Step-by-Step Instructions to Create a FrontDesk Account

1. Click Create Now below the login button to begin your account creation.

Log In: FrontDesk					
Email Address					
Enter Your Email					
Password					
Enter Password					
🖌 Remember Me	Forgot Password?				
Login					
Don't have an account	Create Now				

Are you a current Utility customer receiving bills? If so, select Yes. If not, select No.

Account Status	Account Info Finish Sign-up	
Are you already re	ceiving utility bills from us?	
<u> </u>		

If the answer is no, you will proceed to the next screen where you can enter contact information including Phone Number, Account Type (Citizen or Business), Name, Email Address, and set a password. If you are a business, you will be asked for the business name and Federal ID.

- 2. If you are a current Utility Customer, you must then provide additional information for your utility account:
 - a. Account Number. Also select whether you are a renter or own the property. If you have multiple accounts, you only need to enter one here and the additional accounts can be added later.
 - b. Current Physical Address Where Service is Located. This is the Physical Address associated with the Utility Account.
 - c. Account Type. If you are a business, you will be asked for the business name and Federal ID.
 - d. Name. Enter your first and last name. Middle name is optional.

Velcome o the FrontDeck	Are you already receiving utility	bills from us? No		
ccount Setup.	Enter your Account Number from your most recent Utility Bill			
	Account Number	Re-type Account Number	Lam a renter 🔍 🛩	
	Current Physical Address when	Current Physical Address where Service is located		
nvenient way to interact with your vernment!	Address 1			
	Account Type			
	Citizen	×		
	Enter the name associated with	this account.		
	First Manual			

Your Account is now created!