

\*Amended during October 10, 2022 meeting.

Minutes of the meeting of the Buffalo City Council held on September 12, 2022. Meeting called to order by Mayor Sally Rodriguez, at 6:00pm. All members with a "\*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Mary Moore, Ted Teel, Austin Miller, Brandon Berg, Joe Buffington, Public Works Director Josh Ferkel, City Attorney William McCullough, City Engineer Mike Janecek, Police Chief TJ Behning, Fire Chief Doug Anderson, and City Clerk Tanna Leonard.

### **Consent Agenda**

- Approval of Agenda
- Approval of the minutes of the August 8, 2022, council meetings.
- Payment of claims
- Clerk Report

Motion by Buffington and seconded by Moore to approve the consent agenda. Motion carried unanimously.

### **Public Input-**

Teel reported that he was approached by two residents requesting a stop sign at the intersection of 2<sup>nd</sup> Street and Franklin Street. Chief Behning explained that the situation was being handled by his officers and that he felt it was an isolated incident. Mayor Rodriguez asked that Chief Behning follow up with the residents in case it is not an isolated incident.

Mayor Rodriguez reported that CP would be holding an event tomorrow evening to hear comments from the public regarding the merger. An additional comment session will be held via phone on September 19<sup>th</sup> from 6pm – 8pm. anyone is welcome to attend.

### **Discussion & Decision**

#### **Community Development Update**

Angie Gadzik explained to the council the items that the committee has been working on and that the Street Scape project has been monopolizing their time. Street Scape was winding down and they would be focusing on Rural Housing Assessment. Gadzik asked what the committee could do to ease the tension between the council and community development committee. She suggested better communication on projects, or for the council to approve the projects before time was spent on them. Teel said that the park has been doing many projects and that he thinks that the community development should be spending their money on projects the people can see. Miller pointed out that residents continuously ask him what the committee is doing and since he is unable to attend the meeting he is unable to report back to them. Rodriguez reminded him that the public is more that welcome to attend. Gadzik said that they would get to work on spending the money on projects. Teel mentioned that they could spend the money on the additional 12 parking spaces on the south side of highway 22.

### **Cross Walk**

Christina McDonough and Brian Schmidt reported that the cross walk project went over well and that there are several completed walkability surveys that identified some areas of concern for Buffalo. She thanked the officials for allowing them to work with the community on the project.

### **Estella FROG Program**

Estella introduced herself as the leader for the Fluent Reading Our Goal (FROG) program. She explained that for 10 years they had been holding an annual program to assist youngsters to read. Over the years they had helped over two hundred children improve their reading skills. She explained that the project would not have been possible without the support of city council and their willingness to allow them to utilize their facility. Unfortunately, due to lack of volunteers, the program has closed its doors.

Mayor Rodriguez thanked Estella and presented the FROG program with a certificate of appreciation.

### **Dollar General**

Mayor Rodriguez reported that she talked to members from the outing club and got with Mike Janecek regarding the space that was needed from the outing club to make the entrance at the 1,000ft IDOT requirement. She was waiting to hear back from them.

### **Street Scape**

Janecek explained that Community Development approved council's recommendation to include the twelve (12) parking spaces into the engineering for the Street Scape. He explained that if the committee was going to spend their funds, that the project would not need to be included in the engineered project subject to IDOT approval.

### **ARPA Funds**

Clerk explained that we received the second payment for COVID – 19 rescue plan. The total received was \$191,958 and that \$51,170 had been used for the water utility for a repair. The remaining balance is \$140,788 and that some of the other things council had suggested the use for was Businesses, Wages, Water Sewer infrastructure, and utility holiday or some discount on utilities.

### **Fire Prevention Week**

Motion by Teel and seconded by Miller to approve Community Developments request to spend up to \$1,500 for the purchase of one smoke detector per student as part of October Fire Prevention month. Motion carried unanimously.

### **Trick or Treat Date, Parade, Candy**

Motion by Teel to approve \$450 for the purchase of candy for trick or treat, hold trick or treat on

October 31<sup>st</sup> from 5-7 and ask Dynae and Jason if they would be willing to host the parade on Sunday 30<sup>th</sup> line up at 4, starts at 4:30pm

### **Notice of Property Tax Appeal**

Clerk explained that a request to appeal property taxes was made by two larger businesses in town and that if the appeal was won, Buffalo could lose up to \$46,000 in property taxes at the current levy rate.

