

**Minutes of the meeting of the Buffalo City Council, Iowa held on December 04, 2017** Meeting called to order by Mayor Doug Anderson, at 6:00 pm. Present Council members Dave Stickrod, Art Bartleson, Joe Buffington, Olin Meador, Sally Rodriguez, Police Sergeant Alex Gries, Public Works Director Art Horst, Fire Chief Terry Adams, Chief TJ Behning participated via phone and City Clerk Tanna Leonard.

Review of Consent Agenda- Agenda, Minutes (November 6 & 15, 2017), claims  
Motion by Stickrod to approve the consent agenda. Seconded by Bartleson and carried unanimously.

### **Public Input**

Sandy Anderson expressed her concern about the road being narrow on Franklin Street. Mayor suggested that the streets committee review.

Dana Smith commented that the culvert that they were directed to fix had not been changed. She also questioned the Cities rental inspection program.

Mallory Bartleson expressed concern with the condition of highway 22 along Linwood and Continental property. A spokesperson from Linwood assured her that they treat the product with water and meet dust standards of the state. He apologized that this season is particularly dusty anyway and that they try to do their best. Meador and Buffington also addressed issues of excessive dirt along the curb line.

Meador informed the council members moving into office that they were eligible for AFLAC and that he hoped that when making decisions they look at the community as a whole. That they consider the future and focus on new amenities that appeal to younger residents to keep them around. He also stated that the next waste commission meeting was coming up and whomever was taking his position, he would like them to attend with him.

Kay Sindt stated that she would like to see the City Clerk email or inform the citizens regarding important information.

Mayor presented Art Bartleson and Olin Meador a plaque appreciating their service as a Council Member. Both members served one four-year term dedicated to making the community a better place to live.

### **Chestnut Street**

Janecek explained that he had been reviewing the surveys and determined the slope to be incorrect. He had drafted a letter and had reached out to the contractor to schedule a meeting to discuss the next steps of the project. He requested a meeting December 13, 2017 and had not had a response. Buffington questioned the catch basins and the grinding of concrete. Janecek explained that those were items that could be discussed with the contractor. Bartleson questioned the billing for the surveying and review of the crown and stated that we should not have to pay to make sure the project was completed properly. Janecek said that he would write off the current costs and the surveying costs that would be coming soon.

### **Ash & Elm and Valley Heights hillside reconstruction**

Motion by Bartleson to approve the bid from McCleary Excavating to regrade the corner area at Ash & Elm to fix the moisture issue, and improve drainage at Valley Heights, replacing seal coat with Asphalt for \$28,700. Seconded by Buffington and carried with Meador voting no.

Motion by Meador to direct the City Engineer and Attorney to review the plans for Linwood's road reconstruction to assure the plans met City specifications, all costs incurred would be the responsibility of Linwood's. Seconded by Stickrod and carried unanimously.

#### **Post Office**

Mayor explained that the Post Office held a meeting seeking alternative locations for their post office. He proposed to them the location here at City Hall and would notify us in December their decision.

#### **Driveway Culvert Cleaning**

Motion by Stickrod to table the cleaning as we only received one bid from Visu-sewer for \$230.00. Seconded by Bartleson and carried unanimously.

#### **Street Lights in middle of the block**

Mayor discussed his conversation that he had with a resident that was concerned with the removal of the streetlight in the middle of her block. Mayor had addressed the public works director and he did not think the utility should be paying for security lights in the middle of the block and that it would be beneficial for homeowners to purchase motion lights that would deter criminals more than a streetlight that is on all the time. McCullough stated that 5<sup>th</sup> Street did not have sidewalks and he advised that it would be a public safety issue. Council advised Public Works to not take any more out but not to add any either. Requests for additional lights will be reviewed by City Council on an individual basis.

#### **Hiring FT/PT Officer**

Motion by Meador to hire Dakota Wilson, upon his signature of the contract, at \$20.30 per hour and upon 1 year of service, he would receive a \$1.00 per hour raise. Motion to include hiring Douglass Adams as a part-time officer at \$19.00 per hour. Seconded by Bartleson and carried unanimously.

#### **702 / 708 Front Street Property**

Motion by Meador to table the discussion of 702 / 708 Front Street. Seconded by Stickrod and carried unanimously.

