

Minutes of the regular council meeting held August 14, 2023 at 6:00pm. Present council members Joe Buffington (6:23pm), Austin Miller, Rachel Teel, Ted Teel and Mary Moore. Mayor Sally Rodriguez, Public Works Director Josh Ferkel, Police Chief TJ Behning, Fire Chief Doug Anderson, City Engineer Mike Janecek, City Attorney William McCullough, Deputy City Clerk Judy Blessing and Tanna Leonard were present as well.

Meeting called to order at 6:00p.m. by Mayor Rodriguez.

Pledge of Allegiance

Consent agenda

Motion by Miller and seconded by Moore to approve the consent agenda. Carried unanimously.

Public Input

Mayor Rodriguez thanked all those that prepared and participated in the RAGBRAI events, Public Works, Police Department, City Hall, and all community volunteers.

She also reminded residents that school would be starting soon and to use caution while students are commuting to and from school.

Continental

Dan Carney – Environmental Director, Brett Imsland – Plant Manager and Damion Sadd – Environmental & Public Affairs Manager were present for continental. Mr. Carney explained that the plant is working on improving relationships with neighbors and transparency. Mr. Imsland explained that they had reached out to Emergency services, neighboring landowners, and now reaching out to the members of council, for an opportunity to meet and summarize future plans and goals of Continental. It would also be a time for questions and answers for those interested.

Berm Spruce Street

The clerk stated that Tom Duncan, stopped in the office on Friday and left documents for review. She reported that she would forward them to the City Attorney and Mayor for review. Teel said that he met with the outing club, and they had documentation regarding the berm. Mayor Rodriguez explained that it was determined that the Berm was installed by the City and is located on city property, and it is agreed it shouldn't be removed at this time. The clerk would send information to the Mayor and Attorney for further review.

Street Projects

Dodge Street

Mike explained that he was meeting with Josh Ferkel later this week to mark out curb/gutter repairs. Work would begin August 21, 2023 and should finish up by September end.

Other Resurfacing Street Projects

Mayor Rodriguez summarized a street meeting from August 10. The committee discussed five projects that were identified as priority from March 17, 2023 along with the additional 5 projects that Ferkel added to the list. The committee discussed removing Maple Street and Main Street, in exchange for adding 4th street from Dodge Street to Franklin. The total for all projects is estimated at \$1.675M. Clerk explained that the council could apply for a revenue bond for \$1M. The payment for the loan would be levied into property taxes and the average homeowner would see an \$86 annual increase. Teel asked the downfall of increasing the revenue bond to \$2M and completing more projects. Clerk explained that it would double the increase in taxes for the payment. She also cautioned that the increase in property taxes for the payment would not be the only increase that the residents would be facing. With the overall

valuation decrease, residents would see an increase and also utilities would be on the rise. The council should determine how much of an increase will be in the best interest of the residents.

Motion by Teel and seconded by Moore to move forward with completing the seven additional resurfacing projects:

- 4th Street, from Dodge to Franklin Street-\$286,650
- Clark, from Hwy 22 to corner of 6th Street- \$161,595
- Hacker, from Hwy 22 to 5th street- \$149,730
- Oak, from Hwy 22 from Ash Street-\$120,435
- Franklin St from HWY 22 to 5th Street-\$148,680
- Washington St from HWY 22 to 5th Street-\$136,605
- Costs for engineering and drone surveying \$7.28 per LF total \$68,548
- Jefferson, from 4th to the already existing asphalt- \$75,600 (pending watermain repairs prior to resurfacing)

And move forward with a \$1M revenue bond process. Motion carried unanimously.

Barndominium

Ferkel explained that he had a request for someone to build a barnominium at 802 3rd Street. Currently the code doesn't allow or disallow for barndominiums. William McCullough explained that if the council was in favor of allowing these, that maybe they want to have some stipulations or guidelines. He would get some information from other communities and get that information back. Motion by Miller and seconded by Moore to send this topic to the Ordinance Committee, Ferkel asked to add pole buildings to their discussion as well. Motion carried unanimously.

