

Minutes of the regular council meeting held November 13, 2023 at 6:00pm. Present council members Joe Buffington, Austin Miller, Rachel Teel-Vanderpool, Ted Teel and Mary Moore. Mayor Sally Rodriguez, Public Works Director Josh Ferkel, Police Chief TJ Behning, Fire Chief Doug Anderson, City Engineer Mike Janecek, City Attorney William McCullough, Deputy City Clerk Judy Blessing and Tanna Leonard were present.

Meeting called to order at 6:00p.m. by Mayor Rodriguez.

Pledge of Allegiance

Consent agenda

Motion by Miller and seconded R. Teel-Vanderpool to approve the consent agenda while amending the October 30, 2023, minutes to correct Jay Brady's name and correct the capital improvement time frames. Motion carried unanimously.

Public Input

Dave Stickrod explained that he has had complaints regarding the business located on Hacker Street. Chief Behning explained that he had reviewed the property and that there were not any visible code violations and asked the attorney what constitutes as a business. McCullough explained that he would work with Chief Behning to determine if they were operating as a business.

Mayor Rodriguez thanked all the candidates for the Mayor and Council seats. She mentioned that we have many committees that folks can attend and help with, as a way for everyone to still contribute to the community.

The clerk explained that Public Works had completed the memorial bench for the Guildenpfennig family. She shared the thank you note provided from the family.

Street Projects – Dodge Street-Street Scape-Other

Janecek explained that he did a walk through with Ferkel and they created a punch list for the contractor to finalize the overlay project. He updated that the other projects were almost finalized for engineering, there were some areas questionable about ownership that he would work with McCullough to clear those up. Janecek also explained that the crown on Dodge Street had some questions, and that they met his design. However, if the council was concerned about this, he would change his plans to include additional milling. As for the water lines on Jefferson, he just needed to locate a few more water services and that project would be ready.

Memorial Rock at 902 Front Street

Patricial Rolstad, from Daughters of the Revolution (DAR) explained that their organization installed the monument in 1930 to mark the homestead of W.L. Clark. The organization reviews their memorials every few years and after reviewing the memorial at 902 Front Street felt that the memorial wasn't placed in a very assessable location for the public. Their request was to move the monument across the street near the Veteran's Memorial, where other monuments were. She also mentioned that the area was still on the original homestead property of the Clark Family. Motion by Miller and seconded by Teel to table until they could discuss this with the property owners.

Mayor Rodriguez requested that the council move tabled items up since the folks were present to provide information. Motion by Miller and seconded by Teel to remove the Tree letters from the table for discussion.

Tree Letters

Ms. Lagrange explained that she had hired a contractor to cut the tree down, but they showed up, took a couple of limbs down and never came back. She requested until April to have her tree removed.

Mr. Nunn said that he had a contractor come out and take one tree down and then he couldn't come back to do the other one right away. He had reached out to another contractor, and they were going to get to it as soon as possible. He stated he would like to have his taken care of before winter, but it would be done for sure by spring.

Motion by Miller and seconded by Teel to approve an extension to April 30, 2024, for Ms. Lagrange and Mr. Nunn to have their diseased trees removed. Motion carried unanimously.

Comprehensive Plan – Planning & Zoning

The clerk explained that Planning & Zoning were wishing to put together a comprehensive plan as laid out in the city code. Since P & Z do not have a regular operating budget, they reached out to Community Development to request funding for their project. A comprehensive plan would establish where and what future land use would best benefit the future of Buffalo. The process would take anywhere from 6-12 months. William McCullough described the plan in depth for the council. Motion by Teel and seconded by Miller to approve up to \$20K to utilize to create a comprehensive plan with the assistance of Bi-State.

Electronic Meetings

The council discussed the current system that we are using to record council meetings and how it is unreliable, and the sound isn't very good. The public agreed that the sound wasn't very good and that maybe a youtube video would be nice. Motion by Teel and seconded by Miller to suspend the current system for electronic meetings and research new ideas. Motion carried unanimously.

Donation of Vacation Time TJ

Behning explained that when he was a kid, he worked odd jobs just to be able to buy himself a pizza and never did he ever think of donating any money when he was that age. Then last summer he heard about Lilly Leonard raising \$563.94 for the splashpad, he wanted to donate too. His request was to have the city pay him his vacation time so that he could donate double Lilly's amount back to the splashpad. Everyone thanked TJ for his thoughtfulness.