### **PD Take home Squad Program**

Motion by Teel and seconded by Miller to have PD get quotes on the purchase of squads for the program. The program would allow officers to drive squads to their residence for a quicker response time.

### **CIP Plans for Water and Sewer**

Council discussed the need for an assessment and Capital Improvement Plan (CIP) for planning for necessary upgrades to the systems. Motion by Teel and seconded by Miller to approve \$28K for the water and \$28K for the sewer CIP with IMEG and fund this with ARPA Funds.

### **Tabled items- No Action Taken**

Leachate Disposal Scott County Waste Commission

Water Tower Painting

### **Resolutions**

Motion by Teel and Seconded by Berg to approve Resolution 2022-46 updating the rates for employees performing work. Motion carried unanimously.

### **Public Works Report-**

1. Removed all the dead Ash trees from Terry Adams Memorial Park.
2. Ground down all the stumps at Terry Adams Memorial Park
3. Tilled and raked beaches for Labor day weekend
4. Tri City Electric wired in new starter at Dodge St lift station
5. Water tower was inspected
6. TC Auto replaced fuel pump in 1994 Ram 3500 plow truck
7. Derrickson and Ferkel attend wastewater conference
8. Performed three burials
9. Replaced both rear tires on backhoe

### **Police Department Report**

911 Hang-up – 6

Accident Personal Injury -4

Accident Property Damage -2  
Alarms-Burglary -1  
Alarms – Hold Up -1  
Animal Problem - 3  
Assault -2  
Assist Other Agencies – 12  
Business/Residence Check – 71  
Civil - 9  
Harassment/Stalking/Threat-2  
Indecency /Lewdness – 1  
Mental/Behavior Disorder – 1  
Missing / Found Person – 3  
Noise Complaint – 1  
Property – Lost/Found -1  
Public Service – 37  
Suicidal Person – 3  
Suspicious – 14  
Theft (Larceny) – 2  
Traffic Hazard – 13  
Traffic Stop – 44  
Trespass/Unwanted Person – 2  
Warrant Service – 2  
Weapons/Fire Arms – 2  
Total: 243

### **Fire Report**

We Spent 122 -man hours responding to thirty-five emergency calls in August,

31- EMS Calls  
2-Structure Fire  
0-Vehicle Fire  
0-Grass Fire  
2-Vehicle Accidents  
0-Boat Rescues  
1-Misc. calls

234 Total Emergency Responses for 2022

Training: six members spent 18-man hours doing regular crew duties. Nineteen members spent two hours training on extrication and patient packaging.

Mayor Rodriguez thanked all the supporters for the Rib Smoking contest at the park and said it was a good success.

### **Park Board**

Work is planned for sidewalk replacement at west end park, and the Buffalo Beach Bash was a great success.

### **Community Development**

Provided earlier in the meeting.

### **Community Center**

No meetings scheduled.

### **Cemetery**

No additional updates.

### **Ordinances**

544 Handicap Parking – Motion by Teel and seconded by Miller to approve the third reading of the ordinance to amend Handicap Parking removing 217 3<sup>rd</sup> Street. Motion carried unanimously.

545 Park Board Spending Allowance-Motion by Teel and seconded by Miller to approve the second reading of allowing Park Board to spend up to one-thousand dollars (\$1000) for equipment or repairs. Motion carried unanimously.

546 Golf Cart Amendment – Motion by Teel and seconded by Miller to approve the second reading and to waive the third reading to remove Jefferson Street and Dodge Street from the ordinance. Motion carried unanimously.

547 UTV Regulation Removal – Motion by Teel and seconded by Miller to approve the second reading and to waive the third reading to remove the ordinance. Motion carried unanimously.

549 Water Rates - Water Rate Increase – Motion by Teel and seconded by Miller to approve the first reading to increase the water rates. Motion carried unanimously.

550 Sewer Rates – Motion by Teel and seconded by Miller to approve the first reading to increase the sewer rates. Motion carried unanimously.

### **Future meetings**

Next Regular Council Meeting October 10, 2022

Park Board September 21,2022 6:00pm

Motion to adjourn the meeting at 7:59 pm by Moore, seconded by Berg and carried unanimously.



