

Minutes of the meeting of the Buffalo City Council held on May 02,2022. Meeting called to order by Mayor Sally Rodriguez, at 6:00pm. All members with a "*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Mary Moore, Ted Teel (excused), Austin Miller, Brandon Berg, Joe Buffington, Public Works Director Josh Ferkel, City Attorney William McCullough, City Engineer Mike Janecek, Police Chief TJ Behning, Fire Chief Doug Anderson, and City Clerk Tanna Leonard.

Consent Agenda

- Approval of Agenda
- Approval of the minutes of the April 04 & 25, 2022, council meetings.
- Payment of claims
- Clerk Report

Motion by Miller to approve the consent agenda, while moving items d & e to the beginning of Discussion & Decision. Seconded by Berg and carried unanimously.

Public Input- Dave Stickrod requested that council change the rules of the Cemetery Committee to allow residents. Kay Willet suggested that cameras be installed in and around the Post Office to eliminate the vandalism. Jamie Cook asked if there were updates regarding the Farmers Market at the park. Mayor Rodriguez explained that it was sent to the ordinance committee.

Discussion & Decision

Lift Station on Front Street and Walk Bridge

Linda Mullanack explained that she didn't have any current issues but that she wanted to have a maintenance agreement on file for her parents' property on Front Street. She explained that in '75 the west side of Buffalo was annexed, and sewer was run to that area of town and the city negotiated with her parents for an easement through the property. During the negotiations the city agreed to mow a portion of the property and maintain the drive to the lift station. However, over the years those elders that made those agreements have moved on and Ms. Mullanack wished to have it documented for the future. She also addressed an issue where the city walk bridge was physically located on the north side of her property and requested documentation for the liability for that as well. Attorney McCullough requested that Ms. Mullanack provide the current survey and easement information to City Hall and an agreement could be drafted between her and the city.

Street Scape- Mike Janecek explained that recently there was a meeting with Community Development and Planning and Zoning. Discussions included selecting a theme for the project including color, pattern, and design. Further discussions with the landscaping decisions and Leonard working with Casey's to potentially increase the available property space for a plaza. The goal is to submit a preliminary plan by next month to the IDOT and then begin the process of grant research and funding with possible completion next year.

Cemetery Survey

Janecek reported that they were initially complete with the survey on the west fence but are working on the area along Jefferson Street. It appeared that the fence was installed by the city or cemetery and

that a majority of the fence was on cemetery property. Stickrod asked council what they were going to tell the other homeowners along that fence line. Mayor Rodriguez stated that when the survey was completed all parties could review and have any discussions necessary. Stickrod said that he was there representing Strunk and he would make sure to let him know what was going on.

Buffalo Little League Baseball Donation

Park board President Hass, representing Buffalo Little League, explained that the Park Board approved \$2,000 donation to the league. Motion by Miller and Seconded by Buffington to approve the donation for Buffalo Little League.

Removal of Railroad ties at Terry Adams Park

Motion by Miller and seconded by Berg to remove the railroad ties and telephone poles from all areas of the park. Motion carried unanimously.

802 3rd Street Penny Gerisher

Jen Skipton addressed council regarding the issue of debris still falling from the house into her father's yard. Mayor Rodriguez inquired with McCullough how to proceed. McCullough explained that after a letter has been sent, council can obtain bids to have the debris removed, if the property owner does not pay the bill, the amount can be assessed to the property. Council directed Ferkel to obtain bids to remove the debris and meet to discuss those in approximately two weeks.

Property Sales of 702 Front & 229 Jefferson

Mayor Rodriguez explained that it has been alleged around the community and question whether or not the sale of 702 Front & 229 Jefferson were sold legally. McCullough explained that in the memo from Ferkel it addressed several code sections. One code referenced had been repealed and the other code section referenced Urban Renewal Area, or TIFF and that did not apply to the properties sold. The Council is permitted to move into closed session to discuss the sale of property and negotiate a price but the decision must be made in open session, a hearing must be published and held, and finally a resolution to approve the sale. All steps were completed for both property sales.