Motin by Teel and seconded by Miller to accept TJ Behning's request to donate his vacation earnings towards the splashpad project. Motion carried unanimously.

Renew maintenance on handheld reader.

The clerk explained that the maintenance agreement was for the handheld reading device that reads the water and electric meters. This is an annual agreement in the amount of \$844.72. Motion by Teel and seconded by Moore to approve the agreement. Motion carried unanimously.

MLS Training Leadership Academy

Motion by Buffington and seconded by Moore to approve any council members to attend the MLA training, a training for elected officials. Motion carried unanimously.

FD Turnout Gear

Chief Anderson explained that he had two new fire fighters join the Fire Department and he didn't have turnout gear that would fit them. He provided a quote for two sets of gear for \$5,760 and had an existing budget for \$3,000. He requested to have the difference of \$2,760 paid from ATE Funds. Funds would still need to be approved by Finance Ordinance Committee as required by Motion by Teel and seconded by Buffington to approve the purchase of the turnout gear, paying the difference from ATE Funds. Motion carried unanimously.

Training Agreement Fire Department

Chief Anderson requested the use of an online based training system for his department. The app provided updated training as required by the state, and department members could take the training at home or even on their phone.

Motion by Miller and seconded by Buffington to approve the agreement for Lexipol LLC from now – FYE, and next FY.
Motion carried unanimously.

Dodge Street Pay request 2 and change order 1

Janecek explained the requests and change orders for the Dodge Street overlay. Motion by Teel and seconded by Buffington to approve change order 1, for \$28,825.00 and pay request 2 \$125,047.66.

Diseased Tree Abatement

Ferkel explained that the trees were supposed to be abated by November 03, but that there were several letters that were not picked up. Ferkel requested that he hand deliver the remaining letters and give them an extension of 30 days. Motion by Teel and seconded by Miller to approve the presented plan by Ferkel. Motion carried unanimously.

Well #1 Generator

The clerk explained that she is working on the application for the generator and although there were many boxes to check with the application it seemed like the project would be accepted for the grant. Motion by Teel and seconded by Miller to continue with the application process. Motion carried unanimously.

Resolutions

Motion by Teel and seconded by Miller to approve resolution 2023-48 updating the updated procurement policy.
Motion carried unanimously.

Motion by Teel and seconded by Moore to approve resolution 2023-49 updating the CD transfer funds. Motion carried unanimously.

Committee Reports

Public Works Department

1. Fixed water main break on Jefferson Street.
2. Installed 2 flag poles at war memorial.
3. Started applying sludge from wastewater treatment plant onto field.
4. Turned on boiler at bac.
5. Operated street sweeper on all city streets.
6. Flushed fire hydrants.
7. Removed stumps from rose hill cemetery with stump grinder.
8. Installed salters.
9. Removed volleyball nets.

Police Department Report

911 Hangup-4	Domestic Disturbance / Violence – 3
Accident Personal Injury -1	EMS Solo - 1
Accident Property Damage –2	Fireworks - 1
Alarms-Burglary -1	Public Service - 38
Animal Problem – 4	Suicidal Person – 1
Assist Other Agencies – 2	Suspicious – 10
Burglary/Home Invasion –2	Traffic Stop- 11
Business/Residence check –38	Trespass / Unwanted person – 1
Damage/Vandalism / Mischief - 1	Welfare Check – 1
Disturbances -5	Total - 140

Buffalo Fire Chief provided a report for the packet.

Spent 40-man hours responding to 26 Emergency calls in October.

- 32- EMS Calls
- 0- Structure Fire
- 0- Vehicle Fire
- 1-Grass Fire
- 1-Vehicle Accidents
- 0-Boat Rescue
- 6- Misc. Calls

323 – Total Emergency Responses for 2023

Training: 8 Members spent 35-man hours doing regular crew duties.

13 members spent 2 hours training on grain entrapment rescue operations/procedures.

Park Board Committee

Mr. Hass reported that the Park Board is buttoning up their project for this year. The band shelter is moving along, the pickleball court and gaga pit have been installed. The clerk reported that the inclusive equipment should start in the next two weeks.

Cemetery

Stumps have been removed.

