed concern with a chicken that has been hanging around his property.

### **Street Projects**

Janecek reported Needham driveway had a ponding issue and had contacted the contractor but had not heard anything back from them.

Enfield had been reviewed for the minimum fix and a proposed a retaining wall with sub drain and curb on the interior corner. The streets committee will review the plan.

Janecek reported that a Statewide Urban Design and Specifications (SUDAS) is being approved in other communities statewide. The idea is to keep basic specifications uniform so that contractors are familiar with the process. Council will consider the passage.

Public works explained that the new home on Jefferson needed to have an easement to get power across to them. Motion by Stickrod to direct Janecek and McCullough to draft an easement agreement with the Thornton's and the new property owner. Seconded by Rodriguez and carried unanimously.

### **Valley Change Order**

Jim Grutsch from Valley explained that in their review of the final change order they agreed with all of the quantities but did not agree with the working days that Stanley Consultants reported. Valley believes that the project was substantially complete by June 7, 2017 and that there were minor items that needed to be addressed. Stanley determined that Valley was 21 days over on the completion of the project charging them \$21,000 in liquidated damages. Council approved Valley to provide their case to Iowa DOT for their justification to be relieved of the liquidated damages.

### **Easter Egg Hunt**

Motion by Hammons to approve \$400.00 from the City, \$100.00 from the Park Board, and \$200.00 from the Bingo Fund for the 24<sup>th</sup> Annual Buffalo Easter Egg Hunt. Seconded by Adams and carried unanimously.

### **Frog Program**

Clerk updated the council on behalf of the Frog Program, they wished to renew their rental of a room at City Hall for their upcoming 2017 program. Motion by Hammons to approve the F.R.O.G program to use the old music room on the east side of the building as their permanent room for the year for the amount of \$1. Seconded by Stickrod and carried unanimously.

### **Water Tower Cleaning and Inspection**

Motion by Hammons to approve the bid from Midco Diving & Marine services, Inc. for the amount of \$2575.00. Seconded by Rodriguez and carried unanimously.

### **Firework Ordinance**

Council directed it to the ordinance committee for review.

### **Post Office**

Motion by Rodriguez to contract with Select Structural to provide plans for the BAC renovations for \$3,500. Seconded by Adams and carried unanimously.

### **730 2<sup>nd</sup> Street Sidewalk**

Motion by Stickrod to require the homeowner at 730 2<sup>nd</sup> Street to replace the sidewalk sections that were removed no later than June 30, 2018. Seconded by Adams and carried unanimously.

### **Police Training**

Motion by Stickrod to approve training in Walcott for Bujalski, Adams, and Aleksiejczyk. Also training for the GTSB conference for Aleksiejczyk and Bujalski. Seconded by Adams and carried unanimously.

### **Utility Billing Debt Collections**

Motion by Rodriguez to permit four hours of review time for Ahlers and Cooney to review the revised ordinance pertaining to the collection process. Seconded by Hammons and carried unanimously.

### **Public Hearing Budget Amendment**

Motion by Rodriguez to open the public hearing for the Budget Amendment for FY18. Seconded by Stickrod and carried unanimously.

Clerk reported that the amendment amount was \$353,694. Primarily for the Chestnut Street project that was not budgeted and paid from the Road Tax reserve. Other amendments included additional expenses for the addition of a 4<sup>th</sup> full time officer, fire truck purchase, Grants that were awarded, and bingo expense and revenues.

No comments from the public.

Motion by Hammons to close the public hearing. Seconded by Rodriguez.

Motion by Rodriguez to approve the budget amendment for the FY18 budget. Seconded by Hammons and carried unanimously.

### **Resolutions**

Motion by Rodriguez to approve resolution 2018-5 approving the outdoor service area for Judy's Barge Inn. Seconded by Stickrod and carried unanimously.

Motion by Adams to approve resolution 2018-6 approving a City Policy on the disposal of city property. Seconded by Hammons and carried unanimously.

Motion by Rodriguez to approve resolution 2018-7 setting the public hearing for March 5, 2018 for the FY19 budget public hearing. Seconded by Stickrod and carried unanimously.

Motion by Rodriguez to approve resolution 2018-8 revising the list of Committee Members. Seconded by Adams and carried unanimously.

Motion by Rodriguez to approve resolution 2018-9 approving the reserve transfer for the Police squad.  
Seconded by Stickrod and carried unanimously.