Hiring FT Officer

Motion by Teel and seconded by Miller to appoint Officer H. Wilson to Seargent at \$31.71 per hour, effective today's date, August 14, 2023. Motion carried unanimously.

Ductwork for post office air conditioning

Motion by Teel and seconded by Buffington to approve the bid from Hometown pending the five-day quote remained the same, if the bid increased, the next lowest bid shall be accepted. Motion carried unanimously.

AC Unit replacement for water plant control room

Motion by Teel and seconded by Buffington to approve the bid from Hometown pending the five-day quote remained the same, if the bid increased, the next lowest bid shall be accepted. Motion carried unanimously.

Seasonal Mowing employees

The council discussed that the posting for Part Time Seasonal only had one applicant and didn't meet the requirements. Ferkel asked if they should post on indeed to get more applications. He also suggested that lowering the age requirement may increase interest for applicants. The attorney asked if that would have an effect on insurance rates. The clerk explained that she reached out to our agent, and they indicated that as long as we met state age restrictions there would be no changes. The Council discussed making it through the remainder of the year and looking next year at contracting or hiring another full-time employee.

Lawnmower trade and purchase

Motion by Moore to approve the mower trade in from \$7,000 to \$4,000 leaving the balance of \$12,050 for the lawn mower. Motion carried unanimously.

Waive Sewer Request-Critten and Levesen

Motion by Teel and seconded by Moore to approve a discount for James Critten on his sewer bill, in the amount of \$125.03 and for Rod Levesen \$251.67. They both had outdoor water leaks where the sewer was verified not to have entered the sanitary sewer system. Motion carried unanimously.

Stray Cat issue

The council discussed the issue of stray cats, and a particular location where many complaints stemmed from. Mayor Rodriguez asked Chief Behning to explain the current procedures for calls regarding cats. He explained that if a resident called with a cat that they had caught in the trap he would take that cat in to the Humane Society, if time permitted, or the Humane Society would come and collect the animal for a \$50 trip charge, or preferably the resident would be able to transport the animal and it would be accepted by the Humane Society with PD approval for \$50. Resident W. Lowe explained the TNR (Trap Neuter Release) program and that there were several residents independently working on this. Angie Gadzik confirmed that the program was being performed by several residents, including Ms. Hedges, a resident veterinarian that had been performing the procedures for discounted rates. Council members discussed that they weren't aware of stray cats being an issue and that there were larger nuisances. Council sought the opinion of the Attorney, and he explained that if the complaints were proven to be nuisances the city would issue a nuisance abatement letter based off of the ordinance. Motion by Buffington and seconded by Moore to have the attorney send a nuisance abatement letter to all properties that were feeding cats. Motion carried unanimously.

Halloween Candy

Motion by Miller and seconded by Teel to approve \$400 to purchase candy for Halloween. Motion carried unanimously.

P&Z recommendation for property

Attorney William McCullough explained that Scott County had approached Leonard regarding the annexation of a property that was being considered for development. The property in question is located in the county dedicated area as "to be annexed by city" prior to the development. These areas are identified by the county to have the first review come to the adjacent city prior to moving forward with any development.

Planning and Zoning recommend to council that at the current time, no annexation is recommended, but that in the future, Buffalo may wish to annex the proposed property and that all properties falling into these areas identified by Scott County be reviewed on a case-by-case basis.

Motion by Teel and seconded by Miller to accept the recommendation from Planning and Zoning. Motion carried unanimously.

Community Development expenditures for community events

The clerk reported that Community Development had recommended to council to spend \$250 to purchase gift cards from local businesses to use as prizes for raffle events. This was the same promotion that the Community Development did for the Fire Department Fundraiser. The clerk also requested that the Council set a small spending allowance to spend without council approval for activities. Motion by Buffington to approve the request for \$250 to purchase gift cards from businesses and to give them a spending allowance of up to \$1,000 for events.