Finance ordinance Committee

No Updates

Community Development

No Updates

Community Center

No updates

Streets Committee

No Updates

Ordinances

563 Removing residential parking

Motion by Miller and seconded by Teel to approve the first reading of ordinance 563 to remove residential parking at 330 Dodge and 600 Blk of Front St. Motion carried unanimously.

564 Updating Floodplain requirements

Motion by Miller and seconded by R. Teel Vanderpool to approve the first reading of ordinance 564 updating the floodplain requirements as required by FEMA. Motion carried unanimously.

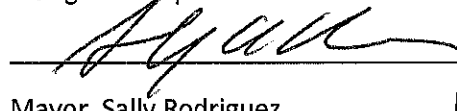
565 Amending handicap spaces

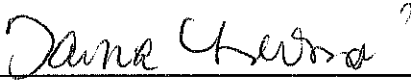
Motion by Miller and seconded by Teel to amend the spaces as three handicap spaces and approve the first reading amending the ordinance for handicap spaces in the community. Motion carried unanimously.

Future Meetings

Regular Council Meeting December 11, 2023, 6:00pm

Motion by Moore and Seconded by Buffington to adjourn the meeting at 7:02 pm


Mayor, Sally Rodriguez



City Clerk, Tanna Leonard

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
424 WARNING SYSTEMS LLC	graphic pkg, LED modules	2,194.77
7G DISTRIBUTING	alcohol	497.50
7G DISTRIBUTING	7G	557.50
A & A AIR COND & REFRIG	Ice Machine Rental	105.00
ADVANCED Business Systems	copier	46.22
ADVANCED Business Systems	copier	52.65
AFLAC	aflac	291.50
ALEX AIR APPARATUS INC	1/2' fiber cement shear kit	672.17
ASSURED PARTNERS	2023 Tahoe	1,827.00
BEACH PUB	rock n roll bingo	25.00
CANADIAN PACIFIC RAILWAY	wire crossing railroad fee	150.00
CENTRAL SERVICE & SUPPLY	4' diesel pump	42,868.48
Central States Funds	HEALTH INSUR.	3,808.80
Central States Funds	HEALTH INSUR.	3,385.60
Central States Funds	HEALTH INSUR.	3,808.80
Central States Funds	HEALTH INSUR.	3,808.80
Central States Funds	HEALTH INSUR.	14,812.00
CERTASITE	security monitoring system	1,138.20
Buffalo, City of	utilities	585.38
CLARKS LANDING	rock n roll bingo	25.00
CRAWFORD COMPANY	ac to post office not cooling	562.50
Culligan of the Quad Cities	conditioner rental	28.75
DNER INC	fire extinguisher testing	92.37
IRS	FED/FICA TAX	3,172.26
IRS	FED/FICA TAX	3,116.27
IRS	FED/FICA TAX	3,026.48
IRS	FED/FICA TAX	3,177.09
Electric Pump	check valves and bolts	2,578.48
FASTENAL	hardware for playground equip	20.02
Fletcher-Reinhardt Company	side cutters	98.60
FORTE CREDIT CARD	FEES FOR PROCESSING ECHCK	56.57
Gierke - Robinson	discharge hose	605.18