#### **Sale of PD 4 Wheeler**

Motion by Meador to table the sale of the four-wheeler. Seconded by Stickrod and carried unanimously.

#### **Replace Tahoe**

Motion by Meador to approve the purchase of the replacement Tahoe. Seconded by Stickrod and carried unanimously.

#### **Gun Purchase**

Motion by Meador to trade the four firearms for two from Davenport Guns. Seconded by Buffington and carried unanimously.

#### **PD Vacation/Personal Time Roll**

Motion by Meador to approve the full time officers to roll their vacation and personal time. Seconded by Bartleson and carried unanimously.

#### **Public Works Update**

- Worked on broken water main valve at Main St. and Front Street

- Replaced Fire Hydrant , installed new valve at 2<sup>nd</sup> Street and Dodge Street
- Several residents changing out 100 amp service to 200 amp
- Gym floor cleaned with scrubber
- Docks removed
- Maintenance on vehicles: oil changes, cleaning
- Cleaned trees and brush along railroad tracks from Main Street to Dodge Street
- Building Inspector: permits, questions about code, follow up non-permitted projects inspections of permits.
- 2002 Ford pickup truck box replaced
- Installed drainage ditch at 1011 Chestnut Street
- Looking into truck box replacement for 2006 Ford pickup
- Christmas Lights installed

**Sergeant Alex Gries provided the following report:**

**Total calls for service: 183**

**Traffic report:**

Citations:	19		
PD Accidents:	7	Traffic Stops:	50
PI Accidents:	2		

**Calls for service report:**

Burglaries:	1	Disturbances:	8
Burglary Alarms: 1		Domestics:	5
Fraud: 1		Missing Persons: 1	
Business Checks: 32		Public Service:	30
Suicidal:	1	Harassment:	2
Thefts:	2	Trespass:	1
Suspicious activity:	10	Animal:	4
Criminal Misch:	1	Fireworks:	1

**Arrests:**

- 1-Possession of marijuana/possession of drug paraphernalia
- 1-Fail to appear warrant
- 2-Domestic assault causing injury

**Training:**

- Sgt. Gries attended 8 hours of in-service training with the Scott County Sheriff's Office
  - Mental Health
  - Sex Offender Registry
  - Active Shooter
- Officer Bujalski attended 8 hours monthly K9 training

**K9 Report:**

K9 Manny was deployed 2 times

**Purchases:**

- 1 new preliminary breath test machine (\$396 GTSB Grant)
- 8 tourniquets and holsters (\$700 donation from Linwood)
- 3 new medical response bags (\$700 donation from Linwood)

**Fire Department Update**

Chief Adams provided a report.

**We spent 93 man hours responding to 40 Emergency calls in November.**

**We responded to:**

**29 – EMS Calls**

**2 – Grass Fires**

**4 – Vehicle Accidents**

**5 – Misc. Calls** – (3) citizen Asists, Alarm Malfunction, Power Pole Issues

**420 – Total Emergency Responses for 2017**

**Training: 19** Members took part in a 2 hr. Ladder Truck Training.

**Community Center Report**

Rodriguez reported that they did not have a meeting and there were a couple of things on the schedule. They would meet this Sunday a 9:00am

**Ordinance Finance Committee**

No new meeting scheduled.

**Park Commission**

Roy Farnum explained that they met and discussed the possible purchase of the Front Street property and that resident Richard Hawkins was interested in working with them to put a Christmas tree on the Front Street property.

**Community Development**

Rodriguez reported the committee would be meeting this week but she had not confirmed with all of the members.


**Future Meetings**

Regular Council – January 08, 2018 6:00 PM

Park Board – Non until after the first of the year.

Community Center December 10, 2017 9:00AM

Motion by Stickrod to adjourn at 7:29pm. Seconded by Buffington and carried unanimously.

