

## **Minutes of the special meeting of the Buffalo City Council, Iowa held on March 10, 2016**

Meeting called to order by Mayor Doug Anderson, at 4:00 pm. Present were Council members Dave Stickrod, Art Bartleson, Joe Buffington, Olin Meador, and Sally Rodriguez, Public Works Director Art Horst and City Clerk Tanna Leonard.

### **Public Input**

None

### **Jaxk's Subdivision Request**

Linda Mullanack explained that Planning and Zoning Commission met and recommended that Council approve the subdivision. Motion by Meador to approve the subdivision as recommended by Planning and Zoning. Seconded by Stickrod and carried unanimously.

### **Jefferson Street Overlay**

Public Works Director expressed his concern with overlaying Jefferson from 4<sup>th</sup> north because of the water service issues. Currently there is no money available in the water fund to cover the main replacement in this section. Council discussed completing a portion of the project and plan to replace the water service when money becomes available. Motion by Meador to approve Jefferson Street overlay from Front Street north to the intersection at 4<sup>th</sup> Street and Jefferson. Seconded by Stickrod and carried unanimously.

### **Ash Street Update and Change order: Strom Sewer Revision**

City Engineer Mike Janecek updated the Council on the progress of Ash Street. There was an issue of the location and type of one of the intakes. He was going to change it from an open ditch intake to a curb intake. There were no issues from the contractor.

### **Frog Program**

Estella Novak requested the use of rooms at the BAC for the Frog Program. Motion by Meador to approve the use of rooms at the BAC for \$1. Seconded by Buffington and carried unanimously. Estella also asked that the City Donate \$250 to the Frog Program. No action taken.

### **Insurance Renewal**

Nick from Molyneaux Insurance provided a summary for City Council. Motion by Meador to approve the Insurance renewal with EMC Insurance. Seconded by Stickrod and carried unanimously.

### **CCR Conference**

Motion by Meador to permit one employee to attend the CCR Conference. Seconded by Stickrod and carried unanimously.

### **Water Treatment Operator conference**

Motion by Bartleson to permit Jamie and Jerry to attend the Water Treatment Operator Conference. Seconded by Stickrod and carried unanimously.

### **GTSB Conference**

Motion by Meador to send Rich Alexsiejczyk and Alex Gries to the GTSB Conference.

Conference. Seconded by Stickrod and carried unanimously.

### **GTSB Conference**

Motion by Meador to send Rich Alexsiejczyk and Alex Gries to the GTSB Conference. Seconded by Stickrod and carried unanimously.

### **Public Works Director Art Horst provided an update in the Council Packet**

- Meter Change Outs: Water and Electric, Water meters changed out to date 297 roughly 103 left. Electric meters changed out to date 401 roughly 101 left.
- High Service Pump Water Plant being repaired for back-up
- Ash Street Project: trees removed, installed West drainage pipe
- Building inspections: Permits required, inspections
- Electric service updates
- Truck transmission replaced
- Contacted Linwood and Continental about Hwy also talked to IDOT refreshing lines on pavement.
- Car Quest closing store on 15<sup>th</sup> Ave switching to Arnolds Motor Supply
- Community Center received pricing for attic insulation

### **Chief TJ Behning provided an update**

#### **Traffic Report:**

Traffic Accidents:1  
Traffic Citation:9  
Tagged Vehicles:2  
Towed Vehicles: 0

#### **Non-Traffic Crime**

##### **Report:**

Criminal mischief:2  
Fraud: 1  
Theft: 1  
Harassment: 3  
Domestic: 3

#### **Arrest Report:**

Possession of controlled: 1  
Possession of drug paraphernalia: 1  
Trespassing: 2  
Disorderly conduct: 1  
Supplying alcohol to minor: 1

Driving w/revoked: 1  
Warrant: 1

#### **Calls for Service:**

Animal calls: 7  
Elementary school: 2  
Runaway/Assault on officer and teacher

### **Fire Department Update**

The Department spent 69 man-hours responding to 21 Emergency calls in February.

Responses were made to:

19- EMS Calls  
1- Vehicle Fire  
2 -Misc. Calls (Co Alarm and Landfill Fire)  
YTD Calls = 56 Total emergency Responses for 2016

Training - 24 members took part in a 8 hours Iowa Structural Fire training  
24 members took 2 hour CPR Re-certification  
20 members attended a 2 hour EMS – Drug Overdose training

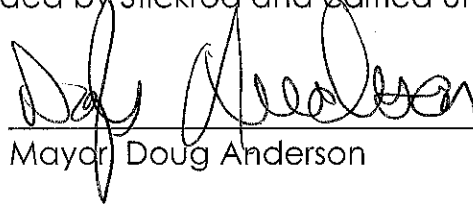
**Public Input** – Bobi Carson shared concerns regarding a stray cat issue around Carter's Café. Jeanie Buchanan addressed council about her rental inspection. Council asked Art Horst to

inspect it as soon as possible. Jim Rogers addressed the speeding issue on Hacker Street around Enfield. Chief Behning stated he would stop at Rogers the next day to investigate the issue. Troy Hass said that he would like to have a coach pitch tournament May 7<sup>th</sup> & 8<sup>th</sup>, he is planning on approximately 10 teams. Judy Hammons asked if there was any updates from the Post Office. Mayor explained that recently the area manager had been in contact but he did not discuss any changes the Post Office would be making. Brandy Harland asked if she still had Stickrod and Meador as her Council liaisons for Buffalo Days and if they could meet soon.