**Public Works Update**

1. Put ad in REC Newsletter for fuel barrels, \$200.00 each. no cost for ad
2. Well # 2 rehabilitation looking into options and pricing due to high iron.
3. Thank you to Casey's for donation of automotive supplies
4. Working on Back-up Generator Water Tower
5. New radiator 2001 Dodge
6. New rear tires and rear end 1999 car
7. Replace float west end lift station
8. Electrical disconnected and diesel tank drained
9. Hydraulic hose replaced 1994 backhoe
10. Uncover sewer manhole and inspected three sewer manholes
11. Replaced register valve BAC
12. Filled pot holes, meter change outs, water shut offs
13. BAC new emergency lights, Cleaned gym floors, fixed trim gym bathrooms
14. Water Treatment Plant new LED lights
15. Power outage due to Blue Grass Sub-Station Mid-American
16. Called out for power outage, replace fuse
17. Building inspections, permits, customer questions

Art reported that he had someone coming to look at the fuel barrels this week.

**Sergeant Alex Gries** provided the following report:

**Total calls for service: 146**

**Traffic report:**

Citations:	14		
PD Accidents:	2	Traffic Stops:	35
PI Accidents:	1	Vehicle Impound:	1

**Calls for service report:**

Disturbances:	2	Fireworks:	1
Domestics:	2	Missing Persons:	1
Business Checks:	26	Public Service:	32
Suicidal:	3	Harassment:	1
Thefts:	2	Weapons Calls:	2
Suspicious activity:	16	Animal:	4
Criminal Misch:	1	Narcotic Investigation:	1
Burglaries:	1		

**Arrests:**

- 1-Theft 3<sup>rd</sup> Degree
- 1- OWI 1<sup>st</sup> /Felony
- 1 Fail to Appear- Warrant
- 1 Public Intoxication 3<sup>rd</sup> offense
- 1 Possession marijuana drug paraphernalia/speeding
- 1 Muscatine County Warrant
- 1 Domestic Assault Causing injury
- 1 Disorderly Conduct/ Providing False Information
- 1 Driving While Barred/Driving with Obstructed View
- 1-Operating While Intoxicated 1<sup>st</sup> Offense/Speeding

**Training:**

Sgt. Gries, Cpl. Aleksiejczyk, Officer Bujalski, Officer Carsten, & Officer Adams completed annual firearms qualifications.

Sgt. Gries, Cpl. Aleksiejczyk, Officer Bujalski, & Officer Hansen attended Stop Stick Training (2.5 hours)

Sgt. Gries & Officer Adams completed NCIC/III recertification.

**Purchases:**

3 sets of Stop Sticks and 1 set of practice Stop Sticks \$1,641.00

Evidence supplies \$412.12

**Fire Department Update**

Chief Adams provided a report.

**We spent 97 man hours responding to 30 Emergency calls in January.**

**We responded to:**

- 27 – EMS Calls**
- 1 – Vehicle Accident**
- 1 – Structure Fire**
- 2 – Misc. Calls – ( CO Alarm)**

**30 – Total Emergency Responses for 2018**

**Training: 19** Members took part in 2 hr. map training.

Chief Adams thanked Durant builders for donating their labor to make repairs on the fire station.

**Community Center Report**

Rodriguez reported they would be having a meeting to discuss the distribution for Bingo prizes, they advertised in the bridal fair and have already been receiving calls.

**Ordinance Finance Committee**

No new meeting scheduled.

**Park Commission**

No meeting.


**Community Development**


In the process of scheduling a meeting. Need to review camp schedule and brochure

**Future Meetings**

Regular Council – March 05, 2018 6:00 PM

Motion by Rodriguez to adjourn at 7:28pm. Seconded by Stickrod and carried unanimously.

  
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Mayor, Doug Anderson

  
\_\_\_\_\_  
Clerk, Tanna Leonard

**Claims**

3E Electrical Engineering	Generator Heater	142.95
ADVANCED Business Systems	COPIER CONTRACT	111.20
AFLAC	Aflac	282.00
ALLTEST	Drug Testing	220.00
ARNOLD MOTOR SUPPLY	Oil/Filters/Antifreeze	124.90
BEYOND TECHNOLOGY, INC	Ink -PD	122.82
Casey's General Stores, Inc	Fuel-Oil-Gas	964.40
Central States Funds	HEALTH INSUR.	11,466.00
C.H. McGuiness Co	Valve on Boiler	344.89
Buffalo, City of	Utilities	388.51
Davenport, City of	Shooting Qualification	75.00
CODE 4	Badges-PD	332.80
CROSS DILLION TIRE	Tires 1999 Car	340.70
Culligan of the Quad Cities	Conditioner Rental-CC	30.95
Dick-N-Sons Lumber	Key Quick Snap	31.24
IRS	FED/FICA TAX	10,893.49
ENERGY PIONEER SERVICE INC	Meador Repayment #45of60	28.92