Donations for Streetscape and Splashpad

The clerk explained that during fundraising for the MRT trail we opened a separate bank account for funds. She explained the situation with SENB Bank and asked if there was an alternative. Hector Razo from the bank suggested donations be accepted by the bank and deposited into the regular checking account with tellers noting the doner (if wished) and what the donation was going for. Motion by Teel and seconded by Buffington to approve this process for donation deposits. Motion carried unanimously.

Tabled Items

Water Tower Painting

Motion by Teel and seconded By Buffington to take the water tower painting from the table for discussion. Motion carried unanimously.

Teel said that we needed to get this project funded and get updated quotes to move forward. Ferkel said that he would get updated quotes for the painting.

Public Works Department

1. Removed clutch from woodchipper for repair.
2. Replaced check valve at WWTP lift station.
3. Performed one cremation burial.
4. Cleaned streets with streetsweeper.
5. Put out flags for RAGBRAI.
6. Put up tents and moved tables and chairs from BCC for RAGBRAI.
7. Trmimed tree limbs from primary lines on Chestnut Street.
8. Painted bicycle lane images on HWY 22.
9. Received and assembled (6) type 3 road barricades.
10. Performed repairs at water plant

Police Department Report

911 Hangup-10	Fireworks – 3
Accident Personal Injury – 2	Harassment / Stalking/ Threat – 3
Accident Property Damage – 2	Missing / Found Person – 1
Alarms-Burglary – 1	Property – Lost / Found – 1
Animal Problem – 9	Public Service – 53
Assault -1	Suicidal Person – 2
Assist Other Agencies – 11	Suspicious – 14
Burglary/Home Invasion - 3	Theft (Larceny) – 5
Business/Residence check –52	Traffic Hazard – 11
Civil – 1	Traffic Stop- 14
Damage/Vandalism / Mischief - 1	Trespass / Unwanted person – 3
Death Investigation – 1	Warrant Service – 2
Disturbances -17	Weapons / Fire Arms- 2
Domestic Disturbance / Violence – 13	Welfare Check – 3
Fail to Stop Vehicle – 1	Total - 242

Buffalo Fire Chief provided a report for the packet.

Spent 63.15-man hours responding to 40 Emergency calls in July,

- 33- EMS Calls
- 1- Structure Fire
- 0- Vehicle Fire
- 1-Grass Fire
- 0-Vehicle Accidents
- 1-Boat Rescue
- 4- Misc. Calls

219 – Total Emergency Responses for 2023

Training: 8 Members spent 34 man hours doing regular crew duties.

16 members spent 2 hours training on our new extrication tools.

Park Board Committee

No updates

Cemetery

No Updates

Finance ordinance Committee

Clerk reported that the committee met prior to the council meeting and reviewed July’s Bank reconciliation summary.

Community Development

Angie reported that they were still in contact with Bi-State for grant funding for the Street Scape Project. They had their first ever movie in the park, it was successful and seemed to be liked by the community. There was Rock -N – Roll bingo fundraising event scheduled on September 9, 2023 at 7:00pm. They were working on the Boo Bash and Halloween events and had begun publishing a spotlight for local businesses on their Facebook page.

Community Center

No updates

Future Meetings

Regular Council Meeting September 11, 2023

Streets & Sewer Meeting August 21, 2023 5:00pm

Parks Committee Meeting August 23, 2023 6:00pm

Community Development September 29, 2023 6:00pm

Motion by Moore and Seconded by Teel to adjourn the meeting at 7:33 pm

Mayor, Sally Rodriguez

City Clerk, Tanna Leonard

CLAIMS REPORT		
424 WARNING SYSTEMS LLC	graphic pkg, LED modules	2,194.77
7G DISTRIBUTING	alcohol	963.70
A & A AIR COND & REFRIGERATION	Ice Machine Rental	105.00
ADVANCED Business Systems	contract copier	108.48
AFLAC	Aflac	233.20