**Future Meetings**

- Regular Council – April 04, 2016 6:00pm
- Community Development March 10, 2016 5:00pm
- Park Board March 10, 2016 6:00pm
- Community Center March 13, 2016 1:00pm

Motion by Meador to adjourn at 6:52 pm. Seconded by Stickrod and carried unanimously.

  
 \_\_\_\_\_  
 Mayor Doug Anderson

  
 \_\_\_\_\_  
 Clerk, Tanna Leonard

**Claims**

ADVANCED Business Systems	Copier Contract	104.82
AFLAC	AFLAC Payable	347.80
ALLTEST	CRT Functional Capacity Test	350.00
American Industrial Door	Jamb up Weather seal	127.64
Card Center	Postage	984.06
BLUE GRASS SAVINGS BANK	CD Transfer To BG	24,753.93
Casey's General Stores, Inc	Gas Fire Dept	62.77
Central States Funds	HEALTH INSUR.	11,700.00
C.H. McGuiness Co	Blower Motor/Blower Wheels	901.31
Chemsearch	HD Nitrile Gloves	229.83
COLLINS CONCRETE LTD	Concrete patch Hwy22	4,805.26
CROSS DILLION TIRE	Front Tires Dodge	266.35
Culligan of the Quad Cities	Dispenser Rental	10.25
Des Moines Stamp	Bujalski Notary	28.70
Dick-N-Sons Lumber	Caulk, Plywood, Boards	114.29
IRS	FED/FICA TAX	13,210.85
Electric Pump	High Service Pump	1,712.10
EMS SYSTEM	CPR Cards for Buffalo Fire	240.00

ENERGY PIONEER SERVICE INC	Olin Meador Repayment	28.92
Genesis Occupational Health	Hearing/Vision Screening-PD	60.00
GENESIS PSYCHOLOGY	Psych Evaluation- PD	400.00
Grainger	Mini Lamp Bulb	4.54
HARLAND BRANDY	Website Generator Fee	102.14
Tom Harland	Easter Egg Hunt Donation	500.00
Heartland Fire & Security	Monitor/Dispatch security system	323.40
ART HORST	flex savings insurance	128.20
Iowa League of Cities	Budget Workshop- Clerk Training	40.00
IAMU	IAMU Electric Member Dues	2,225.29
IOWA SECTON AWWA	Training	100.00
IPERS	POLICE IPERS	5,675.55
J/J AUTO BODY	Tahoe Repairs	139.20
JOHNSON OIL COMPANY	Fuel-Gas-Oil	89.63
K & K Repair and Contracting	Backhoe Transmission	444.87
Linwood Mining & Minerals	Water Main Break Hwy22- Rock	772.45
McCleary Excavating Co.	Water Main break Repair	3,137.00
MCCLURE ENGINEERING ASSOC	Ash Street Project-Engineering	4,868.22
McCullough, William	Attorney Fees	693.75
MCMASTER-CARR	Chlorine Pipe Markers	27.40
Municipal Energy Agency of Neb	Monthly Rita Installment	298.39
MENARDS-Davenport	Ladder/LED Bulbs	139.89
METERING & TECHNOLOGY SOL	3 phase electric meters	1,775.50
MID AMERICAN	Utilities	4,522.95
Molyneaux Insurance	Insurance- Trailer Amend Pkg	7.00
Menards - Muscatine	T8 Bulbs/T8 Fixtures	272.68
Office of Auditor of State	Audit Filing Fees	175.00
Panther Uniforms Inc	Hanson - Emblem & Shirt	166.85
PS3 Enterprises Inc	Toilet Rental	117.14
QC Analytical Services	Monthly Water Testing	40.00
Quad City Times	Publications	240.03
QUALITY CHEMICAL COMPANY	Liquid ThawAway	623.16
Republic Services #400	Trash Contract	11,372.00
River City Cutting and Coring	Concrete Cutting Hwy22	250.00
River Valley Cooperative	Fuel-Gas-Oil	1,581.19
ROSS MEDICAL SUPPLY CO,	Oxygen Compressed	70.65
Resale Power Group of Iowa	Electric Purchases	49,599.98
SAFE BUILDING	Rental Inspections	680.00
Treasurer, State Of Iowa	Sales Tax	1,605.41
Scott County of Iowa IT	NET Motion License	825.00
Selco	Traffic Control-WaterMainHWY22	7,500.00
SQUEAKY KLEEN	BAC Cleaning	400.00
STANLEY CONSULTANTS INC	MRT Expense	2,878.42
Treasurer, State Of Iowa	STATE TAX	1,576.00
SULZCO, LLC	Ash Street Project	15,551.10
Tallgrass Business Resources	Copy Paper/Envelopes	180.44
TC AUTO	Repair Dodge Transmission	3,380.86

Teamsters Local 238	UNION DUES	157.00
United Laboratories	Eco Insecticide	270.50
UnityPoint-Occupational Med.	Drug Screening	67.00
US Cellular	Cellular phone	167.95
Utility Equipment Company	SS Repair Clamp	120.75
VERIZON	Radio Access Fees	40.01
VIKING CHEMICAL COMPANY	Gas Chlorine- Water	248.40
WHITE ROOFING	Repairs Roof BAC	284.96
	Total	186,896.73

1	General Fund	73,485.87
2	Buffalo Days	102.14
4	EMPLOYEE MEDICAL ACCT	88.00
110	Road Use Tax Fund	22,585.19
112	EMPLOYEE BENEFIT FUND	57.06
600	Water Utility Fund	25,980.44
610	Sewer Utility Fund	5,703.06
630	Electric Utility Fund	58,893.36
740	Storm Water Utility Fund	1.61