

Minutes of the meeting of the Buffalo City Council held on May 03, 2021. Meeting called to order by Mayor Sally Rodriguez, at 6:00pm. All members with a "\*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Judy Hammons, Ted Teel, Austin Miller, Trent Adams, Joe Buffington\*, Public Works Director Josh Ferkel, City Attorney William McCullough, City Engineer Mike Janecek\*, Police Chief Behning, Fire Chief Doug Anderson\* and City Clerk Tanna Leonard.

### **Consent Agenda**

1. Approval of Agenda
2. Approval of the minutes of the April 05, 13, 2021 Council meetings
3. Payment of claims
4. Clerk Report

Motion by Adams to approve the consent agenda. Seconded by Hammons and carried unanimously.

### **Public Input- Mayor Rodriguez Provided Comments:**

1. Thanking the Public Works Department for working quickly to restore power on Saturday May 1.
2. Acknowledging issues with the mowing at the Cemetery asking residents to be patient while the new hires are trained and get caught up. She explained that we are aware that the cemetery holds special value to most in the community and were working immediately to get the mowing and weeds under control.
3. Explained that there have been a lot of complaints at the park about kids not respecting others by cussing loudly, damaging equipment and spreading trash around the park. She will be working with Chief Behning to alleviate some of those issues so parents feel comfortable to be in the park.
4. Reminding that the "Buffalo Community" Facebook page is not an official page that is monitored by City Officials and to report concerns, call or email City Hall or the Police Department depending on the nature of the concern.

### **Street Project updates**

Janecek updated the council:

1. Y40 is May with construction beginning in June or July.
2. He would be working on a cost estimate from Red Ball Road to YMCA.
3. Street Scape cost estimates are at \$2.1M including the electrical.
4. Conservation Sewer Connection, there were no revisions to the plan submitted but thought that they would be working on them. William McCullough stated that he would be working on the connection agreement and a draft would be circulated next week.

### **Abandoned and Junk Vehicles**

Mayor stated that the city had received complaints about junk and or abandoned vehicles. PD had spoken to some residents regarding junk and /or abandoned vehicles. There had been some backlash from some of those residents after the PD had addressed the issues, so she wanted council to discuss and see if the ordinance needed any updates or if it was appropriate the way that is. Council agreed that the ordinance is adequate as stands.

Member from the public stated that he was approached but that there were others that had worse scenarios and didn't think that it was fair that he was the only one being approached. Chief Behning explained that his is not the only one. Typically Behning receives one complaint and talks to that person and that person complains that these other properties have the same thing and then he investigates those complaints.

### **Dilapidated Buildings**

Mayor explained that letters were sent out to several residents regarding the condition of accessory buildings on their property after complaints during council meetings. The deadline to dispute that a nuisance exists was April 30 and residents have until June 10 to rectify the situation. Staff asked how to proceed; if we were to obtain bids for a contractor to remove these buildings or complete demolition in house. Council agreed bids should be obtained for the next council meeting for demolition of the accessory buildings not in compliance.

### **Park Cameras**

Park Chairman Hass updated council. Clerk reported that after reviewing the bid, it was our responsibility to obtain connection to the telecom room from the North BAC entrance. Clerk obtained pricing from the current IT contractor and provided a price not to exceed \$1,215.00.

Motion by Teel to approve Fly A Kite Studio to connect to the telecom room with a price not to exceed \$1,215.00, seconded by Adams and carried unanimously.

### **Cigarette Permits**

Teel made a motion to approve the cigarette permits submitted for Casey's' and Shell Express lane. Hammons seconded the motion and it carried unanimously.

### **Clothing Give Away**

Mayor Rodriguez reviewed that the council agreed to rent the third room that the clothing give away had but instead she coordinated combining Girl and Boy Scouts rooms because there was much less to move. She also explained that the giveaway was struggling to get items out to the public and looking for ideas or additional volunteers to assist.

Attendees provided several other organizations that may benefit from the items and suggested a tracking procedure to see how long items have been up.

### **Remove Dirt BCC**

Director Ferkel requested permission to load up the dirt at the BCC from those that wanted to schedule a time for pick up.

Motion by Adams and seconded by Teel to approve Public Works to load individuals requesting free dirt. Motion carried unanimously.

### **Clarks Landing Liquor**

Motion by Teel and seconded by Hammons to approve to the liquor license application from Clarks Landing. Motion carried unanimously.

### **Tree Removal Cemetery**

Motion by Teel and seconded by Hammons to accept the bid from Dittmer Tree Service for the removal of a tree in the amount of \$2,050. Motion carried unanimously.

## **Buffalo Day Expenses**

Motion by Teel to approve seconded by Adams to approve the Buffalo Day Expenses of \$5,000 and Fireworks expense of \$3,000 for a total of \$8,000 for Buffalo Days. Motion carried unanimously.

## **Cemetery Report**

Clerk provided the annual cemetery report, showing that there is \$145,454.64 in the NON SPENDABLE Perpetual Care Fund. There were expenses of \$17,315.19 and revenues of \$6,413.52 for a loss of \$10,901.67 that will be covered by the general fund or property taxes.

Teel mentioned about inquiring about additional property for the cemetery. Rodriguez will contact the property owner.

## **Personnel Issues**

An applicant for the FT Public Works position introduced himself.

## **Baseball Field Updates**

Motion by Teel and seconded by Adams to increase the amount approved for the baseball field at April's meeting by \$162.08. Motion carried unanimously.