Sally Rodriguez, Mayor

Tanna Leonard

Tanna Leonard, City Clerk

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
7G DISTRIBUTING	alcohol	159.00
7G DISTRIBUTING	alcohol	89.25
A & A AIR COND & REFRIG	Ice Machine Rental	107.14
ADVANCED Business Systems	contract and usage	131.77
ADVANCED Business Systems	copier contract	146.99
AFLAC	aflac	233.20
ALEX AIR APPARATUS INC	FIRE HOSE	146.17
ALEX AIR APPARATUS INC	25 coats, 25 pants	82,034.95
A-L-L Equipment	water plant controls, air	2,653.60
BABE'S TERMITE & PEST CONTROL	PEST CONTROL	65.00
Central States Funds	HEALTH INSUR.	19,960.00
CERTASITE	lift station monitoring	694.80
Buffalo, City of	BCC utilities	617.38
Culligan of the Quad Cities	conditional rental	71.00
Culligan of the Quad Cities	water	62.95
DECCO	park power outlets	804.29
Double H" Entertainment "	labor day bash	500.00
IRS	FED/FICA TAX	4,083.21
IRS	FED/FICA TAX	3,147.65
IRS	EFTPS	429.41
IRS	FED/FICA TAX	3,048.04
IRS	FED/FICA TAX	3,070.35
IRS	FED/FICA TAX	3,128.80
ERA	tests	451.26
Fletcher-Reinhardt Company	electric crimper	1,760.00
Iowa League of Cities	dues	981.00
Iowa One Call	Iowa one	24.30
Iowa Workforce Development	unemployment	
Interstate Batteries	generator batteries	105.90
IPERS	POLICE IPERS	8,376.31
IPERS	Correct IPERS Balance	47.28
JOHN DEERE FINANCIAL	Zach plus boots	524.91
Kirby Water Conditioning	salt	78.00
MARTIN & WHITACRE	meet with railroad, check plans	9,997.33
McCullough, William	professional services	675.00
MEDIACOM	internet	1,050.50
MEDIACOM	internet/phone	1,064.99
MEGHAN MARTIN	BAC cleaning	650.00

MENARDS-Davenport	furring strip	97.67
MENARDS - MUSCATINE	deduct meter supplies	90.37
MID AMERICAN	sewer	2,750.40
MID AMERICAN	sewer	2,771.41
Panther Uniforms Inc	uniform allowance Rich PD	166.00
PS3 Enterprises Inc	handicap toilet	178.00
PS3 Enterprises Inc	handicap toilet	178.00
QC Analytical Services	operator	4,054.00
QUAD CITY SAFETY	portable signs	631.13
Quad City Times	proof of Aug minutes	940.39
R.P. LUMBER	garden hose	128.27
Republic Companies	duct sealer	12.09
Republic Services #400	garbage	7,119.90
Republic Services #400	garbage	7,338.60
ROSS MEDICAL SUPPLY CO,	oxygen	124.36
Resale Power Group of Iowa	electricity	45,070.10
Treasurer, State Of Iowa	Sales Tax	1,258.13
Treasurer, State Of Iowa	Sales Tax	897.88
Treasurer, State Of Iowa	Sales Tax	2,156.01
SCOTT COUNTY RECORDER	Polaris renewal	18.75
SCOTT COUNTY SHERIFF	fees	200.00
CARDMEMBER SERVICE	racks	1,447.30
SERVPRO	fridge removal from Buckleys	642.00
SE National Bank-BUFFALO BR	Service Charges ACH	
Treasurer, State Of Iowa	STATE TAXES	2,216.00
Treasurer, State Of Iowa	STATE TAXES	2,216.00
United Laboratories	cleaner	569.52
VERIZON	phones	447.42
Visa	water class	1,428.15
WEX BANK	fuel	3,495.79
WINSOR GROUP CONSULTING	3-phase deposit refund	625.98
Scott County Family Y	day camp	6,782.40
Zimmer & Franciscan Inc	high surface pump couplers	572.50
Accounts Payable Total		243,424.24
General Fund		143,982.20
COMMUNITY CENTER		2,207.54
Road Use Tax Fund		4,407.19
COMMUNITY DEVELOPMENT		10,372.42
Water Utility Fund		10,090.89
Sewer Utility Fund		14,345.71
Electric Utility Fund		56,455.28
Storm Water Utility Fund		1,563.01

TOTAL FUNDS

243,424.24

General Fund Revenues - \$77,318.22

Community Center - \$2,743.00

Road Use Tax Fund - \$11,998.17

Employee Benefit Fund - \$238.52

Local Option Sales Tax - \$20,245.31

American Rescue Plan - \$95,096.59

2019 FEMA Disaster - \$27,830.70

Perpetual Care \$650.00

Water Utility \$ 14,866.79

Sewer Utility \$16,718.99

Electric Utility \$61,961.50

Storm Water Utility \$1,356.52