Casey's & Shell Cigarette License

Motion by Miller and seconded by Buffington to approve cigarette licenses for Casey's and Shell. Motion carried unanimously.

Bathrooms Terry Adams Memorial Park

Ferkel requested to remove the privacy walls at the restrooms.

Motion by Miller and seconded by Buffington to remove the privacy walls and obtain bids to get the restrooms fully updated. Motion carried unanimously.

Gazebo

Motion by Berg to send the gazebo to the park board for review, seconded by Miller and carried unanimously.

After discussion Buffington said that since it is a memorial of the KP Hall it should go near the Historical Society.

Berg rescinded his motion.

Motion by Berg and seconded by Buffington to move the gazebo to the area near the Historical Society. Motion carried unanimously.

Utility Line Locator

Motion by Buffington and seconded by Miller to approve the expense of \$5,050 for a utility line locator, if it was in the budget. Motion carried unanimously.

Condensate Tank Replacement for BAC

Motion by Miller seconded by Berg to table the condensate tank for the BAC until another bid can be obtained. Motion carried unanimously.

Resolutions

Motion by Miller and Seconded by Berg to approve Resolution 2022-26, for the Allowability of Costs in Accordance with CFR. Motion carried unanimously

Motion by Miller and seconded by Berg to approve resolution 2022-27 the Cash Management Policy. Motion carried unanimously.

Motion by Miller and seconded by Berg to approve resolution 2022-28 the Federal Fund Purchased equipment policy. Motion carried unanimously.

Public Works Report-

- Installed new beach signs
- Fixed water leak under sidewalk at park
- Removed dirt pile from cemetery
- Placed black dirt along Jefferson St sidewalk from snow removal ruts
- Cleaned out storm drains along Front Street
- Helped install city hall sign and hooked up electricity to it
- Located water and electric underground services for a gas emergency on 4/21/22
- Removed one salter for the season

- Turned on water to Terry Adams Memorial Park
- Started trimming trees back from power lines
- Power broomed the MRT bike trail

Police Department Report

911 Hang-up - 1
 Accident Property Damage -1
 Animal Problem – 9
 Assist Other Agencies – 5
 Burglary/Home Invasion -
 Business/Residence Check – 94
 Damage/Vandalism/Mischief-1
 Disturbance – 4
 Domestic Disturbance/Violence – 8
 Fraud/Deception – 1
 Harassment Stalking/Threat -1
 Property – Lost/Found - 1
 Public Service – 28
 Suicidal person -2
 Suspicious – 4
 Theft (Larceny)-1
 Traffic Hazard – 7
 Traffic Stop – 18
 Trespass/Unwanted Person – 1
 Warrant Service – 1
 Weapons/Fire Arms – 1
 Welfare Check - 1
 Total 208

Chief Behning also mentioned that the city should secure the 802 3rd Street property for safety as they had in the past for dilapidated buildings.

Fire Report

We Spent 58.25 -man hours responding to twenty- nine emergency calls in April,

23- EMS Calls
 2-Structure Fire
 1-Vehicle Fire
 2-Grass Fire
 0-Vehicle Accidents

0-Boat Rescues

1-Misc. calls

113 Total Emergency Responses for 2022

Training: Seven members spent twenty-eight-man hours doing regular crew duties. Seventeen members spent two hours training on medical equipment and new radios.

Park Board

Hass had no other updates from the park board.

Community Development

No other updates than from what Janecek explained.

Community Center

No updates.

Cemetery

No additional updates were provided.

Ordinances

537 Outdoor Furnace requirements

Motion by Teel and seconded by Miller to approve the 3rd reading of Ordinance 537. Motion carried unanimously.

Future meetings


Next Special City Council meeting June 06, 2022, 6:00pm


Park Board May 18, 2022 6:00pm

Motion by Miller and seconded by Berg to move into closed session per Iowa Code 388.9 at 7:16pm to discuss competitive information.

Motion by Miller, seconded by Moore and carried unanimously to move from closed session at 8:21.

Motion to adjourn the meeting at 8:22 pm by Moore, seconded by Berg and carried unanimously.