## **Resolutions**

2021-13 Motion by Teel seconded by Adams to set the budget amendment date for May 19, 2021. Motion carried unanimously.

Public Works, Police, and Fire provided their reports to the council and asked if there were any questions.

Park Board and Community Development provided their meeting minutes.

Brandy provided an update for the Community Center.

## **Ordinance**

Motion by Adams and seconded by Teel to approve the first reading of Ordinance 526 relating to yard waste disposal. Motion carried unanimously.

Motion by Teel and seconded by Hammons to approve the second reading of Ordinance 527 Community Center Bi-Laws. Motion carried unanimously.

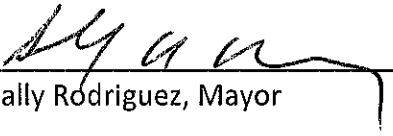
## **Future meetings**

Special Council meeting May 19, 2021 6:00 pm

Next City Council meeting June 07, 2021 6:00 pm

Park Board May 18, 2021 6:00 pm

Motion to adjourn the meeting at 6:55 pm by Adams, seconded by Hammons and carried unanimously.

  
 Sally Rodriguez, Mayor

Tanna Leonard  
 Tanna Leonard, City Clerk

Claims List

7G DISTRIBUTING	Alcohol	286.85
ADVANCED Business Systems	printer contract	103.96
AFLAC	aflac	138.50
A-L-L Equipment	relay	171.94
BABE'S TERMITE & PEST CONTROL	PEST CONTROL	65.00
BEYOND TECHNOLOGY, INC	ink	95.76
Bi-State Regional Commission	member dues	248.00
Casey's Business Mastercard	fuel	1,156.63
Central States Funds	HEALTH INSUR.	13,035.60
Buffalo, City of	utilities	443.52
Davenport, City of	road salt	1,067.42
DOG WASTE DEPOT	dog waste dispensers, bags	591.21
IRS	FED/FICA TAX	10,482.44
FLYAKITE STUDIOS	dream machine, wi-fi, Gen 2 port	1,699.00
GALLS	helmets	1,375.49
IA ABD	License fee	936.00
Iowa Utilities Board	IEC assessment	684.00
IOWA BEVERAGE	Alcohol	184.78
IDALS	pesticide certification	30.00
IOWA INSURANCE DIVISION	Annual Report Fee	11.00
IPERS	POLICE IPERS	8,545.13
J&M Displays	fireworks	7,000.00
JOHNSON OIL COMPANY	fuel	650.12
K&K True Value Hardware	Shoulder harness replacement	109.97
KIRKWOOD COMM COLL	water treatment class	970.00
Leonard, Tanna	flex	40.00
MARTIN & WHITACRE	utility appraisal	3,562.98
McCullough, William	attorney fees	1,068.75
MEGHAN MARTIN	BAC cleaning	450.00
METERING & TECHNOLOGY SOL	water meters	1,118.50
MID AMERICAN	sewer	2,882.62
MISSISSIPPI VALLEY PUMP	3 phase Myers pump	1,910.09
NSF	NSF	6.00
Office of Auditor of State	FY 2020	5,566.00
Panther Uniforms Inc	Fowler uniform	79.74
PS3 Enterprises Inc	handicap rental	182.29
QC Analytical Services	tests	50.00
QUAD CITY SAFETY	safety glasses	104.40
Quad City Times	proof of minutes	420.46
R.P. LUMBER	door repair	6.72
Republic Services #400	trash	7,065.78

River Valley Cooperative	weed control	811.50
River Stone Group, Inc	baseball field ag	6,052.08
Resale Power Group of Iowa	electric	20,963.96
Scott County Library System	semiannual taxes	24,981.00
SCOTT COUNTY SHERIFF	booking fees	50.00
SEDLOCK	work on the baseball fields	3,625.00
CARDMEMBER SERVICE	z trimmer	2,842.06
SINCLAIR TRACTOR	lawn mowers	17,800.00
SE National Bank-BUFFALO BR	Service Charges ACH	44.64
Sports Depot Inc	uniforms	1,063.00
Treasurer, State Of Iowa	STATE TAXES	2,228.00
STEFFES GROUP INC	Bear Cat trimmer	440.00
TC AUTO	2018 tahoe washer pump, sensor	434.50
THE PRINTING STORE	golf cart stickers	82.50
US Cellular	josh's phone (end)	202.05
VERIZON	phones	564.46
Visa	trimmer head	80.95
WINSOR GROUP CONSULTING	3phase deposit refund	625.98
	Accounts Payable Total	157,488.33
	General Fund	103,145.85
	EMPLOYEE MEDICAL ACCT	40.00
	COMMUNITY CENTER	2,332.85
	Road Use Tax Fund	2,929.05
	Capital Equipment/Reserve	7,000.00
	Water Utility Fund	5,522.78
	Sewer Utility Fund	8,476.42
	Electric Utility Fund	28,041.38
	TOTAL FUNDS	157,488.33

March Revenues  
 General Fund \$104,868.55  
 Community Center \$808.00  
 Road Use Tax \$5,497.35  
 Local Option \$34,086.68  
 Savings Police Department \$500.00  
 Perpetual Care Fund \$223.90  
 Water Utility \$15,560.40  
 Sewer Utility \$ 17,425.71

Electric Utility \$58,969.35  
Storm Water Utility \$571.08