ENVIROMARK	Clean Fuel Tanks	640.00
HARLAND BRANDY	Mileage	42.72
ART HORST	Medical Savings	249.00
IA ABD	Liquor License	936.00
Iowa Law Enforcement Academy	Basic Training-D.Wilson	6,420.00
Iowa Workforce Development	IA Unemployment Tax	20.78
IMFOA	IMFOA -Dues	50.00
IPERS	POLICE IPERS	6,687.68
J/J AUTO BODY	1998 Chevy Pickup-Fire dept	3,525.22
JOHNSON OIL COMPANY	Fuel-Oil-Gas	433.92
KE FLATWORK INC	Chestnut St Project	14,411.51
Kirby Water Conditioning	Solar Salt Softener	19.90
K & K Repair and Contracting	Hyd Hose on 92 Case Replace	571.57
LAURA ACKERMAN	Comm Cntr Deposit Refund	100.00
Leonard, Tanna	Medical Savings	92.70
McCullough, William	Attorney Fees	506.25
Municipal Energy Agency of Neb	Monthly RITA Installment	298.40
MEDIACOM	Telephone	727.20
MID AMERICAN	Utilities	3,655.50
MISSISSIPPI VALLEY PUMP	New Float West End Lift station	290.00
Menards - Muscatine	LEDS	519.30
PEPSI	Comm Pop	178.50
Personnel Concepts	2018 Labor Law Posters	35.85
QC Analytical Services	Coliform-Monthly Water Test	50.00
QUALITY CHEMICAL COMPANY	Chemicals-Streets	515.80
REFLECTION CLEANING CO	Janitorial Services	450.00
Republic Services #400	Recycle Contract/Trash Contract	5,856.30
Resale Power Group of Iowa	Electric Purchase	22,955.37
Treasurer, State Of Iowa	Sales Tax	7,122.64
SAMANTHA NICHOLS	Comm Center Deposit Refund	100.00
Scott County E.M.S. Assoc.	Membership	25.00
Scott County Fire Chief's Assc	Membership Dues	50.00
CARDMEMBER SERVICE	Police Equipment	920.84
Scott County Sheriff	Booking Fees	50.00
SIRCHIE	Evidence supplies	412.12
STANLEY CONSULTANTS INC	MRT Expense	1,216.85
Treasurer, State Of Iowa	Penalty	2,144.00
STOPTECH	PD-Equipment	1,641.00
Tallgrass Business Resources	TRASH LINERS,ENVELOPES	182.26
TC AUTO	2001 Dodge Radiator	568.62
Visa	Postage	803.80
Teamsters Local 238	UNION DUES	162.00
TEMPLE DISPLAY LTD	Christmas Light Sockets	8.60
TRI-STATE BUILDING CORP	Fire Dept. Bldgs. Repair	1,554.00
Uniform Den	Uniform-Adams	254.55
Unity Point-Occupational Med.	Drug Testing Due	77.00

US Cellular	Telephone	175.62
VERIZON	Radio Access Fees	320.08
DAKOTA WILSON	Mileage (minus\$4.68 overpmt)	546.00