Grainger	air compressor pump	1,958.60
Hempel Pipe and Supply	flange kit & supplies	158.67
HOMETOWN MECHANICAL	water plant ac unit replacement	6,045.00
Iowa DNR	annual fee	339.40
Iowa One Call	Iowa one call	60.40
Iowa Workforce Development	unemployment	
IOWA BEVERAGE	alcohol	278.30
IMEG	sewer system assessment	3,087.00
IPERS	POLICE IPERS	10,302.92
IPERS	IPERS	10,302.92
JANIE'S RIVERVIEW CAFE	rock n roll bingo	25.00
JOHN DEERE FINANCIAL	boots for Josh Ferkel	249.99
JOHNSON OIL COMPANY	rock n roll bingo	25.00
JUDY'S BARGE INN	rock n roll bingo	25.00
MARTIN & WHITACRE	street overlays	1,406.00
McCullough, William	attorney fees	1,850.00
MEDIACOM	phone, internet	1,163.36
MEGHAN MARTIN	BAC cleaning	650.00
MENARDS-Davenport	brush, water, paper towels	79.13
MENARDS - MUSCATINE	paint supplies	1,076.66
METERING & TECHNOLOGY SOL	3 phase meter	605.29
MID AMERICAN	utilities	1,913.08
MID AMERICAN	utilities	578.57
MISSISSIPPI INK	rock n roll bingo	25.00
PS3 Enterprises Inc	park	301.75
PS3 Enterprises Inc	park	244.07
QC Analytical Services	pfas tests	985.00
Quad City Times	proof of aug mins	460.12
R.P. LUMBER	toilet rebuild parts	110.40
RACHEL TEEL-VANDERPOOL	movie night candy	67.60
Racom Corporation	2023 squad starts on its own	131.25
Racom Corporation	boat radio	4,084.05
Raynor Door	commercial door spring fix	110.00
Republic Services #400	trash	7,557.30
Resale Power Group of Iowa	electricity	49,203.63
SAFE BUILDING LLC	reinspection's august	380.00
Treasurer, State Of Iowa	Sales Tax	1,064.08
Treasurer, State Of Iowa	water sales tax	924.45
Treasurer, State Of Iowa	Sales Tax	1,988.53
SCOTT COUNTY RECORDER	Polaris registration	41.00
SCOTT COUNTY SHERIFF	booking fees	25.00
CARDMEMBER SERVICE	alcohol	2,578.01
SHOPAHOLICS PARADISE	rock n roll bingo	25.00
SOURCENOW	ink	102.52
SE National Bank-BUFFALO BR	ACH Fees	41.77
SE National Bank-BUFFALO BR	Service Charges ACH	41.77
Treasurer, State Of Iowa	STATE TAXES	2,498.12
Treasurer, State Of Iowa	STATE TAXES	2,498.12

TC AUTO	2018 Tahoe brakes	1,462.13
TERRY'S BARBERSHOP	rock n roll bingo	25.00
THE JEWELLED-LEAF	rock n roll bingo	25.00
Uniform Den	Jay uniform Allowance	525.00
Utility Equipment Company	fire hydrants	52,817.86
VAN METER	lift station starter	251.16
Visa	air compressor and hoist	2,172.84
The Waldinger Corporation	fix beer cooler	493.00
WEX BANK	fuel	2,841.32
WINSOR GROUP CONSULTING	3 phase deposit refund	625.98
Zimmer & Francescon Inc	iron filter parts	3,522.94
Accounts Payable Total		249,982.66

General Fund	51,897.62
COMMUNITY CENTER	3,849.42
Road Use Tax Fund	2,097.55
COMMUNITY DEVELOPMENT	772.60
PORT SECURITY GRANT	6,702.02
Water Utility Fund	68,889.16
Sewer Utility Fund	57,253.98
Electric Utility Fund	58,518.21
Storm Water Utility Fund	2.10
TOTAL FUNDS	249,982.66

Revenues August

General Fund	\$40,418.31
Community Center	\$4,566.00
Road Use Tax	\$13,076.65
Employee Benefit Fund	\$354.46
Local Option Sales Tax	\$27,491.83
Community Development	\$7,253.96
Debt Service Fund	\$57.69
Water Utility Fund	\$13,914.96
Sewer Utility Fund	\$15,036.04
Electric Utility Fund	\$55,788.80
Storm Water Utility Fund	\$1,200.60

Revenues September

General Fund	\$97,524.24
Buffalo Days	\$1,260.03
Community Center	\$2,286.85
Road Use Tax	\$18,373.31
Employee Benefit Fund	\$11,714.75
Local Option Sales Tax	\$23,922.59
Community Development	\$7,174.65
Debt Service Fund	\$1,906.65
Capital Equipment/Reserve	\$2,000.00
FEMA 2019 Flood	\$8,000.00

Water Utility Fund \$15,479.18
Sewer Utility Fund \$16,669.90
Electric Utility Fund \$272,126.12
Storm Water Utility Fund \$731.58

October Revenues

General Fund \$355,396.96
Community Center \$8,122.00
Road Use Tax \$13,203.04
Employee Benefit Fund \$59,910.02
Local Option Sales Tax \$22,024.95
Community Development \$5,506.24
Debt Service Fund \$9,750.71
Water Utility Fund \$17,184.05
Sewer Utility Fund \$15,761.95
Electric Utility Fund \$60,375.42
Storm Water Utility Fund \$832.28