

Minutes of the special meeting of the Buffalo City Council, Iowa held on February 24, 2016

Meeting called to order by Mayor Doug Anderson, at 4:00 pm. Present were Council members Dave Stickrod, Art Bartleson (excused), Joe Buffington, Olin Meador, and Sally Rodriguez and City Clerk Tanna Leonard.

Public Works Transmission Repair

Motion by Meador to approve the transmission repair from TC Auto for \$3,226.14. Seconded by Rodriguez and carried unanimously.

Ash Street Engineering Supervision

Motion by Meador to approve the additional costs for MSA to perform the Engineering Supervision. Seconded by Buffington and carried unanimously.

Outing Club Exemption Request

Motion by Meador to deny the request for tax exemption for the Outing Club. Seconded by Stickrod and carried unanimously.

Examination Review

Council reviewed the recommendations for the City and added to the claims review, Utility Billing Reconciliation, Bank Reconciliation, and a delinquent account listing. The City will also add the Community Center books to the City Funds as recommended in the examination.

Council reviewed the recommendations for the Community Center and recommended that the Community Center Committee review receipts and disbursements for the regular and bingo accounts during their monthly scheduled meeting, purchase cash registers so that tapes can be balanced, pay gas at the State reimbursement rate for miles traveled, have police escort deposits after events, and donations should be made to teams/groups not individuals.

Public Works Director explained that he attended the energy audit from Mid-American for the Community Center. There were several areas that needed addressed and the Director explained how the insulating rebate process worked. He scheduled a meeting with two certified contractors to get bids.

Motion by Meador to adjourn at 6:12PM. Seconded by Stickrod and carried unanimously.

Mayor, Doug Anderson

City Clerk, Tanna Leonard