\*\*\*\* PAID TOTAL \*\*\*\* 114,475.22

- Tower
- 5. New radiator 2001 Dodge
- 6. New rear tires and rear end 1999 car
- 7. Replace float west end lift station
- 8. Electrical disconnected and diesel tank drained
- 9. Hydraulic hose replaced 1994 backhoe
- 10. Uncover sewer manhole and inspected three sewer manholes
- 11. Replaced register valve BAC
- 12. Filled pot holes, meter change outs, water shut offs
- 13. BAC new emergency lights, Cleaned gym floors, fixed trim gym bathrooms
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Total calls for service: 148  
Traffic report:  
Citations: 14, PD Accidents: 2, Accidents: 1, Traffic Stops: 35, Vehicle Impoundments: 1  
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Disturbances: 2, Fireworks: 1, Domestic: 2, Missing Persons: 1, Business Checks: 2, Public Services: 32, Individual: 3, Harassment: 1, Threats: 2, Weapons Calls: 2, Suspicious Activity: 1, Animal: 2, Criminal: 1, Misc: 1, Narcotic Investigation: 1, Guardians:  
Arrested 1 Degree  
MOWIN Felony  
Traffic to Appeal Warrant  
Public Intoxication and offense  
Possession marijuana drug paraphernalia  
Municipal County Warrant  
Domestic Assault Causing Injury  
Deception Conduct Providing False Information  
Driving While Barred Driving With Obstructed View  
Operating a Vehicle in Excess of Capacity  
Offense/Speeding  
Training:  
Sgt. Gries, Cpl. Alskalejczyk, Officer Bujalek, Officer Carstan, & Officer Adams completed annual firearms qualifications.  
Sgt. Gries, Cpl. Alskalejczyk, Officer Bujalek, & Officer Hansen attended Stop Sick Training (2.5 hours)  
Sgt. Gries & Officer Adams completed INCOIL recertification  
Purchases:  
3 sets of Stop Slicks and Fleet of practice Stop Slicks \$1,641.00  
Evidence supplies \$412.12  
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We spent 97 man hours responding to 30 Emerg Calls in January.  
We responded to: 27 EMS Calls, 1 Vehicle Accident, 1 Structure Fire, 2 Misc. Calls, 1 CO Alarm, 30 Total Emergency Responses in 2018.  
Training: 19 Members took part in 2 hr map training.  
Chief Adams thanked Durant Builders for donating their labor to make repairs on the station.  
Community center Report:  
Rodriguez reported they would be having a fund raiser to discuss the contribution to Brockport. They advertised in the local paper and they already been receiving calls.  
Ordinance writing Committee:  
No new ordinances scheduled.  
Park Commission:  
No meeting.  
Community Development:  
In the process of scheduling a meeting.  
Need to review camp schedule and brochure.  
Future Meetings:  
Regular Council: March 05, 2018, 6:00 PM  
Motion by Rodriguez to adjourn at 2:28pm. Seconded by Stickrod and carried unanimously.  
Mayor Doug Anderson  
Clerk Annual Report  
Claims:  
3E Electrical Engineering Generator Repair \$1295.00 ADVANCED Business Systems COPIER CONTRACT \$1120.00 AELAC A/C \$222.00 ALLTEST Drug Testing \$220.00 ARNOLD MOTOR SUPPLY Oil/Filter/Antifreeze \$124.90 BEYOND TECHNOLOGY INC Ink/TPD \$22.82 Casey's General Stores, Inc. Fuel Oil/Gas \$924.40 Central States Funds HEALTH INSUR \$1,966.00 CH McGuiness Co. Valve on Boiler \$44.89 Buffalo City of Utilities \$98.51 Davenport City of Shooting Qualification \$75.00 CODE 77 Badges ID \$32.80 CROSS DILLION TIRE \$198.00 Car \$340.70 Culligan of the Quad Cities, Corporation Rentak CC \$30.95 Dickenson's Lumber Key Quik Shop \$31.24 IRS FED/FICA TAX \$10,893.48 ENERGY PIONEER SERVICE INC Meador Repayment \$4506.00 28.92 ENVIRONMENTAL  
Clean Fuel Tanks \$40.00 HARRIS

COPY OF NOTICE EXHIBIT "A"

AFFIDAVIT OF PUBLICATION

MINUTES of the Meeting of the Buffalo City Council, Iowa held on February 05, 2018.  
Meeting called to order by Mayor Doug Anderson at 6:00 pm. Present: Council members Dave Stickrod, Doug Hemmings, Joe Buttinger, Alex Gries, Art Adams, Sally Rodriguez, Carlos Argente, Alex Gries, Public Works Director, Art Adams, Fire Chief, Mike Janeczek, City Engineer, Mike Janeczek, City Attorney, Bill McCullough and City Clerk, Tanya Leonard.  
Review of Consent Agenda: Agenda Minutes (January 2018) claims Motion by Rodriguez to approve the consent agenda. Seconded by Stickrod and carried unanimously.  
Public Input: Butch Colvin expressed concern with a chicken that has been hanging around his property.  
Street Projects:  
Janeczek reported Needham driveway had a ponding issue and had contacted the contractor, but had not heard anything back from them.  
Enfield had been reviewed for the minimum fix and a proposed retaining wall with sub drain and curb on the interior corner. The streets committee will review the plan.  
Janeczek reported that a Statewide Urban Design and Specifications (SUDAS) is being approved in other communities statewide. The idea is to keep basic specifications uniform so that contractors are familiar with the process. Council will con-

VA } ss.  
CITY, }  
being first duly sworn, on oath does say that he/she is an authorized employee CITY TIMES, morning edition, a daily newspaper printed and published by Lee Incorporated, in the City of Davenport, Scott County, Iowa, and that a notice, a printed hereto annexed as Exhibit "A" and made a part of this affidavit, was published in CITY TIMES, on the following dates:

2/14

er deposes and says that all of the facts set forth in the foregoing affidavit are true as heaves.