Tanna Leonard, City Clerk


Sally Rodriguez, Mayor

Claims

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
7G DISTRIBUTING	alcohol	232.85
A & A AIR COND & REFRIG	Ice Machine Rental	105.00
ADVANCED Business Systems	copier contract	130.30
AFLAC	aflac	233.20
ALEX AIR APPARATUS INC	gear	1,499.69
ALLTEST	Drug Testing/crt	400.00
Altorfer Inc	broom	522.00
BABE'S TERMITE & PEST CONTROL	PEST CONTROL	65.00
BEYOND TECHNOLOGY, INC	ink	141.26
Bi-State Regional Commission	member dues	248.00
BRUS CONSTRUCTION	dirt	390.00
BUJALSKI, JOSHUA	food allowance	20.49
Central States Funds	HEALTH INSUR.	15,440.60
Buffalo, City of	utilities	287.00
CODE 4	100 patches	315.00
Culligan of the Quad Cities	water	95.70
CULPEPPER & MERRIWEATHER	Deposit For Circus	290.00
IRS	FED/FICA TAX	2,648.75
IRS	FED/FICA TAX	2,591.19
IRS	FED/FICA TAX	2,974.45
IRS	FED/FICA TAX	2,714.65
Electric Pump	dodge st lift station	385.75
Fletcher-Reinhardt Company	luminaire roadway led	530.00
Grainger	lab gloves	201.20
Hach Company	lab supplies	261.76
Hempel Pipe and Supply	parts for generator	124.69
Humane Society of Scott	boarding fees	200.00
Iowa Utilities Board	assessment	627.00
IAMU	dues	505.35
IOWA STATE UNIVERSITY	housing assessment	5,000.00
IPERS	POLICE IPERS	7,237.43
J&M Displays	fireworks	10,000.00
K&K True Value Hardware	pole saws	215.44
K&K True Value Hardware	fees for past due	56.46
Kirby Water Conditioning	salt	68.00
MARTIN & WHITACRE	streetscape project	31,473.67
McCullough, William	attorney fees	877.50
MEDIACOM	phone, internet	1,034.17

MEGAN PRESCOTT	deposit refund	100.00
MEGHAN MARTIN	BAC cleaning	450.00
MENARDS - MUSCATINE	post base	64.95
MENARDS - MUSCATINE	padlock, paint, grass seed, parts	368.74
MID AMERICAN	BAC	4,919.99
Mullanack Builders	park bathrooms	985.00
PS3 Enterprises Inc	park toilet	170.00
QC Analytical Services	operator	674.00
QUAD CITY SAFETY	safety glasses	113.90
Quad City Times	proof of March minutes	478.74
R.P. LUMBER	water leak	46.98
REBECCA DOWELL	deposit refund	100.00
Republic Services #400	trash	7,119.90
RIVERBEND SIGNWORKS	BAC led sign	6,377.77
Treasurer, State Of Iowa	Sales Tax	1,093.66
Treasurer, State Of Iowa	Water sales tax	810.74
Treasurer, State Of Iowa	Sales Tax	836.16
Treasurer, State Of Iowa	Sales Tax	653.29
Scott County Auditor	polling	360.48
SCOTT COUNTY SHERIFF	booking fees	25.00
CARDMEMBER SERVICE	bulletin board	2,005.04
SIRCHIE	feather brushes	72.02
Treasurer, State Of Iowa	STATE TAXES	1,872.00
UNITYPOINT HEALTH	BLS ECARD	40.00
VERIZON	phones	447.02
WEX BANK	fuel	3,029.28
WINSOR GROUP CONSULTING	3 phase deposit refund	625.98
Accounts Payable Total		123,984.19

General Fund	49,769.44
Buffalo Days	10,000.00
COMMUNITY CENTER	3,662.58
Road Use Tax Fund	3,322.04
COMMUNITY DEVELOPMENT	35,926.47
Water Utility Fund	4,927.72
Sewer Utility Fund	6,312.21
Electric Utility Fund	10,059.85
Storm Water Utility Fund	3.88
TOTAL FUNDS	123,984.19