  
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Mayor, Doug Anderson

Janna Leonard  
Clerk, Tanna Leonard

### Claims

7G DISTRIBUTING	Comm Center- Alcohol	658.45
ADVANCED Business Systems	Copier Contract-Fire Dept.	521.31
AFLAC	AFLAC PAYABLE	308.76
ALEX AIR APPARATUS INC	Fire Dept. Equipment	620.00
ARNOLD MOTOR SUPPLY	Oil Filter	106.01
BLUE GRASS VETERINARY	K-9 Veterinary Expenses	126.89
BRIAN BRIGGS	Wedding-Comm Center-Refund	575.00
BUJALSKI, JOSHUA	Training Lunch	8.00
Casey's General Stores, Inc	Fuel-Oil-Gas	1,309.09
Central States Funds	HEALTH INSUR.	10,192.00
Chemsearch	Boiler Chemicals	358.19
Buffalo, City of	Utilities	431.31
COURTESY FORD	Hub Cap	191.59
Culligan of the Quad Cities	Office Equipment	25.50
IRS	FED/FICA TAX	11,194.82
ELITE K-9, INC	K-9 Equipment	70.28
ENERGY PIONEER SERVICE INC	Meador Repayment	28.92
Fleck Sales	Comm Cntr-Alcohol	249.30
FLEET SAFETY EQUIPMENT	Vehicle Supplies	209.00
HARLAND BRANDY	Mileage	15.99
ART HORST	MEDICAL SAVINGS-FLEX	99.00
Iowa Prison Industries	DAKOTA WILSON- UNIFORM -ILEA	225.00
Iowa Rural Water Association	Comm Dues Membership Dues	275.00
IAMU	Energy Eff Report	220.00
IPERS	POLICE IPERS	7,553.09
J/J AUTO BODY	Truck Remove/Install Bed Assembly	288.72
JASON'S DISTRIBUTING	COMM- FOOD	535.28
JOHNSON OIL COMPANY	Gas-Fuel-Oil	741.75
KARL CHEVROLET-EMERGENCY VEHIC	Towing & Storage Fee for Tahoe	1,525.00
LAWNSTARS	CONTRACT MOWING	700.00
Leonard, Tanna	MEDICAL SAVINGS- FLEX	99.00
Linwood Mining & Minerals	Rock, Dodge & 2nd	352.44
MALLORY BARTLESON	Comm Development Halloween	142.13
McCleary Excavating Co.	Hydrant (Dodge&2nd St)	2,555.00
McCullough, William	Attorney Fees	300.00
MEDIACOM	Telephone	725.01
METERING & TECHNOLOGY SOL	Electric Meters	384.17

MID AMERICAN	Utilities	3,212.82
Midwest Radar & Equipment	RADAR EQUIPMENT	120.00
MPH INDUSTRIES, INC	Squad Equipment	2,100.77
Menards - Muscatine	Test Water, Shop Vac Tools/Wel	148.36
NSF	Ogden NSF	12.00
Panther Uniforms Inc	FOWLER-UNIFORM PD PART TIME	116.50
PEPSI	Finance Charges	5.96
Petty Cash	PD Carwash	87.46
PS3 Enterprises Inc	Park- Dodge St. Toilet	144.00
REGALIA	Flags	269.05
Republic Services #400	Trash Contract	6,672.78
Sally Rodriguez	Comm Development-Halloween Event	100.89
Scott County Engineer	Snow Removal County Contract	1,365.53
CARDMEMBER SERVICE	Halloween Candy	1,449.30
Scott County Sheriff	Booking Fees	100.00
STANDARD & ASSOCIATES	Law Enforcement Testing	180.50
Treasurer, State Of Iowa	STATE TAX	2,156.00
Tallgrass Business Resources	PPR TOWEL/TISSUE BATH	127.34
TC AUTO	Squad- Maintenance-Oil Change	45.30
Visa	Tourniquets	996.76
Teamsters Local 238	UNION DUES	162.00
TREAT AMERICA AT C/O ILEA	DAKOTA WILSON- ILEA MEALS	1,508.40
TRUCK COUNTRY	Fire Dept. Parts	69.52
Uniform Den	Gries-PD Uniform Allowance	69.95
USA BLUE BOOK	Tools- Water	641.01
Utility Equipment Company	Hydrant, Valve, Valve box, Parts	2,697.41
VERIZON	RADIO ACCESS	160.04
West End Gardens Florist	Freeman Funeral Plants	50.00

Report Total 68,690.65

1	General Fund	39,512.53
4	EMPLOYEE MEDICAL ACCT	99.00
6	COMMUNITY CENTER	4,184.31
110	Road Use Tax Fund	3,330.11
147	COMMUNITY DEVELOPMENT	243.02
600	Water Utility Fund	9,996.83
610	Sewer Utility Fund	6,325.25
630	Electric Utility Fund	4,999.60