Maisa Popp



*many*

*Stephen H. Thor* 20 18

**STEPHEN H. THOR**  
Commission Number 168839  
Commission Expires  
3-24-18

Notary Public in and for Scott County, Iowa

Public works explained that the new home on Jefferson needed to have an easement to get power access to them.

Motion by Stokrod to approve Resolution McCullough to start a program to graze with the Thomtons and the new property owner. Seconded by Rodriguez and carried unanimously.

**Valley Change Order**  
Jim Grusch from Valley explained that in their review of the final change order they agreed with all of the quantities but did not agree with the 15 days that Stanley Consultants reported. Valley believes that the project was substantially complete by June 7, 2017 and that there were minor items that needed to be addressed. Stanley determined that Valley was 21 days over on the completion of the project charging them \$21,000 in liquidated damages. Council approved Valley to provide their case to Iowa DOT for their justification to be relieved of the liquidated damages.

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**No comments from the public.**

Motion by Hammons to close the public hearing. Seconded by Rodriguez.

Motion by Rodriguez to approve the budget amendment for the FY18 budget. Seconded by Adams and carried unanimously.

**Resolutions**

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Motion by Rodriguez to approve resolution 2018-8 revising the list of Committee Members. Seconded by Adams and carried unanimously.

Motion by Rodriguez to approve resolution 2018-9 approving the reserve transfer for the Police squad. Seconded by Stokrod and carried unanimously.

**Public Works Update for 10/17/18**

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- Well # 2: rehabilitation looking into options and pricing due to high iron.
- Thank you to Casey's for donation of automotive supplies.
- Working on Back-up Generator Water

BRANDY Mileage 42.72 ART HORST Medical Savings 249.00 JAY ABRAHAM AKAHARA 93.00 Iowa Law Enforcement Academy 83.00 Blaine 11/16/18 Wilson 6420.00 Iowa Workforce Development IA Unemployment Tax 20.78 IMFOA IMFOA Dues 50.00 IPERS POLICE IPERS 6187.88 J/AUTO BODY 1998 Chevy Pickup Fire Dept 3525.22 JOHN SONS OIL COMPANY Fuel Oil Gas 433.92 KEELATWORK INC Chestnut St Project 14415.1 Kirby Wais Contracting Solar Sail Softener 19.90 K & K Repair and Contracting Hyd Hose on 92 Case Replace 571.57 LAURA ACKERMAN Comm Cntr Deposit Refund 100.00 Leonard Tanna Medical Savings 92.70 McCullough William Attorney Fees 506.25 Municipal Energy Agency of Neb Monthly RITA Installment 298.40 MEDIACOM Telephone 727.20 MID AMERICAN Utilities 3,655.50 MISSISSIPPI VALLEY PUMP New Float West End Lift station 290.00 Mehards Muscatine LEADS 519.30 PEPSI Comm Pop 178.50 Personnel Concepts 2018 Labor Law Posters 35.85 QC Analytical Services Coliform-Monthly Water Test 50.00 QUALITY CHEMICAL COMPANY Chemicals-Streets 515.80 REFLECTION CLEANING CO Janitorial Services 450.00 Republic Services #400 Recycle Contract/Trash Contract 5,856.30 Resale Power Group of Iowa Electric Purchase 22,959.07 Treasurer State of Iowa Sales Tax 1226.15 SAMANTHA NICHOLS Comm Center Deposit Refund 100.00 Scott County EIMS Assoc Membership 25.00 Scott County Fire Chieftain Assoc Membership Dues 50.00 TEAM MEMBER SERVICE Police Equipment 20.84 Scott County Sheriff Booking 264,560.00 SIRCHIE Evidence supplies 112.72 STANLEY CONSULTANTS INC MFT Expense 11,276.85 Treasurer State of Iowa Penalty 21447.00 STOPTECH MPD Equipment 116,100.00 Talgrass Business Resources TRASH LINERS ENVELOPES 162.26 T/AUTO 2001 Dodge Radiator 588.62 Visa Postage 803.80 Teamsters Local 238 UNION DUES 492.00 TEMPLE DISPLAY LTD Christmas Light Sockets 8.60 THE STATE BUILDING CORP Fire Dept Bldg Repair 1,554.00 Uniform Dept Uniform Adams 224.55 Unity Point Occupational Med 4 Drugs Testing Dues 77.00 US Cellular Telephone 175.62 VERIZON Radio Access Fees 320.88 WAKOTA WILSON Mileage (minus \$4.66 over pm) 546.00

PAID TOTAL \$114,475.22 (CITY)