ALEX AIR APPARATUS INC	hydraulic cutter tool	17,253.13
Altorfer Inc	skeleton bucket for beach	1,254.63
BABE'S TERMITE & PEST CONTROL	PEST CONTROL	65.00
Bison Ridge Kennels	boarding Manny	125.00
CDS OFFICE TECHNOLOGIES	docking station (3) cables	2,612.99
Central States Funds	HEALTH INSURANCE	19,890.40
Buffalo, City of	Utilities	507.14
Culligan of the Quad Cities	salt and rental	71.20
Double "H" Entertainment	remaining balance RAGBRAI	549.00
Econo Signs	type 3 road barricades	4,894.68
IRS	FED/FICA TAX	17,389.53
Fletcher-Reinhardt Company	hard hat lights	253.92
FORTE CREDIT CARD	FEES FOR PROCESSING ECHCK	49.81
Hach Company	test packets	777.41
Iowa Workforce Development	Unemployment	
ILLINOIS CASUALTY	buffalo days	645.00
IPERS	POLICE IPERS	9,020.84
JOHN DEERE FINANCIAL	shop tool	1,049.97
KARL CHEVROLET-EMERGENCY VEHICLE	PD Squad Purchase	41,497.00
Kirby Water Conditioning	Salt	27.00
MACQUEEN EQUIPMENT	street sweeper brushes	550.78
MARTIN & WHITACRE	engineering Dodge St	3,647.37
McCleary Excavating Co.	flood sand	2,562.50
McCullough, William	attorney fees	1,325.00
MEDIACOM	internet and phone	1,143.23
MEGHAN MARTIN	BAC cleaning	650.00
MENARDS-Davenport	laser level	1,235.50
MENARDS - MUSCATINE	locks and paint supplies	671.96
METERING & TECHNOLOGY SOL	meter couplings	594.17
MID AMERICAN	sewer	4,958.27
Midwest Wheel	wash brushes	66.13
OQUAWKA BOATS & FABRICATION	Rescue Boat	65,619.00
Petty Cash	drain service	110.00
PILLAR EQUIPMENT	Kubota tire	155.33
PS3 Enterprises Inc	toilets for Ragbrai	4,706.00
QC Analytical Services	operator	965.00
QUAD CITY SAFETY	safety glass/first aid cab, ibup	185.79
Quad City Times	proof of July minutes	409.59
QUINT CITY STONE	black mulch	140.00
R.P. LUMBER	hose nozzle	61.33
Republic Services #400	Trash	7,338.60
RILCO LUBRICANTS & SERVICES	engine oil	1,495.00
SDS 12-0749	chipper repair	1,879.05
Resale Power Group of Iowa	Electricity	89,717.68
SAFE BUILDING LLC	June inspections	2,160.00
Treasurer, State Of Iowa	Sales Tax	1,911.67
SCOTT COUNTY SHERIFF	booking fees	125.00
CARDMEMBER SERVICE	stamps, microsoft, tires shine,	838.34

SINCLAIR TRACTOR	mower parts	783.71
SOURCENOW	printer ink	89.68
SE National Bank-BUFFALO BR	ACH Files	41.14
Treasurer, State Of Iowa	STATE TAXES	2,187.87
TC AUTO	2020 Interceptor	50.46
TITAN MACHINERY	jump pack	434.95
Uniform Den	Jay uniform allowance	1,223.35
UnityPoint-Occupational Med.	Derrickson drug test	42.00
UNITYPOINT HEALTH	cpr bls ecard	10.00
VERIZON	Phones	446.61
Visa	sprayer, stihl power unit	1,187.09
Waste Commission of Scott Co	flood sand bags	402.48
WEX BANK	Fuel	3,051.79
WINSOR GROUP CONSULTING	deposit refund	625.98
Zimmer & Francescon Inc	chlorinators	1,415.00
	Accounts Payable Total	328,753.20

001	General Fund	136,467.28
002	Buffalo Days	440.00
006	COMMUNITY CENTER	2,810.24
110	Road Use Tax Fund	2,148.50
147	COMMUNITY DEVELOPMENT	736.25
311	PORT SECURITY GRANT	67,813.77
600	Water Utility Fund	7,522.85
610	Sewer Utility Fund	11,675.24
630	Electric Utility Fund	98,346.85
740	Storm Water Utility Fund	792.22
	TOTAL FUNDS	328,753.20